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# Upper Columbia Conference

## Safe Schools, Safe Students

### School Campus Reopening Template for Fall 2020

SCHOOL PROGRAM INFORMATION	
Name of School	Omak Adventist Christian School
Key Contact Person for this Plan	Jennifer Hoffpauir
• Phone Number of this Person	509-826-5341
• Email Address of this Person	jenniferjhoffpauir@gmail.com
Members <u>on</u> your planning team	Jennifer Hoffpauir, OACS Board
Local public health office(s) or officers(s)	Okanogan County Health District Brian Pyper, RN (422-7140 ext. 7159)
Other	bpyper@co.okanogan.wa.us



## Health Protocols

UCC Guidelines	Onsite Plan
<ul style="list-style-type: none"><li><input type="checkbox"/> <b>Communicate:</b> Communicate regularly with families and staff, and emphasize the importance of staying home when sick, physical distancing of six feet as much as possible, and hand hygiene.</li><li><input type="checkbox"/> Ensure staff are trained in health and safety protocols for your site</li><li><input type="checkbox"/> Students/teachers at high risk for health problems from COVID-19 should consult with their health care provider when considering whether to provide or participate in K-12 activities.</li><li><input type="checkbox"/> <b>Health Screening at Entry:</b> Do not allow students, staff, vendors, parents and guardians, or guests on-site if they:<ul style="list-style-type: none"><li>• Are showing symptoms of COVID-19.</li><li>• Have been in close contact* with someone who has confirmed or suspected COVID-19 in the last 14 days.</li></ul></li><li><input type="checkbox"/> <b>Face Coverings:</b> All students, staff, volunteers, and guests must wear cloth face coverings in K-12 settings</li><li><input type="checkbox"/> <b>Hygiene Practices:</b> Wash hands often with soap and water for at least 20 seconds. Children and adults should wash hands when they arrive at school, before meals or snacks, after outside time, after going to the bathroom, after nose blowing or sneezing, and before leaving to go home.</li></ul>	<p>Families will receive frequent communication by phone or by email.</p> <p>Staff will be trained in health and safety protocols.</p> <p>No students, staff, parents/guardians, or guests will be allowed on campus if they are showing symptoms of COVID-19 or have been in close contact with someone with confirmed OR suspected COVID-19.</p> <p>We are asking parents to self-screen before arrival, but we will verify upon arrival.</p> <p>All who enter the building must wear face coverings, except those who may be at risk to do so.</p> <p>Students will be instructed in proper hand washing technique, using soap and water for at least 20 seconds. Frequent hand washing will be encouraged upon entering school, after outside time, before and after meals, after using the restroom, after nose blowing or sneezing, and before going home.</p> <p>Alcohol-based hand sanitizer will also be available.</p>



## Facilities and School

UCC Guidelines	Onsite Plan
<p><input type="checkbox"/> <b>Cleaning and Disinfecting Procedures</b></p> <ul style="list-style-type: none"> <li>Schools should have infection control plans, updated to reflect what is known about COVID-19.</li> <li>Increase how often you clean!</li> <li>Current guidance for cleaning and disinfection for COVID-19 from the CDC states that disinfectants should be registered by the EPA for use against the virus.</li> <li>Clean and disinfect high-touch surfaces each night after students leave.</li> </ul> <p><input type="checkbox"/> <b>Carpets:</b> If possible, vacuum daily (when children are not present).</p> <p><input type="checkbox"/> <b>Outdoor Areas:</b> Outdoor areas, like playgrounds in schools and parks, generally require normal routine cleaning, but do not require disinfection.</p> <p><input type="checkbox"/> <b>Ventilation:</b> Ventilation is important to have good indoor air quality. Offer more outside time, open windows often, and adjust the HVAC system to allow the maximum amount of outside air to enter the program space.</p> <p><input type="checkbox"/> <b>Shared Hands-On Teaching Materials:</b> Clean and sanitize hands-on materials often and after each use. Limit shared teaching materials to those you can easily clean and sanitize or disinfect.</p> <p><input type="checkbox"/> <b>School Transportation</b></p> <ul style="list-style-type: none"> <li>Encourage transportation to be provided by members/caregivers as much as possible</li> <li>Riders and staff members must wear a cloth face covering</li> <li>Maximize outside air and keep windows open as much as possible</li> <li>Clean and disinfect frequently touched surfaces</li> <li>Keep riders as far apart as possible in the vehicle</li> </ul> <p><input checked="" type="checkbox"/> <b>Grouping Students (Cohorting) :</b> Keep elementary school students in groups with dedicated staff and maintain consistency from day to day among groups <i>where possible</i>.</p>	<p>High-touch surfaces will be disinfected each day after the students leave.</p> <p>Carpets will be vacuumed on a daily basis when no students are present.</p> <p>Good ventilation will be insured in all areas of the school by opening windows. More time will be spent outside as weather and curriculum permit.</p> <p>The use of shared teaching materials will be limited. Any materials used will be sanitized after each use.</p> <p>Library books will be handled by the teacher for check out. There will be a two week quarantine period between students.</p> <p>Students each travel to school in their family vehicle.</p> <p>We are small school. Students are as one group. Family members may be placed closer together.</p> <p>We will be as consistent as possible.</p>

UCC Guidelines	Onsite Plan
<p><input type="checkbox"/> <b>Physical Distancing:</b> Practice physical distancing (six feet) within each group of students as much as possible.</p> <p><input type="checkbox"/> <b>Drop-Off and Pick-Up:</b> Develop a system for drop-off and pick-up that keeps families at least six feet from each other and reduces their need to enter the school.</p> <p><input type="checkbox"/> <b>Meals</b></p> <ul style="list-style-type: none"> <li>• Limit gatherings and potential mixing of classes or groups in the cafeteria or other communal spaces. Consider having students take their meals outside or in the classroom. If using the cafeteria, have students sit with their class or group, and ensure physical distance between students and between groups.</li> <li>• Stagger mealtimes in lunchroom or dining hall. Arrange the flow of students to reduce crowding such as at handwashing sinks, food vending areas, etc. Space students as far apart as you can at the table. Make sure tables are at least six feet apart.</li> <li>• Individually plate food for each student. The staff (not students) should handle utensils and serve food to reduce spread of germs.</li> <li>• Clean and sanitize tables before and after each group eats. Use a washable plastic tablecloth for wooden tables.</li> </ul>	<p>Physical distancing (6 ft.) will be followed as much as possible, including desk placement and student groupings. Family members may be placed closer together to save on space.</p> <p>Drop-Off and Pick-Up:</p> <p>Parents will screen before arrival. Teacher will verify. Students will physical distace outside until all have arrived.</p> <p>At the end of the day, students will physical distance outside until their ride arrives and they leave.</p> <p>Meals:</p> <p>Students bring their own lunch. Lunch will be eaten at each individual's desk or outside as weather permits.</p> <p>Sharing of food is prohibited.</p> <p>Microwave use will be limited to one person at a time. There will be no waiting in line.</p>



## Response to Outbreak

UCC Guidelines	Onsite Plan
<p><input type="checkbox"/> <b>What to do if Someone Develops Signs of COVID-19:</b> To prepare for the potential of student(s) or staff showing symptoms while at school, schools should have a response and communication plan in place that includes communication with staff, families, and their local health jurisdiction.</p> <p><input type="checkbox"/> <b>Returning to School After Having Suspected Signs of COVID-19:</b> A staff member or student who had signs of suspected or confirmed COVID-19 can return to the program when:</p> <ul style="list-style-type: none"> <li>• At least three days (72 hours) have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath; <b>AND</b></li> <li>• At least 10 days have passed since signs first showed up. <b>OR</b></li> <li>• It has been at least three days (72 hours) since recovery <b>AND</b> a health care provider has certified that the student does not have suspected or confirmed COVID-19.</li> </ul> <p>If a person believes they have had close contact to someone with COVID-19, but they are not sick, they should watch their health for signs of fever, cough, shortness of breath, and other COVID-19 symptoms during the 14 days after the last day they were in close contact with the person sick with COVID-19. They should not go to work, childcare, school, or public places for 14 days.</p>	<p>If a student becomes ill at school, the teacher will isolate the child, then contact the parent or guardian to make arrangements to pick student up ASAP.</p> <p>If a student or staff contracts COVID-19, those who have potentially been exposed will be immediately notified.</p> <p>OACS will look to our local health department for guidance with these cases.</p> <p>In the event that staff or students had signs of suspected or confirmed COVID-19, return to school will be allowed when:          At least 3 days (72 hours) have passed SINCE recovery--no fever without use of medications and improvement in respiratory signs AND at least 10 days have passed since signs first began OR it has been at least 3 days (72 hours) since recovery AND a doctor has certified that the student or staff member does not have suspected or confirmed COVID-19.</p> <p>If a student or staff believes they have been in close contact to someone with COVID-19, even though that student or staff are not showing signs of the illness (fever, cough, shortness of breath, etc.), they should not attend school or go to any public place for 14 days.</p> <p>Additionally, if any family member of a student or staff exhibit signs of the illness, that student or staff should remain home.</p>

**Additional Notes**

Student and staff safety is our top priority. We will do our very best to keep them safe and healthy.