

Emergency Handover Information



Please display somewhere prominent (fridge/noticeboard)

Name:

Date of Birth:

Address:

Emergency contact number:

Second contact number:

Third contact number:

Diagnosis (if any):

**Medical needs (please include
medication):**

Verbal/Pre-verbal (please circle)

Communicates via:

Allergies:

Dietary requirements:

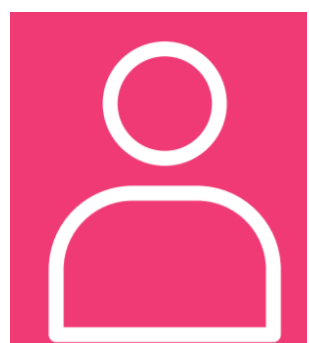
Any additional information:

(Please include triggers/interests)



DO'S

DON'TS



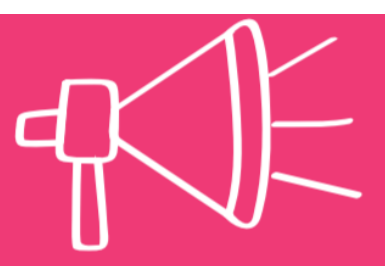
Consult with the individual/parent/carer if possible about what is helpful

Touch the person if it can be avoided

Use clean, clear language to communicate



Speak fast or use slang when communicating



Provide predictability, routine and stability

Raise your voice or become confrontational

Understand that repetitive behaviour can be used to calm nerves and reduce anxiety



Make assumptions about the person's needs



Be aware the person may use visuals to communicate

Present options clearly and visually if possible. Do not overload with verbal information