

Parent/Guardian	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Last Name	First Name	Email Address
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Home Phone	Cell Phone	Church Membership
Parent/Guardian	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Last Name	First Name	Email Address
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Home Phone	Cell Phone	Church Membership
Mailing Address	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Street	City	Postal Code
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Street	City	Postal Code
Student Names (full legal name)	SIN #	Grade	Enrollment Type
1 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> New Student.. <input type="radio"/> Returning Student...
2 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> New Student.. <input type="radio"/> Returning Student...
3 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> New Student.. <input type="radio"/> Returning Student...
4 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> New Student.. <input type="radio"/> Returning Student...

I wish to opt out of receiving financial statements via email and request a hard copy to be mailed to:

<input type="text"/>	<input type="text"/>	<input type="text"/>
Full Name	Cell Phone	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address	City	Postal Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

1 Unpaid balance from previous years <i>(Any previous balance is to be paid in full before the start of the new school year)</i>	Previous Balance: <input type="text"/>
2 Non-Refundable Registration Fee Due at Registration <i>First Child Fee \$550 + (x \$150) =</i>	<input type="text"/>
3 Registration Discount (enter as negative value)	Less Amount Paid: <input type="text"/>
4 Total Registration Fees Due:	Due at Registration: <input type="text"/>

Tuition Rates (including Activity Fee)		
Full-Time Grade K - 12	\$5,000	<input type="checkbox"/> New <input type="checkbox"/> Ret <input type="text"/> \$0
Returning Student with No Discount		
Loyalty Discount (3 yr) (100%)		<input type="text"/>
2 nd & 3 rd Child Discount (50%)		<input type="text"/> \$0
4 th Child Discount (100%)		<input type="text"/> \$0
New Student Discount (100%)		<input type="text"/> \$0
Tuition Rate Subtotal:		<input type="text"/> \$0
<i>The following discounts are based on a running total.</i>		
Returning Family Discount (20%)		<input type="text"/> \$0.00
Constituent Member Discount (20%)		<input type="text"/>
	Zero Balance Credit (\$500)	<input type="text"/>
	Commute Disc (10%)	<input type="text"/>
	Tuition Assist Amt	<input type="text"/>
	Other Deduction Amt (\$) <i>including Tuition prepayment</i>	<input type="text"/>
	Deduction Before Prepaid	<input type="text"/> \$0.00
	Total Tuition Owing	<input type="text"/> \$0.00
	Prepaid Disc (20%)	<input type="text"/>
	Tuition Prepayment	<input type="text"/>
	Monthly Payment (10 mos)	<input type="text"/> \$0.00

Method of Payment: Cash Cheque Visa MasterCard Debit

Card Holder Name: **Card #:** **Expires:** **SVC:**

Card Holder Signature: _____ **Date:** _____



Dear Parent/Guardian,

It is our privilege to help instruct and empower the emerging generation. As a Seventh-day Adventist Christian school we are committed to educating the whole person for a life of useful service to the world. Attaining this goal in today's global culture is no easy task, and when it comes to the financial challenge of running a private Christian school, we are dependent on the faithfulness of each family to meet their financial obligation monthly. Therefore, we require that any unpaid balance be resolved before the new school year. Please make an appointment if you need to discuss a payment plan.

IMPORTANT *Financial Information*

1. The non-refundable registration Fee is \$550 for the first child and \$150 for each subsequent child in the family. Returning families' fees are due by Feb 28th (or arrangements for this fee to be paid by Aug 31st through an arranged equal payment plan). Payment on or before Feb 28th will result in a \$200 reduction of the registration fee per returning family. Payment after Feb 28th will result in the standard registration fee of \$550 owing for the first child and \$150 for each subsequent child, and your child(ren) may be put on a waiting list (applies to all students). Registration Fees must be paid before students enter class.
2. Tuition is received to supplement the cost of education for your child. We are an independent school and receive a percentage of per-student Grant calculated as cost per student given to School District #23. We also receive a subsidy from six SDA constituent member Churches and can assist students of active members with a 20% grant on the tuition.
3. Tuition Fees, after discounts and financial assistance are due on the 1st day of each month. Ten equal payments MUST be made with post-dated cheques or by pre-authorized credit card. Cheques with insufficient funds will incur a \$45 fee and must be paid before the next monthly payment is due.
4. To Qualify for discounts your account must be kept in good standing. Discounts may be subject to conditions. Please see the Business office for detailed information.
5. We understand that private Christian education can be a burden, and we are here to help. To apply for financial assistance, contact the Business office or visit our admissions page online at www.ocskelowna.com. The full tuition rate will be charged until the application process is complete, and an assistance portion is applied to the account. Due to a limited amount of funds available for assistance, applicants will be served on a first-come, first-serve basis. They will not be considered until the application is complete, and all forms have been submitted. Tuition assistance does not cover registration fees.
6. A tax-deductible receipt will be issued in February to those eligible.
7. It is expected when a student enrolls that the family is partnering with the school for the whole school year. Due to the nature of education, there is much planning and financial commitment for the school to provide programs and materials for each student. Therefore, when a family voluntarily withdraws a student from the school for any reason, the parent must give at least one full calendar month's written notice to the school. Tuition for the entire current month, plus the next month will be charged to the family's account. When a student leaves the school for any reason, all unpaid accounts remain due to the school even after graduation and may be subject to a collection agency to recover the outstanding amount.
8. An enrollment contract received without payment is incomplete and will be returned to the applicant. Enrollment applications will only be processed when the Registration fee is paid in full.
9. I understand the terms of enrollment, the fee structure, and the payments I am responsible for monthly. Additionally, I declare my ability and commitment to meet this financial obligation. If I do not meet this obligation, I understand that a meeting with the OCS Finance Committee may be required. If a resolution is not agreed upon or I default on the resulting agreement, I understand that consequences may include but are not limited to non-attendance at special events or school activities for my student(s) as seen appropriate by the Finance Committee and/or authorization of a collection agency.

Parent Signature

Date

I have read the conditions stated above and understand my financial obligations and responsibilities.