

Captain Gilmer Christian School

Registration Information for 2018-2019

REGISTRATION We look forward to working with you for your child's Christian education. If you have any questions, please contact us at 828-684-8221 or visit our office between 8:00 - 3:00 on weekdays. During the summer, please call the school office for an appointment. Below is some information to assist in the registration process.

1. To help alleviate lines at Registration, it is highly recommended to bring registration forms by the office during our spring or summer hours, or you may mail them to P.O. Box 5338, Fletcher, NC 28732. **A discount of \$50.00 will be given to those who turn forms in and pay the complete entrance fee by May 24, 2018.**
2. Registration is a required school day, and attendance will be taken. Turning forms in early does not excuse the student from attending Registration, but it does help the process to go quicker and smoother. **A \$100.00 late registration fee will be charged for all re-applications received after the posted CGCS registration.** If unable to attend registration day, call and talk to the Registrar at the school office before Registration.
3. **Financial aid and PFE scholarship applications should be submitted by July 13, 2018.**
4. Fall Registration – **July 29, Returning Students Only**, from 1:00 – 5:00 p.m.
Fall Registration – **July 30, New Students and any remaining returning students**, from 1:00 – 5:00 p.m.
Returning students are encouraged to attend the first Registration on July 29, to avoid the longer lines and finish the registration process quicker. The first month's tuition and registration fee are due at that time; see published tuition rates below. (Please note that previous accounts must be current before registering for the 2018-2019 school year.)

APPLICATION PROCEDURE The following forms are to be filled out for **all** students:

Application Form Field Trip Form Financial Agreement Emergency Card

New students, in addition to the above forms, also fill out the following forms:

1. New Student Interview Form and Accounting Form.
2. Copies of birth certificate and updated immunizations.
3. Two recommendation forms completed for students in grades 3-8.
4. Records Request Form – Records from former schools are needed within 30 days.
5. Health Assessment Report - All students entering school for the **first time** in Kindergarten or First Grade must have a medical exam signed by a doctor. Forms are available at the office.
6. New students, grades 1-8, are to be given the CGCS basic testing screener. Parents should make an appointment with the classroom teacher for this test to be given before school starts.
7. If applicable, submission of a PFE scholarship or financial aid request form, by the due date listed above.

SCHOOL HANDBOOK Students and parents are asked to read the Handbook before signing the application.

REPORT CARDS/DIPLOMAS Grade Reports for 2017-2018 will be available on Renweb after June 6. Diplomas will be available for pick-up at the Fletcher Academy, Inc. Finance Office after June 6. Your school account will need to be paid in full before these records can be accessed.

FINANCIAL HELP Worthy student funds are available from your local church or CGCS. Please contact the principal or your church office. The CGCS Worthy Student Scholarship will serve as the application for Fletcher SDA Church. All applications for financial aid or PFE scholarships should be completed, approved, and communicated to CGCS before registration day. Please note the CGCS application deadline for this aid/scholarship is July 13, 2018.

TUITION RATES Entrance fee of \$450.00 for each student is due at Registration. A discount of \$50.00 will be given to those who turn forms in and pay the complete entrance fee by May 24, 2018.

	<u>One in Family</u>	<u>Two in Family</u>	<u>Three or More</u>
Arden/Fletcher/Hendersonville Church Sponsorship (1 st - 8 th grade)	\$355.00	\$335.00	\$310.00
CGCS Non-Constituent (1 st - 8 th grade)	\$425.00	\$400.00	\$370.00
Kindergarten 4 & Kindergarten 5, P1st	\$425.00	\$400.00	\$370.00