School Emergency Drills
Website Documentation Form

Type of Drill

☒ Fire Drill (5 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill (3 required)

Time of Drill

☒ Standard
☐ Class Change
☐ Recess
☐ Other Events (Lunch)

Name of Reporting School: Ruth Murdoch Elementary

Date of Drill: 10/3/2017  Time drill was held: ___________ (am/pm)

Exact time required to evacuate/shelter/secure: ___________ minute(s)

Total Participants: 242

This report is for emergency drill #3 for school year 2017-18

Name of person conducting drill: R. Simpson

Title of person conducting drill: Compliance Lt

Signature of person conducting drill: ____________________