

Wilson Junior Academy

N13925 County Road 551

Wilson, MI 49896

Phone: (906) 639-2566

Fax: (906) 639-2568

Wilson Junior Academy is an institution of the Michigan Conference of Seventh-day Adventists

Accredited by:

General Conference Office of Education, Board of Regents

Mission Statement:

The mission of Wilson Junior Academy (WJA) is to motivate students to develop a personal relationship with Jesus. It is WJA's desire that students and faculty will follow God's leading in being an inspiration to their families, churches and communities. In addition to achieving academic excellence, the graduates will become compassionate leaders, willing servants, equipped and confident to share God's offer of salvation in these last moments of earth's history.

TABLE OF CONTENTS

Educational Philosophy	3
Our Beliefs	4
Aims and Objectives of the School	5
Admission Policy	6
Attendance/Absence & Tardy Policy	7
Acceleration	9
Cooperation	9
Medical Exams	10
Home & School	10
Telephone	11
Standards of Conduct	11
Disciplinary Action	14
Finances	16
Policies for Gym Use	17
Curriculum	19
Wilson Junior Academy Staff	20
School Board	20
School Hours	20

EDUCATIONAL PHILOSOPHY

The educational philosophy of Wilson Junior Academy is founded on the philosophy of the Seventh-day Adventist Church, including ideas in regard to the origin, nature, and destiny of man. We believe that God created this world in a literal seven days and then, on the seventh day He rested. We believe that man, the crowning act of creation, was made in the image of God. Man was to develop his powers so as to reveal and reflect the glory of his Creator, but through sin, man's physical powers have been weakened, mental capacities lessened and spiritual wisdom dimmed.

It is our belief that the primary objectives of education and life are to restore the image of God through man and to bring him back to the perfection in which he was created. We believe that all youth should be permitted the privilege of a Christian education that they may become laborers together with God. Our conviction is that true education must provide for intellectual, spiritual, emotional, and physical development and especially a personal relationship with, and a commitment to Christ.

Our aim as a Christian educational institution is to provide a course of study suitable for a variety of students, which will speak to the whole person, enabling them to fulfill their individual potential. We wish to provide training, which will fit them for a technological society, and to inculcate principles, which will enable them to be good citizens of both this world and the next.

As a private Christian Academy, we further feel that any student unwilling to maintain these philosophies should apply elsewhere for more compatible schooling.

OUR BELIEFS

WE BELIEVE in a personal, loving Father and in Jesus Christ—the eternal, divine Son of God and our Savior.

WE BELIEVE in the Holy Spirit, the Divine Comforter, and in His power to transform and uplift the lives of believers.

WE BELIEVE that a person is saved by grace through faith, which itself is a gift from God.

WE BELIEVE that works of righteousness and obedience are simply the natural fruits of a victorious Savior living in a believer.

WE BELIEVE that the Bible is the inspired, infallible Word of God by which we will all be judged, and by which we judge all claims and doctrines.

WE BELIEVE in the gifts of the Spirit, including the spirit of prophecy.

WE BELIEVE in discarding unhealthful practices such as the use of intoxicants, stimulants, tobacco, unclean meats, etc.

WE BELIEVE that the followers of Jesus should manifest true Christian modesty in dress and deportment, and should shun all debasing, worldly amusements.

WE BELIEVE that immortality and eternal life are gifts of God and are received only through Christ.

These beliefs are a brief summary of the doctrines of the Seventh-day Adventist church. Since Wilson Junior Academy is a ministry of the church, these beliefs form the foundation of our teaching. While extending tolerance to all other perspectives, we uphold our beliefs without reservation and invite inquiry. May God bless us all as we continue to learn.

AIMS AND OBJECTIVES OF THE SCHOOL

RELATIONSHIP TO GOD

To instill a knowledge and love of God in the mind of every student. To establish belief and practice in faith and in prayer. To develop respect and reverence for the divine Word of God.

CHARACTER

To present the ideals of what a true Christian really is. To know what is true and pure and beautiful. To develop minds and hearts to be true to God and Country.

HOME

To help every student have a better understanding of his/her relationship to the home circle, and to realize that love is the motivating force that holds the home together.

HEALTH AND RECREATION

To teach and practice the principles of health and temperance, knowing there is a direct relationship between the mental, the spiritual and the physical.

SKILLS AND KNOWLEDGE

To teach the student the value of concentration and application. To provide for the acquirement of skills and knowledge essential for proper scholastic progress which will enable the student to be a good citizen of this world and the world to come.

WITNESSING AND COMMUNITY

To instill an understanding of how good citizens should conduct themselves and how to portray true Christianity through daily living and community service.

ADMISSIONS POLICY

Wilson Junior Academy admits students of any race to all the rights, privileges, programs, and activities provided to the student body. No discrimination is made on the basis of race in administration of educational policies, applications for admission, or extra-curricular programs.

Wilson Junior Academy has been established to provide Christian Education for the children and youth of the Seventh-day Adventist Church. However, children whose parents are not members of the Seventh-day Adventist Church, who are of good character and who pledge to govern their conduct according to the rules and regulations of the school are admitted.

Admission is based on the following satisfactory evidences:

1. Completed application or reapplication form with the correct fees, medical form, social security number, and consent form.
2. Three letters of recommendation. (New students only)
3. Record of transcripts of previous school attended.
4. Students and parents willingness to live by the written and verbal policies and guidelines given by the school.
5. Financial obligation and support.

After reviewing the materials, the admission committee will interview the parent(s) or guardian(s) and the student. The Admission Committee will then make a recommendation to the School Board. The School Board makes the final determination of acceptance based upon the Admissions Committee's recommendation. Upon acceptance, a registration fee is required.

Students that have been home-schooled will be assessed by local testing to determine the best grade level to begin the student. It is essential for a student to be placed where they can achieve success.

ATTENDANCE

All students are expected to be punctual and regular in attendance.

1. School Cancellation - School may be cancelled for ½ day in the case there is a funeral and a fellowship meal is served in the school. This should be left to the discretion of the principal and the school board chairperson. When it is necessary to close school because of bad weather, our policy is that the principal will take in to consideration the closure of Bark River-Harris schools. The principal will call parents and/or have this announced on TV and/or radio stations.
2. Ski Day – The principal may schedule a ski day for students, parents and church family during winter months. This day will count as a regular school day and counts as school field trip day.
3. If it is necessary for your child to miss several days of school, please make arrangements with the teacher at least two weeks before the absence.
4. As weather permits, recess and P.E. will be held outside. Fresh air and exercise are vital to the learning process. All students are expected to participate. If there is a physical reason that this requirement would jeopardize a student's health, it is necessary to have a signed note from the doctor and/or parent indicating limitations and duration.
5. We welcome visitors to our school. Children may not come unless accompanied by their parents or arrangements are made with the principal. A visitor's day will be provided each year for prospective students.

ABSENCE & TARDY POLICY

1. Students will be allowed 3 unexcused tardies or 2 unexcused absences per quarter.
 - a. Illnesses, road conditions, family emergencies, and doctor/dentist appointments must be communicated via parental/guardian phone call, text, or written note in order to be excused.
 - b. Students/Families may not have a total of five tardy or absence events in order to be held to the following policy: if a student has no tardies, but two unexcused absences for the quarter, the policy would still apply.
2. Upon reaching the above-stated level of unexcused tardies or absences, the parents and students will be sent a letter stating both the concern with their conduct and the consequences.
3. If another infraction is incurred, the student and the parents/guardians of the student will be asked to appear before the school board. Additionally, the student will be held in In School Suspension (ISS) for the entire first school day after returning.
4. ISS means that the student will be working alone in the office under the principal's supervision throughout the school day, completing missing assignments and additional assignments as deemed necessary by the teaching staff.
5. Further infractions will be dealt with as prescribed by the school board.

ACCELERATION

As a rule, students should not take two grades in one year. The unusually capable student should enrich his work by wider study and experience rather than to accelerate.

We recommend that when a child has been kept out of school until the age of seven or eight. The following principles be kept in mind in this matter:

1. The general practice will be for the average student to complete one grade each year.
2. A broad program of enrichment is better than a program of acceleration.
3. When a student does not enter a formal school program until seven to nine years of age, accelerations during the first three years of school experience may be advisable, such acceleration to be only with the counsel and approval of the conference superintendent or supervisor. The decision is to be based on evidence of the child's mental maturity, achievement testing results, his readiness for accelerations, capacity for achievement and social adjustment.

CO-OPERATION

The success of the school depends in a large measure upon the fullest cooperation between the parents and the teachers. It sometimes happens that students make complaints concerning school matters, especially concerning measures of discipline. In such cases, parents are urged to contact the teacher before forming an opinion. We are here to understand and appreciate your concern and help in such matters.

"Parents, when the church school teacher tries to train and discipline your children that they may gain eternal life, do not, in their presence, criticize his actions even though you think him to be severe. If you desire them to give their hearts to the Savior, cooperate with the teacher's efforts for their salvation."

Counsels to Teachers, p, 154

Concern with Parent/Teacher

1. If a parent has a particular concern or issue he/she should first go to the teacher.
2. If unresolved, the Pastor or school chairperson should go with the parent to discuss concern with the teacher.
3. The local board or conference should be consulted if the concern is still unresolved.

MEDICAL EXAMINATIONS

A physical examination is required of all students entering a Michigan school for the first time and recommended for grade 9.

HOME AND SCHOOL ORGANIZATION

All parents of school children are members of the Home and School Organization. They are cordially invited to participate in the programs of the school. Finger Printing is required for all faculty of the school and recommended for all volunteers having consistent contact with the students.

TELEPHONE

Students wishing to make calls must get permission from the teacher/principal. The calling party must pay for all long-distance calls. Incoming calls for students should be limited to those circumstances of urgent necessity.

NON-PRINTED REGULATIONS

Regulations not in print, which are adopted by the faculty or board during the school year and are announced to the students have the same validity as those published in the policy book.

STANDARDS OF CONDUCT AND SCHOOL REGULATIONS

In order to attain the high objectives outlined on page one, and because our school is dedicated to high moral and social principles, it is necessary that we require the following standards of conduct:

1. Students shall go to and from school in an orderly manner – not arriving more than 15 minutes early and/or staying more than 15 minutes after school is out unless the teacher is notified and an arrangement is made.
2. Students shall remain on the school grounds from the time of arrival until the time of departure. Any exception must be authorized by the teacher/principal.
3. Students shall practice the principles of Christian moral ethics, fair play and courtesy in all school relationships. They must abstain from all forms of bad behavior. Their language must be above reproach and the use of alcohol, tobacco, or drugs in all forms are strictly prohibited.

4. Dress Code Policy

All clothing and hair should be neat, clean and modest.

- Only natural tone/subdued nail polish and hair color
- No jewelry
- No tight clothing
- No athletic attire such as sweats, athletic pants, mesh tops, jerseys, spandex, yoga pants and the like
- No sleeveless garments or garments exposing the midriff area or undergarments
- No wording or pictures unless WJA school attire
- No grubby, ragged, or torn clothing or shoes
- No sandals or open-toed shoes
- Knee-length shorts for PE only
- No head accessories/caps

5. "A person's character is judged by his style of dress. A refined taste, a cultivated mind, will be revealed in a choice of simple and appropriate attire". Education, p. 248

"Self denial in dress is a part of our Christian duty. To dress plainly and abstain from display of jewelry and ornaments of every kind is in keeping with our faith." Child Guidance, p. 442

6. Students shall show proper respect to all people
7. Undue attention to the opposite sex shall be discouraged
8. Any pupil who defaces, damages, or destroys school property shall be liable to discipline, according to the nature of the offense. Parents shall be responsible for replacement costs.

9. Bicycles are to be ridden directly to and from the school grounds, parked in the designated area, and not ridden during school hours.

10. Students who hold a valid driver's license may bring a road licensed vehicle to school providing they park it in the parking lot upon arrival, make no unauthorized use of it during the school day and use it in a manner that insures safety to all. Students using a licensed vehicle for transportation need a consent form signed by their parents and approved by the principal.

11. Electronic devices are not permitted without expressed consent from the teacher.

12. The following activities are prohibited on school property by conference liability insurance or by student accident insurance:

- skate boarding
- rollerblading/roller skates
- off-road motorized vehicles
- scooters

DISCIPLINARY ACTION

The infraction of any of the foregoing policies may result in disciplinary action in accordance with the following procedure as recommended by the school board:

STEP 1: The teacher should use proper disciplinary action to maintain order in the classroom or at other school activities.

STEP 2: If unacceptable behavior continues, the teacher should request a conference with the parents and solicit their help.

STEP 3: The teacher should take the student in question to the principal and explain the problem. It should be discussed and a solution be sought.

STEP 4: If the problem persists, the teacher should take the student to the principal again. At this time the principal should discuss the problem with the student. (The student could be dismissed. If the parent is not at home, the student is to stay in school.) The principal should call the parent that evening and explain the problem. A time to meet for a parent-teacher-principal meeting should be arranged to discuss the problem before the student can be re-admitted.

STEP 5: If the problem continues and the student is dismissed again, the student and parent will be asked to meet with the principal, school board chairman, and pastor.

DISCIPLINARY ACTION CONTINUED

STEP 6: If the student continues to be a problem, the teacher should take the student to the principal and explain any further developments. The principal shall call the parents and inform them that the student is suspended. They must contact the school board chairman to set up a special meeting at which time the parents must meet with the board.

The school board chairman should be notified of all third and fourth step disciplinary problems.

Disciplinary problems of an extreme nature will be left to the discretion of the principal as to what steps are necessary.

No patron of the school has the right to come to the school for the purpose of verbally attacking or haranguing the teacher or students during school hours or any school function. If there is a problem, the patron should first discuss the matter privately with the teacher involved. If there is need for further discussion the patron should discuss it with the principal and then if necessary with the school board chairman. The board will be willing to hear legitimate complaints from a patron concerning the school or teacher, provided an earnest effort has been made previously by the patron and teacher to clear up the matter. **When a parent does become disruptive at the school, the School Board (via the principal) will suspend their children and schedule a meeting with the board before the children can return.**

FINANCES

AT REGISTRATION: A non-refundable registration fee will be charged for each school year. An additional charge shall be made for lost textbooks or books that are misused.

Registration Fee:

Grades 1-8 \$300.00

Grades 9-10 \$350.00

* \$15 discount if paid in full at time of registration.

Tuition - Constituents:

Grades 1-8 The Wilson Seventh-day Adventist Junior Academy is a **church supported** school. It is recommended that parents support the combined budget at **8%** in lieu of a set tuition. (It is only with the combined help of parents and the church that this program works.)

Grades 9-10 \$150/month (\$1500/year)

Tuition - Non-constituents:

Grades 1-8 \$170.00/month for the first student

 \$85.00/month for each additional student

Grades 9-10 \$400/month (\$4000/year)

Note: Transcripts or final exams may be withheld if tuition bill is not paid in full.

Because parents are expected to support an eight percent combined budget, and that support is at times more than non-constituent tuition, it is recommended that for IRS purposes that the non-constituent tuition be used as your guideline. The law states that you cannot use moneys that goes toward the education of your child or a specified child, for a tax deduction. Remember that your combined budget also supports the church program as a whole.

POLICIES CONCERNING THE USE OF THE SCHOOL/GYM

Both the church and the school are aware of the advantages of having the gymnasium. We would like to make it available to anyone who wishes to use it within reason. Since it is on school property and will be used during school nights, certain rules must be followed to insure that it will not interfere with the efficient operation of our school.

The gym is dedicated to Christian recreation and it is hereby voted by the church board that the following rules be enforced:

1. Anyone desiring to use the gym for any purpose must contact the head deacon in advance so that arrangements can be made.
2. All activities within the gym are to be supervised by an approved supervisor. A responsible person must be in charge to see that there is no destruction of the building or its contents. The conduct of the people using the building is to be in compliance with the standards of the church. Bad language, smoking or drinking will not be tolerated at any time.
3. The thermostat should be adjusted to the demands of the occasion by the supervisor. It is to be set at 55 degrees at night and during periods when the gym is not in use.
4. Persons using the gym shall not climb on the framework or otherwise deface the room or its equipment.
5. Exit lights should be on and all gym doors unlocked when gym is in use.
6. Gym equipment should be put in storeroom and properly stored when the play period is over.

7. No one is to kick a ball in the gym except for the children under the age of 10. The ball used for kicking should be soft. Under no conditions should the ball hit the ceiling or the metal walls above the reinforced area.
8. Individuals shall be financially responsible for any damage to the building or equipment.
9. After use of the gym, the following should be done:
 - A. Sports equipment stored properly.
 - B. All chairs and tables stacked neatly in racks.
 - C. Floor swept.
 - D. Trash emptied.
 - E. Thermostat turned to 55 degrees.
 - F. Lights turned out, including front entrance.
 - G. All doors locked.
10. After use of the kitchen, the following should be done:
 - A. All equipment properly stored.
 - B. Counters, sink, and refrigerator cleaned.
 - C. Floor swept and mopped.
 - D. Trash emptied.

CURRICULUM

GRADES 1-8

Bible	Handwriting
English	Reading
Mathematics	Music
Science and Health	Physical Education
Geography/History	Art
Spelling	

Grade 9** (Odd Year- 2016-2017) Standard Units of Credit

Bible I	1
English I	1
Algebra	1
Technology or World History	1
Physical Science	1
Physical Education	1/2
One one-half credit elective*	1/2

Grade 10 **(Even Year – 2017-2018)

Bible II	1
English II	1
Biology	1
Geometry	1
Computer Applications	1/2
One one-half credit electives*	1/2
Physical Education	1/2

* Electives: Music, Personal Finance, Health, Journalism, Life Skills

**The above curriculum is an alternating system

WILSON JUNIOR ACADEMY STAFF

Cindy Berger	Grades K-4	906-639-2199
Cathy Buell	Grades 5-8, Principal	269-254-6930
Jason Haskell	Grades 9-10	920-883-7595
Lynn Parmentier	Aid	906-282-2276
Tom Hubbard	Pastor	906-399-0425
Greg Zinke	School Board Chairman	906-399-7209

SCHOOL BOARD

Rick Blumenschein, Kevin Boerschinger, Shaun DeGrave, Tim Groleau, Nancy Messersmith, Bob Miller, Char Moon, Cyndie Priser

(in transition)	Bible Labs
Stephanie Walechka	Home & School
Sue Pierce	Treasurer
Aaron Berger	Head Elder

Non-board member attendance of school board meetings is permitted during open meetings.

SCHOOL HOURS

Monday –Thursday	8:15-3:30 (E.S.T.)
Friday	8:15-12:10 (E.S.T.)