

## **INTERNET ACCEPTABLE USE POLICY**

### **GRADES 7-8**

At Blue Mountain Elementary the Internet is available for students with the understanding that it is a tool for to assist the further educational objectives and goals. It is a service for education and not an established public access point. The school has the right to place reasonable restrictions on the materials you post or have access to and may specify the training you must have before you are allowed access to the system. Access to the school system requires both the Principal's and your parent's permission.

Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using the Internet. They recognize the potential for accessing sites other than educational ones designated by the teacher. Families may choose not to permit their child access to the Internet through the school's Network.

#### **Use of Internet**

1. Access is a privilege, not a right. It carries with it many responsibilities.
2. Teachers have the right and responsibility to schedule, monitor, and restrict what online sites are visited and the amount of time allowed online.
3. Students may use only the e-mail services provided by the school.
4. Routine monitoring and maintenance of the system may lead to a discovery that you have violated this school rule, this policy or the law. You will have no privacy in regard to your personal files on the school system or the Internet. Your parent have the right to see the your school files of email. If reasonable suspicion exists, you may expect an individual search.
5. You may feel it is easy to break a rule and not get caught. But it is not true. Electronic footprint are left whenever an action is performed. You are likely to be caught if rules are broken.
6. The school will cooperate completely with local, state, and federal authorities in any investigation related to illegal activities conducted through our system.

#### **Personal Use**

1. The use of the school Network for commercial purposes, to provide, to offer, or purchase products or services are not permitted.
2. Political activities or lobbying are not allowed on the school Network.

#### **Personal Safety**

1. You must not post any personal information (name, address, phone number, etc) about yourself or any other person.
2. You must not agree to meet with anyone you have met online, without approval of your parents. If a request of this nature is made by anyone, or message received makes you feel uncomfortable, or you feel something is inappropriate, it should be reported to school officials immediately.

#### **Illegal Activities**

1. You must not attempt to gain unauthorized access to this or any other computer system, or go beyond your authorized access, by using another person's account, number, user name, password, or by accessing another individual's files.
2. You must not deliberately try to disrupt the computer system or destroy data by spreading a computer virus, or by any other means.
3. You must not share games or other copyrighted programs.

4. You must not use the school system to engage in any illegal acts, such as gang activity, threatening the safety of others, or arranging for a drug sale or purchase.

### **System Security**

1. You are responsible for your individual account. Take precautions to prevent others from misusing your account. Never give your password to another person.
2. You must never knowingly try to circumvent the security on the school's network or at a remote site.
3. You must immediately notify a teacher if you have identified a security problem. Do not look for security problems, one might think you are trying to gain illegal access.
4. Always follow the system virus protection procedures to avoid virus infections.
5. Do not open email attachment files from unknown individuals or anonymous senders.

### **Respect for Privacy**

1. You must not post private information about yourself or another person.
2. You must not falsify your identity or the identity of another person.
3. You must not change any file that is not your own.
4. You must not repost a message that was sent to you privately without permission of previous sender.

### **Respect Resource Limits**

1. You may only use the school network for teacher assigned educational activities.
2. You must not post chain letters or engage in spamming – sending annoying or unwanted messages to large numbers of people.
3. You must not subscribe to any mail list, chat rooms or list serves without the knowledge and written documentation from the system administrator or your teacher.
4. You must not download programs or files without following the school procedures. Ask before doing.
5. I will not waste resources by excessive printing and will work efficiently to save time and resources.

### **Plagiarism and Copyright Infringement**

1. You must not plagiarize Internet content. Plagiarism means taking the ideas or writings of others and claiming them as yours.
2. Questions regarding copyright law should be discussed with your teacher. You must respect the right of copyright owners, including text, music, movies. When in doubt seek permission from the copyright owner for use of material.

### **Inappropriate Language**

1. You must avoid the use of profanity, obscene language or pictures, vulgar, rude, lewd, threatening, disrespectful language or inflammatory remarks.
2. You must not harass anyone by persistent actions that annoy or distress someone.
3. If someone thinks you are annoying someone, you must stop immediately when asked to do so.
4. You must not post or engage in any personal, prejudicial or discriminatory attacks.

### **Inappropriate Access to Material**

1. You must not use the school network to access material that is pornographic in nature, profane, or suggests illegal acts, discrimination toward other individuals, or violence.
2. If you mistakenly gain access to an inappropriate site, immediately tell your teacher. This will protect you against a claim of willfully violating this policy.
3. The school expects you to follow the direction of your parents in avoidance of any other materials that so specify to you.

The school makes every attempt to safeguard its network, but cannot guarantee that the functions or the services provided by or through the school network will be error-free or without defect. The school is not responsible for any damage you might suffer, including, but not limited to, interruption of service or loss of data. The school is not responsible for the quality or accuracy of the information obtained through or stored on the system. The school is not responsible for financial obligations arising from unauthorized use of the system.

#### Student's Agreement

I have read the rules above and understand them. I agree to obey them when I am using the computer Network at school.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Parent's Agreement

I have read the Acceptable Use Policy as written above and discussed it with my child and have made certain he/she understands the policy. Internet access at school is for educational purposes only. I understand that every reasonable effort will be made by the employees of the school to restrict access to inappropriate sites on the Internet. I will not hold them responsible for materials my child sees because of the use of the Internet from the school facility. Permission is given for my child to use the Internet at school.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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#### School Use Only

Student's User ID \_\_\_\_\_ Password: \_\_\_\_\_

Student's Intranet e-mail address: \_\_\_\_\_

Student's Internet e-mail address: \_\_\_\_\_

System File Folder: \_\_\_\_\_

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