



Mamawi Atosketan Native School

RR2 Ponoka, AB T4L 1R2
Phone: (403) 783-4362 Fax: (403) 783-3839
Email: office@mansalberta.ca
www.mamawiatosketan.ca

Office use only:

Date Received: _____ Date Approved/Entered: _____

Alberta Student Number: _____

2019-2020

Student Registration Form

Student Information: (Please Note: a student cannot be registered without a copy of a legal document providing proof of legal name and age.)

Legal documentation provided: Birth Certificate Passport Status Card

Legal Surname: _____

Legal First Name: _____

Preferred First Name: _____

Legal Middle Name(s): _____

Birthdate: _____ Male Female
MM DD YYYY

Live on Reserve? Yes No Band Number: _____ Band : _____

Mailing Address: _____ City: _____ Prov.: _____ PC: _____

Reserve of Residence: _____ House Number: _____ Road Name: _____

Home Phone: _____ Student Cell: _____ Student Email: _____

Rural Land Location: Quarter _____ Section _____ Twp _____ Range _____ Meridian _____

Independent Student: Are you a student who is 18 years of age or older, or 16 years of age or older and living independently who is claiming status as an independent student? Yes No

School History

Last Grade Completed: _____ Grade Entering: _____

Last School Attended: _____ School Phone Number: _____

Does your child have any special educational needs that would impact our ability to provide an appropriate education program?

Please check one: Yes No | If yes, please explain: _____

Parent/Guardian Information

Parent/Guardian: Surname _____ First Name: _____ Student Resides with? Y N

Relationship to Student: Mother/Guardian Father/Guardian Other (specify: _____)

Work Ph: _____ Cell Ph: _____ Home Ph: _____ Email: _____

(complete mailing address if different that student information)

Mailing Address: _____ City: _____ Prov.: _____ PC: _____

Parent/Guardian: Surname _____ First Name: _____ Student Resides with? Y N

Relationship to Student: Mother/Guardian Father/Guardian Other (specify: _____)

Work Ph: _____ Cell Ph: _____ Home Ph: _____ Email: _____

(complete mailing address if different that student information)

Mailing Address: _____ City: _____ Prov.: _____ PC: _____

Custody (Legal Guardians of the student must be identified to ensure each party's rights are respected. If a Court Order exists affecting guardianship, custody or access rights, a copy of the Order is required to be placed on the Student Record.)

Court order: Y N Expiry: _____ Type: Access/Custody Parenting Guardianship Info Disclosure Restriction
MM DD YYYY

Social Worker/Case Worker (if applicable): _____ Ph: _____

Emergency Contact (someone other than the student's parent or guardian)

Contact Name: _____ Cell Ph: _____ Alt Ph: _____ Relationship: _____

Contact Name: _____ Cell Ph: _____ Alt Ph: _____ Relationship: _____

Medical Information (In the event of a medical emergency, the school will contact the appropriate medical personnel)

Student AHC Number: _____

Known Allergies: _____ Treatment given if reaction occurs: _____

Medical or physical conditions? Yes No | If Yes please explain: _____

Siblings (please list any siblings attending our school)

Sibling #1 Name: _____ Sibling #2 Name: _____

Sibling #3 Name: _____ Sibling #4 Name: _____

Sibling #5 Name: _____ Sibling #6 Name: _____

School Activity List

Personal information is collected pursuant to the provision of the School Act and its regulations and pursuant to section 32C of the FOIP Act. The following is a list of school activities in which personal information may be collected, used and/or disclosed during the school year. These activities are a normal part of school operations and student participation in these and related activities are viewed as a central part of your children’s education.

Please read this list carefully and complete the following giving or denying permission to release personal information in the context of a school setting:

- 1. Student’s names, photos and comments may be included in the school calendar, yearbook, newsletters, bulletin boards or other school publications.
2. Individual, class or team photos may be taken and used for the purpose of identification.
3. Students’ names may be included on artwork or other creative work or materials of students displayed at school or at other locations promoting student’s work (art shows, or school board promotional displays).
4. Student information (including photos) and parents’/guardians’ telephone numbers may be used for the purpose of taking attendance at school, field trips and transportation services.
5. Student’s names may be included on class lists posted for the purpose of class placement.
6. Students’ names may be used in yearbook.
7. Students’ name, address, date of birth, gender and school; and the name, address and telephone number of the students’ part or guardian may be provided to the Public Health Nurse of the purposes of health and immunization programs.
8. Student’s name and academic information necessary for determining eligibility for awards or scholarships.
9. The use of student’s names, related contact information and telephone numbers for absenteeism verification.
10. The taking of photos and/or videos of classroom and school activities and their use by the media or other organizations where students are not interviewed or identified by name.
11. The circulation of information on a “need to know” basis regarding students who have severe or life threatening medical conditions.
12. Photos and videos of school activities that are open to the general public may be taken and used for purposes outside the school.
13. Where individual students are identified or interviewed and the material will be used outside the school, a separate and specific consent will be requested of parents/guardians.
14. Students’ first names and/or pictures may be used on our school website and school social media accounts used to promote our school.
15. Parent/guardian gives their consent for field trips within the Wetaskiwin/Maskwacis/Ponoka/Lacombe district.

I, _____, parent/guardian of said student, hereby consent to the collection, use and disclosure of ALL of the personal information as listed and disclosure of personal information described in the School Activities List, except for the following items:

Item No: _____ Comment:
Item No: _____ Comment:
Item No: _____ Comment:

Parent/Guardian Signature: _____ Date: _____

MM DD YYYY

Statement of Parent and Student Cooperation

We, the undersigned,

- 1. Agree to support Mamawi Atosketan Native School, its teaching staff, and its programs.
2. Have read and agree to abide by and support the school policies, rules, and regulations as outlined in the Student Handbook.
3. Are aware that if my child is not willing or able to comply with the rules and regulations, that the option for the rest of the year will be home schooling.
4. Confirm that the information detailed in this registration form is true and correct.
5. Recognize that this is a registration form only, that admission is not guaranteed.
6. Have read the registration form and understand how the information may be used.

Parent/Guardian Signature: _____ Date: _____

MM DD YYYY

Student Signature: _____ Date: _____

MM DD YYYY

Disclosure:

Please be advised that personal information of students will be shared with the North American Division for the purposes of furthering and improving administration of education in the Seventh-day Adventist Church. This sharing is not in violation of any Canadian privacy legislation as the Seventh-day Adventist Church in Canada is a division of the North American Division of Seventh-Day Adventists. However, parents or students who wish for an exemption should provide this request in writing to the school administration.

Pursuant to the Freedom of Information and Protection of Privacy Act, the information collected on this registration form is required to allow the school, through its administrators, to make such decisions as are necessary in order to fulfill its obligation to provide students with an appropriate education program that meets their needs, to provide a safe and secure environment, to protect the student’s rights and to determine eligibility for particular programs. This information will be made available to teaching staff on a “need to know basis”.

References:

- Copyright Act
- Freedom of Information and protection of Privacy Act
- SDACC Code of conduct for Teaching Staff
- Alberta Conference Employee Code

Policy

Mamawi Atosketan Native School relies on its local area network to carry out the business of the school. Proper use of this network is expected of staff, independent contractors and students.

The use of the local area network provides staff and students with access to the Internet and allows for unlimited opportunities to learn, access and publish information, and communicate on a global basis.

The board believes that the use of this network and the opportunities for learning that students will have is invaluable to their future. Staff or students should not abuse use of the network and the Internet. The following guidelines are set out in an attempt to deter misuse of this valuable resource. The acceptable use guidelines and conditions of use in this policy apply to all users unless specifically identified. Users refer to: staff, students, independent contractors, and board members.

Guidelines

1. Mamawi Atosketan Native School owns all software and hardware associated with the local area network.
2. All materials and resources are for educational purposes.
3. The network should be used appropriately.
4. Access to network resources with personal devices should be carried out within this policy.
5. Mamawi Atosketan Native School maintains the right to monitor use on the network.

Conditions of Use

- The Network should be used by staff and students for educational purposes.
- Students and staff are not permitted to publish information about themselves or other unless permission is granted by the school administration and meets the guidelines of the Freedom of Information and Protection of Privacy Act.
- Users with personal devices must obtain permission from school administration before attaching devices to the network or individual computers.
- The school and board have the authority to add firewalls and blockers to prevent visitation to particular sites and to maintain and upgrade them when necessary.
- Inappropriate use of network resources could result in the loss of network privileges, suspension from class or financial liability for damages.
- No software may be installed on the network or individual computers without permission of the school administration.
- Downloading of inappropriate material is strictly forbidden.
- Staff members have a duty of care of the computers within their classrooms or in a lab setting.
- While using the network or Internet, there is no expectation of privacy. All users waive their right to privacy when using the network.

Inappropriate or Unlawful Material

- Users finding inappropriate material on the network should report it to a staff member or administration.
- Users will use their assigned login and password appropriately. Passwords are not to be shared with others. If a password is shared, the owner of the password is responsible for problems and damages arising from misuse.
- Chat rooms are not acceptable use of the Internet. Students are not permitted to participate in chat room activities.
- Visiting a sexually explicit, profane or an obscene website is not permitted. Students or staff repeatedly visiting such sites will lose their Internet privileges.
- Emails that are malicious or defamatory in any way will result in the loss of Internet privileges.

Student Network and Internet User Contract

After reading the Policy on Acceptable Use of the local Area Network and Internet, please fill out the appropriate portions of the following contract completely and clearly. The signature of a parent or guardian is required for all students.

I have read the Acceptable use of the Local Area Network and Internet Policy and understand and will abide by the stated Guidelines and Conditions of Use. I understand that violation of the Policy could result in disciplinary action and my computer privileges may be revoked.

Student's Name: _____ Grade: _____ Signature: _____ Date: _____
MM DD YYYY

Parent/Guardian Name: _____ Signature: _____ Date: _____