

CHILD DEVELOPMENT CENTER COVID-19 PROCEDURES

The Saipan SDA Child Development Center will be implementing these procedures to ensure the students, teachers, and staff safety:

1 It is essential for all teachers, students, and staff to practice good hand hygiene, wear a sanitized face shield (supplied by the school) or a face mask, observe physical distancing, and limit time spent in close public places as much as possible. Staff-child ratio will be followed at all times. Each classroom has section-dividing protectors and equipped with an Ultraviolet (UV-C) Motion Sensor System with reflectors for disinfection during mid-day break and after school.

2 Parents will be contacted and asked to complete a health screening questionnaire for basic symptoms, which includes temperature check before coming to school. When they are sick, exhibits any symptom listed in the questionnaire, and if they have recently traveled to a place with COVID-19, students are not allowed to go to school.

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3 Students will have staggered drop off and pick up times. Parents will be required to indicate their regular drop off and pick up time upon enrollment.

4 Students will have their temperature checked and recorded (1) upon arrival (before they exit their vehicle); (2) during the mid-day; and (3) at departure. A student who has a temperature of 100.4°F or 38°C will have to return home. During the day, if a student is recorded to have a fever, the responsible parent will immediately be contacted. The student will remain in the designated waiting area for quick parent pick-up. The student's classroom will be temporarily vacated for sanitation and disinfection. Students and staff will only be allowed to return to class after the entire procedure has been completed.

5 When the student passes the temperature check, he/she will need to have a face mask on to cover their nose and mouth and hands thoroughly sanitized before being directed to the classroom. Masks should not be worn by children under the age of 2 or anyone who has trouble breathing or otherwise unable to remove the mask without assistance. Remove shoes and change to inside shoes/slippers upon entering the classroom.

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6 MARKERS ARE PLACED SHOWING SIMPLE DIRECTIONS FOR STUDENTS THAT REPRESENT THE COVID-19 PHYSICAL DISTANCING REQUIREMENTS. CHILDREN WILL ONLY SIT ON ONE SIDE OF THE TABLES WITH INSTALLED BARRIERS ON THE CENTER. PERSONAL STATION/POD WILL BE ASSIGNED IN THE CLASSROOM FOR EACH CHILD WHERE HE/SHE CAN PLAY OR DO SOME ACTIVITIES. FLOOR STICKERS WILL BE PLACED WHERE EACH CHILD CAN SIT OR STAND DURING CIRCLE TIME.

7 ALL TOYS WILL BE DISINFECTED AFTER EACH USE AND BEFORE THEY ARE PASSED TO ANOTHER STUDENT IN ACCORDANCE TO THE CENTER FOR DISEASE CONTROL'S GUIDANCE FOR A SAFE AND CORRECT APPLICATION OF DISINFECTANTS AND USING EPA APPROVED DISINFECTANT TO USE AGAINST COVID-19.

8 A ROPE WITH RINGS AT 6 FEET APART WILL BE USED WHEN GOING OUTSIDE AND COMING IN FOR OUTDOOR PLAY. PLAYGROUND EQUIPMENT WILL BE DISINFECTED BETWEEN USE BY DIFFERENT GROUPS.

9 WASHING HANDS OFTEN WITH LIQUID OR FOAM SOAP AND WATER FOR AT LEAST 20 SECONDS WILL BE PRACTICED UNDER TEACHER SUPERVISION. IF LIQUID OR FOAM SOAP AND WATER ARE NOT AVAILABLE, STUDENTS WILL USE AN ALCOHOL-BASED HAND SANITIZER PROVIDED IN EACH ROOM. IF HANDS ARE VISIBLY DIRTY, ALWAYS WASH HANDS WITH LIQUID OR FOAM SOAP AND WATER. ALL RESTROOMS ARE EQUIPPED WITH LIQUID SOAP DISPENSERS, PAPER TOWEL DISPENSERS, SENSOR FAUCETS, SENSOR TOILET FLUSHERS, AND FOOT PEDAL TRASH CANS TO MINIMIZE HAND CONTACT DURING RESTROOM USE.

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10 Students will remain at their desks for breakfast, lunch, and snacks. No meals/snack sharing. In the interim, only PSS meals will be allowed. Food/meal prepared at home will not be allowed unless it is for medical purposes.

11 Students will have their own cubby for storage of personal items and nap bedding.

12 During nap time, children will be spaced apart more than 3 feet, head-to-toe or toe-to-toe. Mats will be cleaned and disinfected after every use.

13 Upon dismissal, students will leave their face shield at the school on their assigned cubby. The face shield will be sanitized for the next day's session. The classroom will go through the routine cleaning process afterwards.

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When confirmed or suspected exposure to COVID-19 occurs in the center, the school will immediately contact the Governor's COVID-19 Task Force at 285-1672/1352 and the Child Care Licensing Program at 664-2572. All students and staff will be dismissed for a period of 5 working days to allow the CNMI COVID-19 Taskforce and health officials to determine appropriate next steps. All rooms and equipment used by the suspected child or staff will be cleaned and disinfected after 24 hours have lapsed to minimize potential exposure to respiratory droplets. Staff and students will only be allowed back to the center once clearance from the Governor's COVID-19 Task Force and the Child Care Licensing Program have been received.