

Mountain View Conference

Evangelism Budget Guidelines

General Statement – A church should have an evangelism series about 18 months apart. This allows adequate time to plan and prepare for each meeting, yet does not allow too much time to lapse before each meeting thus helping to keep members involved in outreach. In this Conference, this would mean that in any given year, about 20 churches will each have an evangelism series. With this in mind, and with limited financial resources, the Conference must set some guidelines as to the appropriation of funds for each meeting held. The guidelines are as follows:

- A. Holding a short condensed series is preferable to a series which extends for a longer period of time.
- B. Whether a series is condensed or long, the Conference will financially support only those meetings in which there is a presentation of all major doctrines and reaping is the primary focus.
- C. There must be pre-campaign work done before each series, and a detailed plan of that work submitted before final budget approval.
- D. Evangelism budgets are to be submitted to the Conference treasurer at least 8 months before the series is to begin. Final budget approval is to be made by the Evangelism Committee.
- E. The local pastor is encouraged to present the series. If that is deemed to not be the best approach, then the pastor should try to utilize one of the Conference evangelists or a qualified lay member. If those presenter options are not viable or best suited, then the church should request a presenter from an outside source in consultation with the Conference.
- F. The Conference will provide funding for evangelism meetings subject to available funds and a vote from the Evangelism Committee. The sharing of costs shall be as follows:
 1. The Conference shall pay 2/3 of the actual cost up to the maximum as listed in item G.
 2. The Local Church is responsible for the remaining costs.
 3. Offerings help offset the local church's portion.
- G. Maximum Financial Support from Conference*:
 1. Meetings determined to be in a high population area shall receive up to \$14,000.
 2. Meetings determined to be in a medium population area shall receive up to \$6,500.
 3. Meetings determined to be in a low population area shall receive up to \$4,000.

- H. When a Conference evangelist is utilized, no charge shall be included in the budgeted expenses for the meeting. The Conference shall cover the following:
 - 1. Salary and benefits
 - 2. Travel to, from, and during meeting
 - 3. Equipment Depreciation
- I. For either a Conference or outside evangelist, the housing expenses are the responsibility of the local church and are not included in the total budgeted expenses when calculating the Conference portion of 2/3.
- J. Per Diem is paid only if the evangelist is staying at a location where there are no kitchen facilities.
- K. All financial assistance shall be based upon the actual cost incurred and not the budgeted cost.
- L. An advance for the Conference assistance portion shall be sent after final budget approval by the Evangelism Committee, when requested by the local church, and no sooner than 3 months before the series is to begin. The advance shall generally be 80% of the budgeted Conference portion. The remaining funds shall be sent after a detailed financial report of income and expense, including copies of receipts, is received from the local church.
- M. The Conference will provide assistance for meetings held approximately 18 months from the previously held series subject to Evangelism Committee approval.

*Note: For the purposes of these guidelines, population categories are as follows:

<u>High population</u>	<u>Medium Population</u>	<u>Low Population</u>
Parkersburg	Frostburg	Grafton
Valley View	Weirton	Point Pleasant
Charleston	Buckhannon	Ripley
Huntington	Elkins	Parsons
Clarksburg	Williamson	Braxton
Wheeling	Logan	Spencer
Cumberland		Glenville
Beckley		Richwood
Lewisburg		Webster Springs
Morgantown		Moorefield
Fairmont		Franklin
		Romney
		Rainelle
		Kingwood
		Mountain Top
		Summersville

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