2021 MIT Asian Career Fair
Virtual Organization Fair Zoom Guide

Time: April 1, 2021 9:00-11:00PM Eastern Time

Open to students at 8:55PM, last entrance at 10:55PM

Platform: PC Zoom (https://zoom.us/)

*You must download the Zoom application on your PC; you will not be able to access the needed breakout room feature via the browser or mobile version

Registration Link:
https://us02web.zoom.us/meeting/register/tZIscO6srDsoH9Dt_ENh6g_qKg3V--V6HSGr

Version Requirement: 5.3.0 or later*

*You will not be able to move from Breakout Room to Breakout Room with versions before 5.3.0

Overview:

Virtual Organization Fair (VOF) will utilize Zoom’s breakout room feature to simulate the in-person career fair experience. Each attending organization will have individual breakout rooms. Organization representatives will be stationed in their respective breakout rooms. Students will be able to move from breakout room to breakout room freely to talk organization representatives.

How to check your Zoom version:

Click on your profile picture > Help > About Zoom
**2021 MIT Asian Career Fair Virtual Organization Fair Zoom Guide (Student ver.)**

**Instruction:**

1. The Zoom link will be open starting at 8:55 PM

2. At 9:00 PM, MIT Asian Club (the host) will open the Organization Breakout Rooms. Any attendee who enters the Zoom link after 9PM will have the Breakout Room feature readily available.

   In addition to Organization Breakout Rooms, we will also have a Breakout Room named “Break Room”. This is for attendees to take a quick break before hopping into the next breakout room, if needed.*

   *No organization representative will be stationed in the Break Room

   ACF team members will be stationed in the Main Session and the Break Room to help answer any questions you may have.

2. Once the host has opened Breakout Rooms (at 9:00PM), you should click on the Breakout Rooms icon at the bottom of the Zoom interface.

   ![Breakout Rooms icon](image)

   *If you do not see the Breakout Rooms icon, you should check your Zoom version and make sure that your version is 5.3.0 or later.*

   You may click on “Join” to join any organization’s breakout room to talk to organization representatives.

3. Once you wrapped up your conversation with the representative from the current organization, you may click on the “Breakout Rooms” icon on the bottom to join another organization’s breakout room if you wish to talk to other organization’s representatives, or join the Break Room for a quick break.

![Breakout Rooms - In Progress](image)

4. At 10:55PM, no more students may enter VOF (the host will open Waiting Room, and no one will be let in from the Waiting Room).
5. VOF will end promptly at 11:00PM.

*Note:*

An organization may have up to two (2) breakout rooms, depending on the number of representatives attending VOF. Each organization breakout room will have at least one organization representative.

This is intended to facilitate one-on-one conversation and reduce student wait time in case of large number of interested students.

**Participating Organizations (In Alphabetical Order):**

- actnano
- Alpha Square Group
- Amazon Devices
- BOE 京东方
- ENN Group
- WuXi AppTec
- Xiaomi Corporation
- ZuoYeBang 作业帮

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