

<b>Parent/Guardian</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	Last Name	First Name	Email Address	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	Home Phone	Cell Phone	Church Membership	
<b>Parent/Guardian</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	Last Name	First Name	Email Address	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	Home Phone	Cell Phone	Church Membership	
<b>Mailing Address</b>	<input type="text"/>			
	Street	City	Prov	
	Postal Code			
	<b>Student Names (full legal name)</b>	<b>SIN #</b>	<b>Grade</b>	<b>Enrollment Type</b>
	1 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> New Student <input type="checkbox"/> Returning Student
2 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> New Student <input type="checkbox"/> Returning Student	
3 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> New Student <input type="checkbox"/> Returning Student	
4 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> New Student <input type="checkbox"/> Returning Student	

I wish to opt out of receiving financial statements via email and request a hard copy to be mailed to:

<input type="text"/>	<input type="text"/>	<input type="text"/>
Full Name	Cell Phone	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address	City	Prov
		Postal Code

<b>1 Unpaid balance from previous years</b> <i>(Any previous balance is to be paid in full before the start of the new school year)</i>	<b>Previous Balance:</b> <input type="text"/>
<b>2 Non-Refundable Registration Fee Due at Registration</b> New Student(s) Fee \$300 + \$150/additional child x ( ) = <input type="text"/>	<b>Registration Fee:</b> <input type="text"/>
Returning Student(s) Fee \$300 + \$150/additional child x ( ) = <input type="text"/>	<b>Less Amount Paid:</b> <input type="text"/>
Other fees (eg late registration fee) = <input type="text"/>	<b>Due at Registration:</b> <input type="text"/>

<b>Tuition Rates (including Activity Fee)</b>		<b>Commuter Disc (10%)</b> <input type="text"/>	
Full-Time Grade K - 12	\$5,000 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>Tuition Assist Amt-FAST</b>	<input type="text"/>
	New Ret	<b>Other Deduction Amt (\$)</b>	<input type="text"/>
<b>2nd &amp; 3rd Child Discount (50%)</b>	<input type="text"/>	<b>Deduction Before Prepaid</b>	<b>\$0.00</b>
<b>4th Child Discount (100%)</b>	<input type="text"/>	<b>Total Before Prepaid</b>	<b>\$0.00</b>
<b>New Student Discount (100%)</b>	<input type="text"/>	<b>Loyalty Discount (3 yr) (100%)</b>	<input type="text"/>
<b>Tuition Rate Subtotal:</b>	<b>\$0</b>	<b>Prepaid Disc (20%)</b>	<input type="text"/>
<i>The following discounts are based on a running total.</i>		<b>One Time Payment</b>	<b>\$0.00</b>
<b>Returning Family Discount (25%)</b>	<input type="text"/>	<b>Monthly Payment (10 mos)</b>	<b>\$0.00</b>
<b>Constituent Member Discount (25%)</b>	<input type="text"/>		
<b>Zero Balance Credit (\$500)</b>	<input type="text"/>		

**Method of Payment:**  Cash  Cheque  Visa  MasterCard  Debit

I understand the terms of enrollment, the fee structure, and the payments I am responsible for monthly. Additionally I declare my ability and commitment to meet this financial obligation. If I do not meet this obligation I understand that a meeting with the OCS Finance Committee may be required. If a resolution is not agreed upon or I default on the resulting agreement, I understand that consequences may include but are not limited to non-attendance at special events or school activities for my student(s) as seen appropriate by the Finance Committee and/or authorization of a collection agency.

I hereby authorize Okanagan Christian School to arrange automatic deductions for tuition payment from my credit card on the **1st of every month** starting with the **1st of September** for **ten (10) monthly payments**.

**Card Holder Name:**  **Card #:**  **Expires:**  **SVC:**

**Card Holder Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



Dear Parent/Guardian,

It is our privilege to help instruct and empower the emerging generation. As a Seventh-day Adventist Christian school we are committed to educating the whole person for a life of useful service to the world. Attaining this goal in today's global culture is no easy task, and when it comes to the financial challenge of running a private Christian school, we are dependent on the faithfulness of each family to meet their financial obligation monthly. Therefore, we require that any unpaid balance be resolved before the new school year. Please make an appointment if you need to discuss a payment plan.

### IMPORTANT *Financial Information*

1. Registration Fee: Service charge of \$300 for the first child and \$150 for each subsequent child in a family of a K-12 student (non-refundable)  
*(Registration Fees are to be paid before students enter class.)*
2. Tuition is received to supplement the cost of education for your child. We are an independent school and receive a percentage of per-student Grant calculated as cost per student given to School District #23. We also receive subsidy from six SDA Churches in the area and are able to assist students of active members with a 25% grant on the tuition.
3. Registration fees are due at the end of the registration week (or arrangements for this fee to be paid by June 30th through an arranged equal payment plan). Late payment will result in an additional \$200 applied to the registration fee and your child(ren) being put on a waiting list (applies to returning students as well).
4. Tuition Fees, after discounts and student assistance, are due on the 1st day of each month. Ten equal payments MUST be made with post-dated cheques or by pre-authorized credit card. Cheques with insufficient funds will incur a \$20 fee and must be paid before the next monthly payment is due.
5. Discounts may be subject to conditions. Please see the treasurer for detailed information.
6. To apply Online for financial assistance please visit our admissions page at [www.ocskelowna.com](http://www.ocskelowna.com). The full tuition rate will be charged until the application process is complete and an assistance portion is applied to the account. Due to a limited amount of funds available for assistance, applicants will be served on a first come first serve basis and will not be considered until the application is complete and all forms have been submitted. Tuition assistance does not cover registration fees.
7. A tax-deductible receipt will be issued in February to those eligible.
8. It is expected when a student enrolls that the family is partnering with the school for the whole school year. Due to the nature of education there is much planning and financial commitment for the school to provide programs and materials for each student. Therefore, when a family voluntarily withdraws a student from the school for any reason, the parent must give at least one full calendar month's written notice to the school. Tuition for the entire current month, plus the next month will be charged to the family's account. A family who enrolls in the spring expecting to attend in September, must provide notice of withdrawal prior to June 15 to avoid the Withdraw Penalty. When a student leaves the school for any reason, all unpaid accounts remain due to the school even after graduation and may be subject to a collection agency to recover the unpaid amount.
9. An enrollment contract received without payment is incomplete and will be returned to the applicant. Enrollment applications will only be processed when the Registration or Pre-payment fee is paid in full.
10. An inability to comply with any of the above financial obligations must be communicated in advance to the school treasurer. A meeting between the parent and the finance committee may be required.

*I have read the conditions stated above and understand my financial obligations and responsibilities.*

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Parent Signature

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Date