

WAA RETURN TO SCHOOL HYBRID-PLAN 2020-2021 (UPDATED September 3, 2020)

Worthington Adventist Academy will open for the 2020-2021 school year for hybrid instruction on September 14, 2020.

This return to school plan was developed using the Ohio Conference of SDA guidelines, Franklin County Public Health department guidelines, and Franklin County Schools Guidelines.

Considerations:

- Student and Staff safety and well-being are our number one priority
- Common schedule for students in same household
- Instructional gaps, new learning and student learning needs
- Remote learning needs
- Transportation

If remote: parents/guardians need to assure that the student has daily access to the Internet. A device will be provided by the school.

A-day/B-day scheduling for hybrid learning model

Students will be scheduled in Cohort A or Cohort B. Cohort A will be scheduled for in-person learning on Monday and Wednesday. Cohort B will be scheduled for in-person learning on Tuesday and Thursday. Fridays will be virtual learning for all students. For those who elect to learn 100% remote, they will be online with their teacher on their assigned day.

- Students (and staff) will wear facial covering in the building during in-person learning. Students will need to bring an extra mask to leave in the classroom.
- Students who are unable to wear facial coverings due to bona fide medical reasons may need to continue their education remotely. **Please contact the principal.**
- Transportation will be provided to schools for in-person learning through Columbus City Schools transportation system. Student seating will be assigned with one student per seat. Students from the same household may be assigned to the same seat. Students are required to wear a cloth face covering while on the bus.
- During this time, students may opt to participate in 100% remote learning.

Students who decide to do remote learning will be required to stay in the remote learning option through the first semester which ends December 18th, 2020.

Instructional Points to consider:

Parents/Guardians must assure that the student has daily access to the Internet.

- Students shall receive timely feedback and grades on in-person and remote learning.
- Student learning goals will be included in all lessons.
- Instruction will be offered to students opting for 100% remote learning. We will offer the assistance of a teacher aide to assist those students who need additional instruction.
She will be available to:
grades 1 and 2 from 8am-9am
grades 3 and 4 from 9am-10am
grades 5 and 6 from 10am-11am
grades 7 and 8 from 11am-12am
- Formative Assessments will be given to inform teachers of student understanding.
- We will administer grade level reading and math screening using STAR testing and MAP Growth testing three (3) times a year.

Attendance

- If a student is absent on a day they are scheduled to report to school, without an excuse, they will be marked absent. Franklin County Schools attendance policy will be followed.
- Parents are required to keep students at home who are exhibiting symptoms of COVID 19 or are required to quarantine. Parents should alert the principal and/or school secretary to determine a plan for continuity of instruction.
- Attendance will be taken for students who are participating in remote learning. If a student has not shown evidence that they have been online, communicated with their teacher, or turned in work for the day, the teacher or school secretary will contact the parent. If the parent is not responsive by the end of the school day, that student will be considered absent.

Health Plan for Reopening Schools

COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection. Therefore, personal prevention practices (such as handwashing, staying home when sick) and environmental cleaning and disinfection are important principles that are covered in this document. Fortunately, there are a number of actions we can take at the school level to help lower the risk of COVID-19 exposure and spread during school sessions and activities.

Promoting Behaviors that Reduce Spread

Social Distancing:

The CDC advises that individuals maintain six feet of distance to reduce the risk of COVID-19. Social distancing should be practiced in combination with other everyday preventative actions to reduce the spread of COVID-19.

Upon arrival students will enter the building at the designated marked entrances:

1. K-2—front door
 2. 3-8—side door (facing SSLC)
 3. Bus riders—rear entrance (facing the activity center)
 4. There will be a staff member at each entrance to take temperatures, encourage hand sanitizing and social distancing as they enter.
- School Bus – students sit one to a seat and wear a cloth face covering
 - Student desks spaced 6 ft. apart.
 - Eat lunch in classrooms.
 - No large groups, no assemblies.
 - No field trips.
 - Playground equipment may be closed however students will be allowed to go outside for recess, weather permitting.
 - We have placed sticker-signs on floor to promote 6 ft. of social distancing in the hallways and entrances to school, etc.
 - We have displayed signage on the doors, windows and walls to promote social distancing, handwashing and wearing of masks from Franklin County Public Health department.

How parents and visitors enter and exit the building. FAQ's

- What will your car rider line/area look like, procedures?
~We will continue to call students out individually when their parents arrive. We ask that parents stay in their cars and wait for students to exit the building.

- How will we group students to restrict mixing students?
~Students will do just about everything with their grade level (recess, eating lunch, masks breaks, etc.) This is considered their ‘family group’.
- How will we handle procedures for parents and visitors to enter and exit the building?
~If parents or visitors need to enter the building, they must ring the buzzer and wait to be admitted electronically. We will do a temperature check as the visitor enters. The secretary will attend to their needs and require that they wait in the lobby while we retrieve their student or item.

Personal Protective Equipment

The following items are on hand for immediate use at our school:

- Facemasks (surgical/cloth) -we are asking that each student bring their own face masks from home, but we will have additional masks on hand in the event that a student or teacher forgets their own.
- Gloves
- Forehead thermometers
- Hand Sanitizer
- Soap and toilet paper
- Paper Towels
- Disinfectant Wipes
- Sanitizing spray/solution

Cleaning and Sanitizing

WAA is committed to reducing the risk of exposure to COVID-19 by cleaning and sanitizing classroom spaces.

WAA will be compliant by cleaning high touch areas multiple times per day.

Examples of **frequently touched surfaces** and objects that will need routine disinfection following reopening are:

- tables and desks
- doorknobs
- light switches
- countertops
- handles
- phones
- keyboards—students will not be sharing electronic devices but will be assigned one for their exclusive use.
- toilets—grades k-2 have their own bathrooms.
- sinks

- touch screens
- desks
- paper towel dispensers
- Drinking fountains will be shut down.
- When cleaning and sanitizing We will wear latex gloves appropriate for the chemicals being used for routine cleaning and disinfecting. We will follow the directions on the disinfectant label for additional PPE needs. When we finish cleaning, we will wash our hands thoroughly with soap and water.
- At the end of each day, students may be asked to wipe down their own desks with a sanitizing wipe. Students will be given gloves to wear when they do so.
- Fridays will be virtual learning for all students, which will also provide additional opportunities for cleaning and sanitizing.
- We will make a point of removing any soft and porous materials, such as area rugs, stuffed animals and plushy seating areas to aid in reducing the spread of germs.
- Outdoor areas (recess play equipment) do not require disinfection.
- If our school has been unoccupied for 7 days or more, it will only need normal routine cleaning to reopen the area. This is because the virus that causes COVID-19 has not been shown to survive on surfaces longer than this time.
- Routine cleaning and disinfecting are an important part of reducing the risk of exposure to COVID-19. Normal routine cleaning with soap and water alone can reduce risk of exposure and is a necessary step before you disinfect dirty surfaces.
- Again, surfaces frequently touched by multiple people, such as door handles, desks, phones, light switches, and faucets, should be cleaned and disinfected multiple times daily.

Protocol for staff or students with COVID 19 Symptoms

- We will immediately separate staff or students with possible COVID-19 symptoms and send to the infirmary.
- Staff or students with possible COVID-19 symptoms will be treated in the designated infirmary.
- Individuals who are sick should go home or to a healthcare facility depending on the severity of their symptoms and follow CDC guidance for caring for oneself and others who are sick.
- Individuals will be encouraged to contact their healthcare provider.
- We will close off areas used by the person for cleaning and disinfecting.
- If symptoms continue, individuals should stay home until symptom free for at least 24 hours.
- If there is a confirmed case the Franklin County Health department will handle contact tracing and advise schools on how to proceed.
- Individuals with a positive case will isolate for 14 days (FCPH will offer guidance to individuals and school).

- Must be symptom free for at least 24 hours after the 14-day isolation in order to return to school.
 - Individuals with direct contact to a positive case will quarantine for 14-days. (FCPH will offer guidance to individuals and school). Return to school after the 14-day period if symptom free for 24 hours.
 - School will follow FCPH guidance for contact tracing and possible school closures.
 - School administration will inform staff and families immediately of any positive COVID-19 case while maintaining confidentiality.
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We will ask that our families help us in the effort to educate our students about how to reduce the spread of Covid-19 by:

Teaching and reinforcing handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students.

If soap and water are not readily available, hand **sanitizer that contains at least 60% alcohol** can be used (for staff and older children who can safely use hand sanitizer).

Encourage students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.

Additional Items:

- Teachers will allow extra time for handwashing and mask breaks
- Water fountains will be shut-down
- Trash will be removed frequently
- Instructional supplies will not be shared
- Library books - If used, will be sanitized and quarantined for at least 3 days (72 hours)
- Teachers will discourage sharing of items that are difficult to clean or disinfect.
- Teachers will keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas.
- WAA will ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., assigning each student their own labeled pencil box with their supplies) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between use.
- Students will not share electronic devices, toys, books, and other games or learning aids.

Communication Systems

- Teachers will be expected to come to work on their assigned days and teach from their classrooms unless we are shut down for a Covid-19 positive case.

- Any employee with an underlying medical condition that puts them at an increased risk of illness from COVID-19 may contact his or her immediate supervisor for guidance and reasonable accommodations, if possible. A letter from a physician will be required.
- The school principal and/or secretary will be responsible for responding to COVID-19 concerns. (i.e.) notifying staff, families, and the public of school closures and any restrictions in place to limit COVID-19 exposure (e.g., limited hours of operation).

Support Coping and Resilience

WAA encourages their staff and students to take care of their mental health by:

- Reminding employees and students to take breaks from watching, reading, or listening to news stories about COVID-19, including social media if they are feeling overwhelmed or distressed.
- Promoting healthy eating, exercise, getting a good night's sleep, and finding time to unwind.
- We encourage employees and students to talk with people they trust about their concerns and worries.

***In the event of an outbreak in a school, the health department may recommend a 2-5 day closure for COVID-19 tracing. Once the extent of the outbreak is determined, additional days of closure may be recommended up to 14 days.