



Midland Adventist Academy's COVID Reopening Safety Procedures

(updated Aug 28, 2020)

On-site School

In accordance with Governor Kelly's Executive Order No. 20-59, all students, faculty, staff, and other visitors are required wear a face covering at all times except:

- while eating
- while working, other than to prepare food, in a room or office that is (1) not open to students or visitors and (2) in which individuals can maintain a 6-foot distance from other individuals with only infrequent or incidental moments of closer proximity
- while engaged in an activity during which it is unsafe or impossible to wear a mask or other face covering
- people with a medical condition that prevents wearing a face covering
- children who are not students and are five years of age or younger

Individuals must maintain a 6-foot distance from other individuals with only infrequent or incidental moments of closer proximity.

- This requirement does not apply to in-person instruction in classrooms when masks or other face coverings are worn.

A "face covering" or "mask" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears. Neck gaiters and face shields do not qualify as a face covering.

School Arrival

- When families arrive in the morning, they should pull their vehicle up to the curb in front of the main school entrance (by the flagpole). Students should exit the vehicle within the designated drop off zone and walk to the front doors. Social distance markings will be present on the concrete and procedure reminders posted.
- Staff will assess the each student's health and ask screening questions at the front doors and either:
 - permit the student to enter and wave to the parent to let them know they can leave

OR

- walk them back to the vehicle to explain why they are not allowed to attend that day (see *Returning to On-site School After Being Excluded* for the procedure to school)
- All staff and students will have their temperature taken using a non-touch infrared thermometer. If a person exhibits a temperature (greater than 100.4 degrees), their temperature will be taken using an oral thermometer.
- Students will report immediately to their classroom after being cleared for entrance.

Symptom Protocol

Adults and grades 7-12 students with one Primary Symptom or two or more Secondary symptoms will not be allowed in the school.

Primary symptoms

- new cough
- fever (greater than 100.4 degrees)
- difficulty breathing
- loss of taste and/or smell

Secondary symptoms

- chills
- muscle or body aches
- headache
- sore throat
- diarrhea/nausea/vomiting
- congestion/runny nose
- extreme fatigue

Kindergarten through 6th grade children with one Primary and two or more Secondary symptoms will not be allowed in the school.

Primary symptoms

- new cough
- difficulty breathing
- lost of taste and/or smell

Secondary symptoms

- chills
- muscles or body aches
- headaches
- sore throat
- diarrhea/nausea/vomiting
- congestion/runny nose
- fever (greater than 100.4 degrees)
- extreme fatigue

In case of exposure to COVID, the person is to quarantine for 14 days from the date of last exposure with the person who is either suspected to have COVID or has been confirmed to have COVID. A negative COVID test will not release the individual from quarantine.

Returning to On-site School After Being Excluded

There are three ways to return to school once a student has been excluded from on-site school because of symptoms:

1. If you took a COVID test and the results came back negative, then you are allowed to return to school after the fever (if present) is gone for 24 hours without fever-reducing medication and the other symptoms are improving.
2. Your health care provider determines the symptoms are not the result of COVID and provides the school a written explanation.
3. If you tested positive for COVID, then all three of the following must be met:
 - a. required to stay out of school for 10 days from the date the symptoms first appeared
 - b. symptoms must be improving
 - c. fever (if present) must be gone for 24 hours without fever-reducing medication.

If you chose not to get tested and cannot supply a doctor's explanation for symptoms, the health department and Midland will treat you like you are positive for COVID and will require option #3 for return to school.

School Visitors

- Visitors will not be allowed to enter the building if they have:
 - Tested positive for COVID in the last 10 days.
 - Tested for COVID and do not know the results.
 - Have been in close contact with someone who has COVID in the last 14 days.
 - Visited any of the restricted travel advisory locations on the KDHE list within 14 days
 - symptoms as described in *Symptom Protocol*.
- All visitors will be signed in/out by the office manager. If a parent needs to pick up a student during the school day the student will be sent out to meet the parent in the entryway.

School Day (K-12)

- Classroom and entrance doors will remain open while students arrive at school.
- High school lockers will be assigned to keep class cohorts together and allow as much social distancing as possible.
- No drinking fountain use. Students and staff will supply their own water bottles. Two water bottle refilling stations will be available for use throughout the day.

- Hand sanitizer and disinfecting supplies will be provided in each classroom and in the front entryway. Students and faculty will sanitize their hands no less than once every hour.
- Students will have assigned seating in classrooms and cafeteria. This will allow accurate cleaning and contact tracing should a student be positive for COVID-19.
- Student desks are arranged so all students face the same direction within a classroom. Desks will be separated to allow for maximum distancing.
- Bathroom usage:
 - Kindergarten - Use classroom bathroom exclusively
 - 1st & 2nd - Use classroom bathroom exclusively
 - 3rd - 6th - Use elementary bathrooms exclusively
 - 7th - Use elementary bathrooms exclusively
 - 8th - Use elementary bathrooms exclusively
 - High school - Use high school bathrooms exclusively (Not locker room bathrooms)
 - Music, Lunch, and P.E. classes will excuse students to use locker room bathrooms exclusively
- Students are encouraged to use the restroom during instructional time to reduce congestion between classes. Bathroom maximum occupancy will be posted on the doors and should be observed.
- High school teachers will rotate between classrooms while students remain in the same classroom as much as possible.
- Music classes for grades 6-12 will take place in the gymnasium to allow maximum social distancing during rehearsals. Music classes in grades K-5 will meet in the music classroom but avoid group singing for as long as it is unsafe to do so without adequate social distancing.
- Chapels will take place in the gymnasium on Fridays with chairs spaced for social distancing.
- When outside and social distance of 6 feet is maintained, the supervising teacher may allow mask removal.

Meals

- Hot lunch staff will use face coverings and gloves at all times.
- K-8 will eat lunch in the cafeteria, with 6-feet of social distancing.
- 9-10 will eat lunch in the cafeteria on Mondays and Wednesdays and in their homerooms on other days.
- 11-12 will eat lunch in the cafeteria on Tuesdays, Thursdays, and Fridays and in their homerooms on other days.

- Hot lunch will be delivered to high school students eating in their homerooms.
- Students in grades K-2 will not have microwave access. Students in grades 3-12 are discouraged from bringing lunches that require microwave use.
- Temperatures will be taken at lunch.
- Students will wash their hands before and after eating lunch.

Recess

- Recess will be staggered to limit the number of students.
- Students will wash their hands when going to and returning from recess.
- Playground equipment will be routinely cleaned.

Bus

- Parents are required to provide face coverings for students riding the bus. Face masks should be worn at all times on the bus.
- All students boarding the bus will be required to use hand sanitizer upon entering the bus. Hand sanitizer is available on the bus.
- Students will sit one per seat or with a sibling or member of the same household. Students should use the same seats each day.
- The bus will be filled starting from the back first to prevent students from walking past each other.

Sports

- Sharing of equipment will be limited.
- Equipment will be cleaned between uses.
- Maintain social distancing of six feet when not engaged in activities.
- Masks will be worn when not engaged in physical activity and six feet of distancing is not feasible.
- P.E. classes will minimize activities that use shared equipment and/or do not allow for social distancing.
- P.E. classes for grades 7-12 will not require changing into athletic attire. If a student desires to change for P.E. classes, locker rooms will have a maximum occupancy of 4 students.
- Competitive sports will still take place. Please see our separate document about COVID precautions for each sport.

Dismissal

- High school students will wait in their classrooms until their rides arrive or until 30 minutes after dismissal at which time they will wait in the lobby and practice social distancing.

Cleaning and Disinfecting

- Students are educated about hand washing/sanitizing and general hygiene practices through posters, videos, and class talks.
- Sneeze guards installed in the front office, between bathroom sinks, and in the computer lab.
- Shared spaces will be sanitized frequently during the school day and thoroughly at the end of each day.

Emergency Drills

- Drills will be conducted on a per-classroom basis when possible to minimize hallway traffic.

Distance Learning Aspect

- Teachers will maintain a digital curriculum to accompany on-site instruction allowing for easy transition to virtual learning when necessary.
- If a family is uncomfortable with on-site instruction Midland is offering, optional live streamed classroom distance learning will be available at parent request with approval from administration. Families are able to unenroll or request enrollment in this program every 9 weeks.

Midland Adventist Academy has put the above measure in place to minimize the risk of exposure to COVID-19. Despite our best efforts, there is still a risk of becoming infected with COVID-19 while at school.

Hybrid School

Will occur if the government sets a limit on the number of people in a building which makes full in-person school impossible.

Schedule

- K-2 Meets every day
- 3, 5, 7, Fr, Jr – In-person classes on Monday/Wednesday
- 4, 6, 8, So, Sr – In-person classes on Tuesday/Thursday
- Online on Friday for all (or a day for catch-up work and virtual office hours)
- Masks mandatory
- Music in gymnasium
- Lunch in classrooms. No Hot Lunch.
- Virtual chapel on Fridays
- No Athletics

Virtual School

Last resort option if schools are mandated to stop in-person education.

Development Team:

Midland Adventist Academy's Staff

Troy Rincon, MAA Board Chair

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Sources

Adventist Risk Management

American Academy of Pediatrics

Blue Springs School District

CDC

Children's Mercy

Governor Kelly's Executive Order No. 20-59

Independence School District

Johnson County Department of Health

Kansas Board of Education

North Kansas City Public Schools

Raymore-Peculiar School District

Shawnee Mission School District (draft)