

**ST. MARK'S
BISHOP'S COMMITTEE MINUTES
May 19, 2010**

Present: Lorraine Dierick, Jim Campbell, Bonnie Campbell, Mary Venske, Natalea Brumfield, John Tennefoss, and Kevin Varness.

Bonnie opened the meeting with a prayer.

The **Bishop's Committee Minutes:** The minutes of April 14, 2010, were approved as presented.

The **Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 5/17/2010, St. Mark's Montesano Finance Report 2010, Transaction Summary April 2010 and May 2010, and the 2010 Operating Bills and Outreach Summary.** Jim reported that all bills are paid, and overall expenses are tracking per the budget plan. Significant expenditures include the sound system (around \$800 to date, including purchase of a new amplifier not originally planned for). The cost for the books printing and shipment (\$1544) are already covered too. Because we received almost \$1000 extra in revenues for the 100th Celebration event, even with all of the large costs for the sound system and the history books, there is a total budget surplus of almost \$700, and an operating budget only surplus to date of about \$1900.

Bills and Outreach Summary – Jim asked that everyone think about needs for outreach for the next meeting, and that payments for outreach so far are less than budgeted, which is ok. It was agreed to pay for the Summer Bible Camp costs when asked for.

History Books Status – 38 books have been sold to date, making the shortfall against the cost of printing and shipping about \$970. Jim plans to sell books at all events he can around the Diocese, even Convention, in order to sell most of the books by year end. It was agreed to give copies of the book to Bishops Rickel and Hampton, as well as three copies to Jim Stewart's family (for their \$\$ support this year, even though they do not attend here anymore).

Seminary/Education Fund – the setup of a designated fund is ready to take donations from individuals. It was agreed to start advertising this fund to support Sarah Monroe attending seminary this fall right away, and to find out soon how to send funds to her seminary to pay for specific items, like her medical insurance. It was approved to provide up to \$1000 from the operating budget for Sarah's costs in 2010.

Funds Summary—Total is \$13,215.61

- Checking Account—\$4,100.06
- Savings Account--\$867.71
- Memorial Fund--\$978.81 (\$200 is for the Windows fund)
- Diocesan Investment Fund--\$6,626.13

- Clergy Discretionary Fund--\$642.90

The Finance Report was accepted as presented.

BUSINESS ITEMS

Last Month's Activities/Plans for Next Two Months:

- **100th Anniversary Celebration (April 25, 2010)** – Expenses for this event were limited to costs to clean the tablecloths (excessive-\$108) after the event, and the cake-to be paid in June. Visitors attending the event not normally at St. Mark's were very generous in their \$\$ support.
- **Pentecost Sunday** – The red hangings for the rafters and the cross will be readied, and flowers for the day will be coordinated between Natalea Brumfield and Mary Linth.

Sound System Status/Work/Costs – Kevin reported on the system status. The existing amplifier (1995 vintage) was checked out and cleaned because of its cutting out problem, but nothing wrong was identified. So, a new amplifier (2010 vintage) with more capability was purchased for a net discounted price of about \$200. The wired microphone at the ambo works well, and the new headset microphone is being used by the presider in the worship service. A lapel microphone will be purchased for use too. Next is to purchase and install a small speaker by the organ, additional speakers for Calder Hall and also upstairs in the classroom. Kevin addressed the need for another wireless microphone and Bonnie advocated for a headset. Also, another wired microphone can be connected up to use in the church or the parish hall. Kevin was authorized to work on the rest of the project and complete it.

Handicap Accessible Parking Pad – Jim is working with Scott Martin for an estimate of cost, toward doing this work this summer.

Parking Signs for Rear Parking Area – It was agreed to get information on costs and design of some signs for this area to discourage parking there by Church of God folks, which seems to be more of a problem lately.

Vicar's Report – Nothing of note was mentioned.

Other Items – Jim reported that the annual finances audit for the 2009 year was completed yesterday with St. Luke's, Elma. Jim mentioned the upcoming Willapa Region meeting at St. Andrew's House retreat center on Hood Canal, and that everyone is welcome. It is Sunday afternoon, June 13 at 3-6pm, and will be advertised to all.

The next Bishop's Committee meeting will be Wednesday, June 16, at 6:30 pm.

The closing prayer was offered by John.

Respectfully submitted,

Jim Campbell for Martha Krug,
Bishop's Committee Secretary