



Chartered Insurance Institute of Nigeria

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NOTICE OF ANNUAL *General Meeting*



CIIN/DG.50

11th February, 2016

**NOTICE OF 45th ANNUAL GENERAL MEETING OF THE
INSTITUTE**

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Chartered Insurance Institute of Nigeria will hold on **Wednesday 13th July, 2016 at Transcorp Hilton Hotel, Abuja by 10am** to receive the annual reports of the Council including the audited accounts and in accordance with the provision of the Enabling Law of the Institute, elections to Council shall be held at the meeting.

Four (4) seats will be vacant in Council by June 2016. Fellows and Associates of the Institute who have fulfilled all financial obligations to the Institute and are at least thirty (30) years old before the date of the election are eligible to contest for Council Elections. Retiring members of Council are also eligible for re-election.

**NOMINATIONS ARE HEREBY INVITED FOR ELECTION TO FILL THE FOUR
(4)VACANT COUNCIL SEATS**

Interested members wishing to contest must be paid-up Fellows or Associates of the Institute. They are to complete the attached Nomination Form and return same along with their Curriculum Vitae to reach the **Director General on or before Friday 8th April, 2016. Nominations received after this date will not be considered.**

VOTING BY POST

Ballot Papers will be specifically addressed to all paid-up professional members with all the necessary information about the candidates. This is to be returned in the envelope provided for it **on or before Friday 8 July, 2016** or submitted at the venue of the meeting before the commencement of counting.

**MANDATORY CONTINUING PROFESSIONAL DEVELOPMENT (MCPD)
SCORE**

Attendance at the Annual General Meeting of the Institute attracts 5 MCPD points each to such members of the Institute.



AGENDA FOR THE MEETING

1. **MINUTES OF THE 44TH ANNUAL GENERAL MEETING HELD ON WEDNESDAY, 29TH JULY, 2015.**

To adopt the Minutes of previous Annual General Meeting Held on Wednesday 29th July, 2015 at Transcorp Hilton Hotel, Abuja.

2. To receive and approve the Annual Reports of the Council for the year from July 2015 to June, 2016.

3. **FINANCIAL REPORT**

To receive and approve the report of the Treasurer including the Audited Accounts for the year ended 31st December, 2015.

4. **ELECTION INTO THE GOVERNING COUNCIL**

- (i) To appoint a Returning Officer for the election.
- (ii) To elect Four (4) members of Council

5. **APPOINTMENT OF AUDITORS**

To Appoint Auditors and authorize Governing Council to fix the remuneration of the Auditors.

6. **ADJOURNMENT**

Minutes of the last Annual General Meeting are herewith attached, while the Annual Report and Financial Statements will be circulated shortly.

11th February, 2016

BY ORDER OF COUNCIL

Kola R. Ahmed

Director-General /Secretary to Council



CHARTERED INSURANCE INSTITUTE OF NIGERIA
(LIMITED BY GUARANTEE)

MINUTES OF THE 44TH ANNUAL GENERAL MEETING OF THE CHARTERED INSURANCE INSTITUTE OF NIGERIA HELD ON WEDNESDAY 29TH JULY, 2015 AT THE TRANSCROPHILTON HOTEL, ABUJA.

1.0 ATTENDANCE

NAMES

COMPANY

1. Bola Temowo	-	International Loss Adjusters
2. Isioma Chukwuma	-	Nigerian Reinsurance Corporation
3. Fatai K. Lawal	-	Sterling Assurance Nigeria Ltd.
4. Sunny Adeda	-	Alpha Choice Insurance Brokers Ltd
5. Oladipupo A. Bailey	-	Shepherd Insurance Brokers Ltd
6. Oluseyi Ifatureoti	-	Steps to Greatness
7. Funmi Babington-Ashaye	-	Risk Analyst Insurance Brokers Ltd
8. Mufutau O. Oyegunle	-	LAKEG Nigeria Ltd
9. Olufunke Adenusi	-	Colximate Insurance Brokers Ltd
10. Ayodapo A. Shoderu	-	Man Mountain Insurance Brokers
11. Bunmi Agbabiaka	-	Nem Insurance Plc
12. Olalekan M. Olaniran	-	Global Risk Perspective Ins. Brokers Ltd
13. Kamal-deen O. Jimoh	-	Nigeria Social Insurance Trust Fund
14. Ojo Pius O.	-	Cornerstone Insurance Plc
15. Bolanle M. Alaaya	-	Nigerian National Petroleum Corp.
16. Andrew M. Ikekhua	-	NEM Insurance Plc
17. Casmir Azubuike	-	Mainstreet Insurance Brokers Ltd
18. Vincent A. Okomayin	-	NICON Insurance Ltd
19. Tunbosun Adeyeye	-	Law Union & Rock Insurance Plc
20. Dimeji Olona	-	LASACO Assurance Plc
21. Mayowa Adeduro	-	Anchor Insurance Co. Ltd
22. Moji Onifade	-	NEM Insurance Plc
23. Kehinde Oluremi	-	NEM Insurance Plc
24. Simeon O. Kolawole	-	NICON Insurance Ltd
25. Juliana I. Oyelade	-	Sterling Assurance Nigeria Ltd
26. Akinjide A. Akingbade	-	Sterling Assurance Nigeria Ltd
27. Sunday Akintunde	-	Industrial & Gen. Insurance Plc
28. Rotimi Ogidan	-	NICON Insurance Ltd
29. Titiloye Oyatolu	-	NICON Insurance Ltd
30. Ayoola P. Fatona	-	Nigerian Agric. Insurance Corporation
31. Edward Akagbosu	-	Cornerstone Insurance Plc



32.	Bamidele Ajala	-	STACO Insurance Plc
33.	Olaolu Omifare	-	Continental Reinsurance Plc
34.	Gbolahan Toru	-	Continental Reinsurance Plc
35.	Folashade Omolade	-	Continental Reinsurance Pc
36.	Kwatri K. Yusuf	-	Ussa Thanda Ent. Ltd
37.	Isaac A. Elujoba	-	Source Insurance Brokers Ltd
38.	Gideon O. Odewumi	-	Ajaokuta Steel Company
39.	Tunde Abai	-	SBG Insurance Brokers Ltd
40.	Lebi Omoboyowa	-	Corporate Loss Adjusters Ltd
41.	Michael G. Salawu	-	NICON Insurance Ltd
42.	Emmanuel Achusim	-	Risk Solution
43.	Benjamin Komi	-	Risk Solution
44.	Ibrahim Bako	-	Femi Johnson & Co. Ltd
45.	Michael A. Buraimoh	-	NICON Insurance Ltd
46.	Samson A. Oluwakoya	-	Dipod Insurance Brokers Ltd
47.	Olusola Oguneso	-	Continental Reinsurance Plc
48.	Magdaleen Ikegwu	-	Whitesands Insurance Brokers Ltd
49.	Adekunle Hamza	-	LASACO Assurance Plc
50.	Shamsideen F. Hassan	-	Majorisk Int'l Loss Adjusters
51.	Ralph N. Opara	-	Alpha Loss Adjusters
52.	Oludotun Oluremi	-	MarkVardiors Limited
53.	Olugbenga J. Ambali	-	UnityKapital Assurance Plc
54.	Oliver Ikeanyionwu	-	Prime Touch Insurance Brokers Ltd
55.	Abolade T. Ogunlolu	-	Nigerian Shippers Council
56.	Rita Paul Okhae	-	Paulmore Insurance Brokers Ltd
57.	Fidelis Ojeah	-	FBN Insurance Brokers Ltd
58.	Oduwole 'Femi	-	Leverage Insurance Brokers Ltd
59.	Lawal Mijinyawa	-	Niger Insurance Plc
60.	Jeremiah Nsimah T.	-	Anchor Insurance Co. Ltd
61.	Ogunsanya Adetomilola I.	-	Nigerian Agric. Insurance Corporation
62.	Adetoro Wale	-	Own Step Insurance Brokers
63.	Adebola Tope Babatola	-	Industrial & General Insurance Plc
64.	Adeyinka Adekoya	-	Cornerstone Insurance Plc
65.	Rosemary Ofuani	-	Prosure Insurance Brokers Ltd
66.	Adenekan Gbenga	-	Davisther Brokers Ltd
67.	Adekoya Mufutau A.	-	Davisther Brokers Ltd
68.	Abosedo R. Johnson	-	Nigerian Life & Provident Co. Ltd
69.	Abiodun Alao	-	Quicklink Insurance Brokers Ltd



70.	Olusegun Kafaru	-	Quicklink Insurance Brokers Ltd
71.	Elisha Agbale	-	Custodian & Allied Insurance Plc
72.	Aisha I. Bashir	-	National Insurance Commission
73.	Polycarp Victor Bassey	-	Regency Alliance Insurance Plc
74.	Ekpe Ukpabio	-	Equity Assurance Plc
75.	Allan Olufade	-	Leadway Assurance Co. Ltd
76.	Okunlola R. Titilola	-	AIICO Insurance Plc
77.	Sule Kareem	-	Goldlink Insurance Plc
78.	Elusakin Gbenga	-	Goldlink Insurance Plc
79.	Ogundeji Olufemi	-	AIICO Insurance Plc
80.	Ogobodu Samuel	-	Sovereign Trust Insurance Plc
81.	Olaotan Soyinka	-	Sovereign Trust Insurance Plc
82.	Shobo Ademoye	-	LASACO Assurance Plc
83.	Okhafia Joe	-	Platonic Insurance Brokers Ltd
84.	Abidogun Ademola A.	-	Cornerstone Insurance Plc
85.	Bode Opadokun	-	Nigerian Agric. Insurance Corporation
86.	Julius O. Olom	-	Bollere Africa Logistics Nigeria Ltd
87.	Oguntade Babatunde A.	-	Lectern Insurance Brokers Ltd
88.	Edward Obokoh	-	Niger Delta Power Holding Company
89.	Aku U. Ibe	-	Victory Insurance Brokers Ltd
90.	Bashiru K. Martins	-	Nigerian Agric. Insurance Corporation
91.	Olaniran Ezekiel O.	-	Green Pacific Insurance Brokers
92.	Gbade Tella	-	AIICO Insurance Plc
93.	Akinwunmi Olaseni	-	AIICO Insurance Plc
94.	Jolaosho Michael	-	Law Union & Rock Insurance Plc
95.	Bello Tawakalitu	-	FBN Insurance Ltd
96.	Okafor Okechukwu I.	-	Treasure Coast Insurance Brokers Ltd
97.	Olawoyin Gbenga	-	Prorisk Insurance Brokers
98.	Fidel Ogbuozobe	-	Unique Fusion Insurance Brokers
99.	Moji Adegboye	-	Guinea Insurance Plc
100.	Kola R. Ahmed	-	Director-General, CIIN

In Attendance

1.	M.O. Akinyemi	-	CIIN
2.	Olalekan Olowu	-	CIIN
3.	Oluseun Banwo	-	CIIN
4.	O.C. Olatunji	-	CIIN

2.0 **OPENING**

The 2015 Annual General Meeting was declared open at 10.am by the President of the Institute Mr. Bola Temowo.



3.0 NOTICE OF MEETING

The Director General read the notice of the meeting and confirmed that it was issued in accordance with the provisions of the Institute's Enabling Law.

4.0 ADOPTION OF AGENDA

The Agenda for the 2015 Annual General Meeting was adopted following a motion by Mr. Casmir Azubuike (Mainstreet Bank Insurance Brokers Ltd) which was seconded by Mr. Olalekan M. Olaniran (Global Risks Perspective Insurance Brokers Ltd).

5.0 MINUTES OF THE LAST MEETING

5.1 Adoption of the Minutes of the Last Annual General Meeting

The minutes of the Institute's last Annual General Meeting held on Thursday June 19th, 2014 at the Federal Palace Hotel, Victoria Island, Lagos were considered and subsequently adopted as the correct records of proceedings. The motion for the adoption of the minutes was moved by Mr. Olalekan M. Olaniran (Global Risks Perspective Insurance Brokers Ltd) and Seconded by Mrs. Mary Adeyanju-Clark (Consolidated Hallmark Insurance Plc).

6.0 ANNUAL FINANCIAL STATEMENTS

The Financial Statements as presented by Mr. Adeyemi Adetunji of **Messrs. Adewuyi Adetunji & Co.** were said to be in agreement with the books, which in their opinion had been properly kept. Mr. Fatai K. Lawal (Sterling Assurance Nigeria Ltd) moved for the adoption of the Financial Report which was seconded by Mr. Fidelis Ojeah (FBN Insurance Brokers Ltd).

7.0 AUDITOR'S REPORT

The reports of the Auditors were presented by Mr. Adeyemi Adetunji of **Messrs. Adewuyi Adetunji & Co.** The auditors confirmed the auditing of the Institute's Accounts in accordance with Auditing Standards. Mr. Fatai K. Lawal (Sterling Assurance Nigeria Ltd) moved for the approval of the Auditors' report and it was seconded by Mr. Fidelis Ojeah (FBN Insurance Brokers Ltd).

8.0 APPOINTMENT OF AUDITORS

Rev. Olusola O. Ladipo-Ajayi (Lasaco Assurance Plc) moved the motion that **Messrs Adewuyi Adetunji & Co.** be reappointed as auditors for the ensuing year at a fee to be determined by the Governing Council of the Institute. The motion was seconded by Mr. Fidelis Ojeah (FBN Insurance Brokers Ltd), and thereafter adopted.



9.0 ELECTION INTO COUNCIL

9.1 Vacant Seats and Candidates

The President announced Chief Lebi Omoboyowa as the Chairman of the Electoral Committee and the five candidates listed below for the five (5) vacant seats in the Council of the Institute. The members were informed that one of the candidates, Mr. Jonathan O. Okunniyi wrote to the Institute to withdraw from the election

S/N	Candidates	Company
1.	Mr. Akinjide Orimolade	Law Union & Rock Insurance Plc
2.	Mr. Tope Smart	NEM Insurance Plc
3.	Mrs. Funmilayo Babington-Ashaye	Risk Analyst Insurance Brokers Ltd
4.	Mr. Olabode Opadokun	Nigerian Agric. Insurance Corporation
5.	Sir. Mufutau O. Oyegunle	Lakeg Nigeria Ltd

9.2 Election Results

Chief Lebi Omoboyowa, Chairman of the Electoral Committee announced the results of the election, and declared the five (5) elected into Council as shown below:

S/N	Candidates	Votes	Remarks
1.	Mr. Akinjide Orimolade	464	Elected
2.	Mr. Tope Smart	463	Elected
3.	Mrs. Funmilayo Babington-Ashaye	457	Elected
4.	Mr. Olabode Opadokun	422	Elected
5.	Sir. Mufutau O. Oyegunle	217	Elected

Certificates attesting to their election for a period of 3 years, ending 2018 were issued and presented to the elected members by the President of the Institute Mr. Bola Temowo.

10.0 ADJOURNMENT

The motion for adjournment was moved by Seyi Ifaturoti (Steps to Greatness) and seconded by Mr. Shamsideen F. Hassan (Major Risk Int'l Loss Adjusters).

The closing prayer was said by Chief Oladipo Bailey (Shepherd Insurance Brokers Ltd).

The 2015 Annual General Meeting adjourned at 1.00pm.

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MR. BOLA TEMOWO FCII, FIIN
President/Chairman of Council

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MR. KOLA AHMED FCII, FIIN
Director General



ELECTION TO THE GOVERNING COUNCIL OF THE INSTITUTE

2016 COUNCIL ELECTION

CONDITIONS FOR ELECTION

- The applicant must not be below thirty (30) years.
- The applicant must be an Associate or a Fellow of the Institute.
- The applicant must possess a minimum of ten years (10) post qualification experience.
- The applicant must have been in continuous professional practice for a minimum of ten (10) years.
- The applicant must be nominated by two (2) professional members of the Institute.
- The nominated and nominating members must be financial members in the last three (3) years including the year of election.
- The applicant must have the minimum MCPD score in the last three years including the year of election.
- The applicant must submit the names of two referees who are Professional and financial members of the Institute.
- The applicant must submit a letter of attestation to professional integrity by his/her employer.
- The applicant must appear before the Membership Committee for an interactive session.
- New members without the opportunity of having served in any Committee of Council must show evidence of participation in Institute's activities.
- Candidates must satisfy any other condition that may be approved by the Governing Council as it deems appropriate.



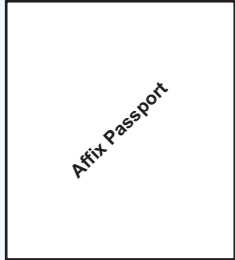
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2016 COUNCIL ELECTION

NOMINATION FORM



ALL INFORMATION SHOULD BE IN CAPITAL LETTERS

1. NOMINATED MEMBER

- (i) Name(s)
- (ii) Membership No.....
- (iii) Address.....
- (iv) Signature & Date:.....

2. PROPOSER

- (i) Name(s)
- (ii) Membership No.....
- (iii) Address.....
- (iv) Signature & Date:.....

3. SECONDER

- (i) Name(s)
- (ii) Membership No.....
- (iii) Address.....
- (iv) Signature & Date:.....

Note:

The Nominated candidate is to ensure that the proposer and the seconder are financial members of the Institute i.e. Fellows or Associates and must have paid their Membership Subscription up to 2016.



4. PERSONAL DATA OF NOMINATED CANDIDATE

I. NAME.....

II. DATE OF BIRTH.....

ADDRESS.....

PRESENT EMPLOYMENT.....

CURRENT POSITION HELD.....

PIN

III. SCHOOLS ATTENDED WITH DATES

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IV. ACADEMIC QUALIFICATIONS WITH DATES

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V. PROFESSIONAL QUALIFICATIONS WITH DATES

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VI. PROFESSIONAL CAREER RECORD (INCLUDING POSITIONS HELD WITH DATES)

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VII. SERVICE TO THE INSTITUTE (PAST AND PRESENT)

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VIII. SERVICES TO THE PUBLIC (PAST AND PRESENT)

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IX. SPECIFIC PROGRAMME FOR THE GROWTH OF THE INSTITUTE, IF ELECTED

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X. NAMES AND ADDRESSES OF TWO REFEREES

(1) (2)

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SIGNATURE OF CANDIDATE

DATE

.....

SIGNATURE OF WITNESS (1)

DATE

.....

SIGNATURE OF WITNESS (2)

DATE

