

Kindergarten Handbook

Foothill Elementary, 2018-2019

Mrs. Sydney Lee

Dear Parents,

Welcome to a new school year! I am excited to be here and am looking forward to teaching your precious children this year. Each child is different and develops at a different rate, and I will do my best to provide the supportive learning environment that each student needs this year. Along with preparing each child for his/her school career, I hope to share Jesus' love with my students and prepare them for heaven. Thank you for sharing your children with me!

Teacher Contact Information:



School phone: 408-263-2568

E-mail:

slee@foothilladventistschool.org

Please feel free to contact me with any questions or concerns. I will be happy to meet with you after school, talk over the phone, or communicate via e-mail.

Supplies:



On the first day of school, each child should bring the following supplies to school to be kept in his/her backpack:

- A complete change of clothes (school uniform, socks, underwear) in a bag, clearly labeled with his/her name
- A **small** blanket and pillow for nap time, clearly labeled with his/her name (NO sheets, please—they are difficult for students to put on)
- A refillable water bottle, clearly labeled with student's name (to be taken home and washed every Friday) that can be kept at their desktops
- Supplies such as pencil boxes, pencils, crayons, scissors, and glue sticks are provided by the school

Attendance:



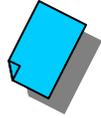
Students are expected to be on time to school each day. When they are late (not in the gym by 7:55 am), important instructional time is missed. In the case of an illness, doctor's appointment, or family emergency, please call the **office** to inform them of your child's absence.

Dress Code:



See the Foothill Handbook for uniform requirements. ALL clothing items should be labeled with your child's name so that misplaced items can be returned to you. Also, please remember that footwear needs to be practical—students will be running and playing, and shoes with heels or shoes that fall off easily are not appropriate. Please stick to mostly BLACK shoes and WHITE socks. You will be notified if your child has violated our dress code. No jewelry or nail polish is allowed.

Schedule:



The daily schedule is very flexible, but the following is a basic schedule outline:

8:00 School Greeting (Gym)
8:15 Worship/Bible
8:30 Circle Time / Sight Words
9:00 PE or Art/Music (Gym/Church)
9:30 Snack (Playground)
10:00 Mathematics Centers
11:00 Language Arts Centers
11:45 Lunch (Playground)
12:00 Lunch/Recess (Fri—Dismissal)
12:30 Nap
2:00 Story Time
2:15 Social Studies/Science
2:45 Free Play/Computers
3:15 Dismissal

Snack Time:



There is a snack time every morning. Please send a **healthy** snack for your child each day; **NO CANDY**. Crackers, chips, fruits and veggies, dairy products or granola bars are good choices.

Hot Lunch:



Each day I will need to know which children are ordering hot lunch; a lunch provided by the school (see the front office for prices and a monthly menu). The parents will indicate their child's need of a lunch by putting a stick, with their name on it, in the hot lunch cup on the sign-in cart outside of our classroom door. Please be consistent with this task so that I have an accurate lunch count. If you forget, I will have the office make a phone call to determine whether or not to order a hot lunch for your child.

Take Home Folders:



On the first day of school, each child is given a homework folder labeled with

their name. This folder is used for communication between home and school. Please remove the contents each evening and help your child with the homework pages within.

Homework and newsletters will be sent home each Monday. Homework must be returned every Friday morning.

At-Home Reading:



Reading with your child is one of the best ways to help him/her develop reading skills and a desire to read. At least 3 books should be read each week.

Our school is visited by the Bookmobile every other Wednesday at 2:45 pm. There, your child will be able to check out movies, video games as well as age-appropriate books. They will need a library card to do this. If they do not have one, they will receive an application form for one in their homework folders.

These borrowed books can be borrowed every other Wednesday and should be returned at the next session. If too many books are missing, your child will not be able to check out any more until the missing books are either returned or paid for.

Rest Time:



Mats are provided and students are expected to take a nap. Nap time is from 12:30 pm – 2:00 pm.

Birthdays:



Parents may make their child's birthday special by bringing a treat to share with the class 15 minutes before lunchtime. This is a good way to encourage

thinking of others. Cookies and juice or sugar-free popsicles are favorites. No soda please. If you wish to bring a cake, please plan to stay and help serve it.

Class Rules:



1. Be a good listener
2. Be kind
3. Be responsible

Discipline:

Students start the day with their behavior clips on green. If a student is not following directions, he/she will be asked to move their clip down.

Their clips will continue downwards for more serious offenses, such as hitting or teasing others. Communication and cooperation with parents is of utmost importance in helping children be successful in school.

Curriculum:



Math: *Go Math!, Grade K*

Topics covered in the math curriculum include sorting, patterns, numbers and counting, shapes, money, time, measurement, and beginning addition and subtraction.

Phonics/Handwriting: *Saxon Phonics, Level K*

The phonics program focuses on learning the letters and their sounds. The program also includes practice with rhyming, blending sounds together to make words, high-frequency words and beginning reading.

Science: *A Child's World*

A Child's World is the Seventh-Day Adventist Kindergarten curriculum. It is used, along with supplemental materials, for science. Themes include Insects, Sea Creatures, Plants, the Human Body, and Outer Space.

Bible: *Stepping Stones*

Bible themes include Learning to be like Jesus, The Promised One, Learning to Make Choices, Amazing Old Testament Heroes, and the Life and Stories of Jesus.

Social Studies: *Stepping Stones*

Themes include: Our Community, Thanksgiving, Christmas Around the World, and Our Amazing Earth.

Physical Education: The PE curriculum includes various games and activities that will help develop your child's motor skills and ability to work and play successfully with others.

Art: Art is taught once a week. The curriculum focuses on art appreciation creating original artwork with a variety of mediums.

Music: The music curriculum focuses on rhythm and movement, with musical concepts taught through songs and games.



Field Trips:

Field trips scheduled so far are as follows:

- Sinnott Park: 11:30pm – 12:45 pm
- Palo Alto Discovery Museum and Zoo: 10:00am – 2:00pm
- AMV Bowling Alley -- (School wide)

These wonderful learning experiences are not possible without parents to help drive and chaperone—thank you in advance for your help.

I especially encourage you to plan on coming with us to the Zoo. It is our big field trip for the year and the kids love it when their parents come.

In order to be a driver/chaperone on field trips you must have the following on file with the office:

- fingerprints
- copy of driver's license
- Volunteer Verified
- copy of current car insurance

The results take a few weeks to process, so please take care of this as soon as possible.

Education through California State University East Bay in 2015.

If you plan on chaperoning, you must be willing to drive and supervise, not only your own child but others as well. Please ask the office for more details.

Parent Volunteers:

Foothill requires all parents to complete 12 volunteer hours. One of the best ways to complete these hours is by volunteering in your child's classroom. I will provide a volunteer voucher for each hour you give to the school. You can:

- Drive on field trips
- Help with special projects, events or trips to the park
- Prepare supplies for projects
- Help supervise during lessons

Please get your fingerprints on file as soon as possible so you are available to volunteer.

Fundraising:



You can help our school and our class raise money with a simple clip of the scissors! We are collecting Box Tops for Education and Campbell's Labels for Education. The money raised from collecting Box Tops will go to the PTO; points gathered through the Campbell's Labels for Education program will be used to purchase supplies or equipment for the Kindergarten class.

Teacher Credentials:

I graduated from Oakwood University in 2013. I completed my Masters of

I am currently in the process of obtaining my doctorate in Curriculum Instruction through Capella University. This will be my 4th year teaching Kindergarten at Foothill Adventist School. I love teaching and sharing Jesus with my students and cannot think of any other profession I would rather be in.

Wish List:

Parents sometimes ask if there is anything that they can buy or save to donate to the classroom. Listed below are several items that would be useful in the classroom. Thank you for your support.

- Clorox Disinfectant Wipes
- Kleenex
- Multipurpose Spray
- Dish Soap