

**ST. MARK'S
BISHOP'S COMMITTEE MINUTES
August 19, 2015**

Present: Jim Campbell (via telephone), Kevin Varness, Joyce Avery, Lorraine Dierick, John Tennefoss, and Martha Krug.

Lorraine opened the meeting with a prayer.

The **Bishop's Committee Minutes: Jim moved to approve the minutes of June 17, 2015. The motion was seconded and carried.**

The **Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 8/16/2015 (last - 6/15/2015), St. Mark's Montesano Finance Report 2015, and the 2015 Operating Bills and Outreach Summary.** Jim reported that the Net Operating Year to Date is slightly ahead of the June report and well up for the year. All bills are paid current. A bill is pending for heat-pump service, and St. Mark's will get a credit from Kaufer's. The bills are as low as can be and will stay this way for the next two months. The DIF (Diocesan Investment Fund) report is pending, and Jim expects to see a decline in revenue. Jim noted that the June financial numbers do not reflect \$900 in outreach and Sarah being paid twice. Jim reviewed the balances, and noted that all reports are submitted.

Support to Chaplains Ministry instead of Pay for Supply for Reverend Sarah Monroe: Jim said Sarah may start Sunday worship service at Westport. He suggested making a monthly donation instead of a supply fee for Sarah. **Jim moved to pledge \$200 per month to Chaplains on the Harbor, outside of Outreach. The dollars are a wash. The motion was seconded and carried.** Jim reported that pledges are within the budget. More pledges are coming in than budgeted.

Lorraine addressed St. Mark's maintenance needs: The door mat outside the kitchen is worn, and a rear entry light needs to be replaced. Kevin will check on these items.

Outreach: Jim noted that half of the Outreach budget is unspent. Kevin will check on the Invest-Ed program at Montesano High School, the status of school supply needs will be determined, and John will check with the Montesano Senior Center on their financial need due to a temporary increase in meal costs.

Funds Summary – Total is \$29,233.40

- Operating Fund - \$4,150.08
 - General/Designated Checking Account - \$3,631.23
 - General/Designated Savings Account - \$518.85
- Diocesan Investment Fund -\$24,170.26
 - Memorial Fund (part of DIF) - \$1,066.82
- Clergy Discretionary Fund - \$605.52

BUSINESS ITEMS

- **Bible Camp (late July).** – The Community Bible Camp was held in late July, and Jim wrote a check for \$300 to cover the cost of St. Mark's participation. Lorraine reported that 16-18 pre-school children participated and several had "melt-downs" the first day. The program was staffed by Corby and Lorraine and three volunteers. Jim suggested letting other churches know if we need more volunteers. Next year let people know the camp

dates well in advance. Kevin said we need support from St. Mark's if we continue to be involved in Bible Camp. Jim said early next year we need to decide what St. Mark's role will be.

- **Annual Picnic.** – The picnic will be Labor Day Sunday, the same day that food is provided for Sarah's meal.
- **Possible Back Alley Paving Project.** – Jim reported that the Church of God is looking at fixing their down spouts so that water does not drain into the alley. Jim previously discussed this project with Mark Rice and estimates it would cost \$4,000 to \$5,000 to pave the small area (approximately 1,200 square feet) by St. Mark's. Currently the City is waiting for the Church of God to decide what they want to do to address rain water that comes off of their roof. The City wants them to hook into the storm drain. The Church of God received a donation for their project. Kevin will stay in touch with the City and the Church of God.
- **Other** – Jim received an e-mail about the Regional Meeting, September 20, from 2-4 pm at St. Christopher's on Steam Boat Island, near Olympia. The proposed discussion will focus on ideas to "faithful and effect community of faith." Leadership from the regional churches is encouraged to participate. October 17 is the pre-convention meeting. The Episcopal Annual Convention will be November 13 and 14 at the Lynnwood Convention Center.
- **Priest Report** – Lorraine said there is nothing unusual to report. She and Bonnie recently participated in jail ministry for six women.

The next Bishop's Committee meeting will be Wednesday, September 16, at 6:30 pm. The meeting was closed with a prayer.

Respectfully submitted,
Martha Krug,
Bishop's Committee Secretary

Actions to be taken:

- Revise the Diocese Letter of Agreement
- Develop a Kitchen Privileges Form