



City of Rockingham

Karnup Emergency Register

January 2020



rockingham.wa.gov.au





Did you know?

Did you know that one of the most important roles that local government plays in an emergency is the provision of local knowledge to emergency responders?

The importance of local knowledge has been a constant theme in major reviews and inquiries into the effectiveness of disaster response in Australia over the last ten years. Local Governments need to look at ways to increase local knowledge to enhance preparedness for emergencies and disaster events.

What is this project and how can it help?

The City of Rockingham is piloting an emergency preparedness support project within the area of Karnup. The intention is to collect information from owners and occupiers in the area and record it on an emergency register.

This register will be accessed by the City when considering emergency planning for the area; when supporting a response to an emergency in or around the location; and in recovery from a disaster event, should one occur.

You will also be provided with useful links to information that will help you plan your own actions in the event of an emergency.



How can you help?

By completing this short and simple survey, you can also assist by encouraging your neighbours and other local residents or business occupants to complete the survey.

How will you benefit?

Working with the City through this process, you will be arming emergency planners, responders and supporters with information that will enhance the prevention, preparedness, response and recovery from emergencies in Karnup.

It is important for all of us to be prepared and we need to start now.

What about my privacy?

The City of Rockingham is committed to protecting your data. Please find further information on how your information will be used and stored by reading and signing the attached privacy consent form.

1	Address:		
2	Occupier's name:		
3	Mobile phone:		
4	Landline:		
5	Email:		
6	Number of residents	Adults:	Under 18's:
7	Emergency Contact (other than occupant)		
	Name:		Contact number:
8	Are you aware of the Emergency WA website that publishes information and alerts about emergencies?		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<p>Ctrl+click on any link to avoid losing your data</p> <p>Visit Emergency WA for up to date information on incidents and alerts</p>		
9	Do you have a written emergency plan?		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<p>Ctrl+click on any link to avoid losing your data</p> <p>You can visit The Red Cross to find guidance on preparing your emergency plan as well as take the 5 Minute Fire Chat with your family to prepare for emergencies.</p>		
10	Does anyone living at the property have a disability or health condition that may require additional consideration when planning ahead for an emergency?		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		

11	<p>If yes, please explain how you would manage your situation in an emergency?</p>
12	<p>Is your home registered with Western Power for Essential Supplies to Support a Health Condition?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Cntrl+click on any link to avoid losing your data</p> <p>Visit Western Power for further information on ensuring continuity of power to support a health condition.</p>
13	<p>What type of buildings do you have on your property? (please select all that apply)</p> <p><input type="checkbox"/> Stock yards <input type="checkbox"/> Stables <input type="checkbox"/> Machinery <input type="checkbox"/> Sheds</p> <p><input type="checkbox"/> Accommodation buildings <input type="checkbox"/> Greenhouses <input type="checkbox"/> Storage Sheds</p> <p><input type="checkbox"/> Other</p>
14	<p>Do any of the buildings on your property contain asbestos?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure</p>
15	<p>If yes, please specify where:</p> <p>Cntrl+click on any link to avoid losing your data</p> <p>Learn more about the safe removal of asbestos</p>

16

Do you have quantities of chemicals on your property for domestic or business use which may be hazardous to firefighters if they were involved in a fire at your property?

Yes No

17

If yes, please specify what and where stored.

Ctrl+click on any link to avoid losing your data

Follow this link to learn more about [safely storing chemicals and hazardous materials](#)

18

Do you have animals on your property?

Yes No

19

If you keep animals, please advise how many?

Cattle Sheep Horses Dogs Cats Birds
 Other

20

Do you have an emergency plan to move your animals from your property in the event of an emergency?

Yes No

If yes, where would you move them to?

21

[Cntrl+click on any link to avoid losing your data](#)

Here are links to information you may find useful when considering what to do with your animals in an emergency.

- [Safer areas for animals in an emergency](#)
- [Evacuating animals in an emergency](#)
- [Recovering animal welfare after emergencies](#)

22

In the event of a bushfire would it be your first intention to stay and defend your property?

Yes No

Do you have any of the following equipment on the property?

Fire fighting unit (such as slip on) Petrol/diesel generator

Fire protective clothing

Water source other than mains (explain)

23

Other (specify)

[Cntrl+click on any link to avoid losing your data](#)

Read more about things to consider when [deciding whether to leave early or stay and actively defend](#)

24	<p>In the event of a fast moving bushfire close to your home, it may be unsafe to leave. Do you have anywhere on your property where you can shelter?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No - If yes, where?</p> <p>Ctrl+click on any link to avoid losing your data Find out more about sheltering in your home</p>
25	<p>In the event of an emergency, do you have alternative accommodation?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No - If yes, where?</p>
26	<p>On the subject matter of emergencies, preparedness and hazards to your property, what are you most concerned about and why?</p>
27	<p>Is there anything else in respect of potential emergency events that you believe is relevant to inform the City of?</p>

Please read and sign the attached privacy notice to be returned with your completed survey.

Personal Information Collection Notice and Consent Form

Introduction

This notice explains the types of personal information we need to collect from you, why the City of Rockingham (City/We/Us) need to collect it and how it will be used.

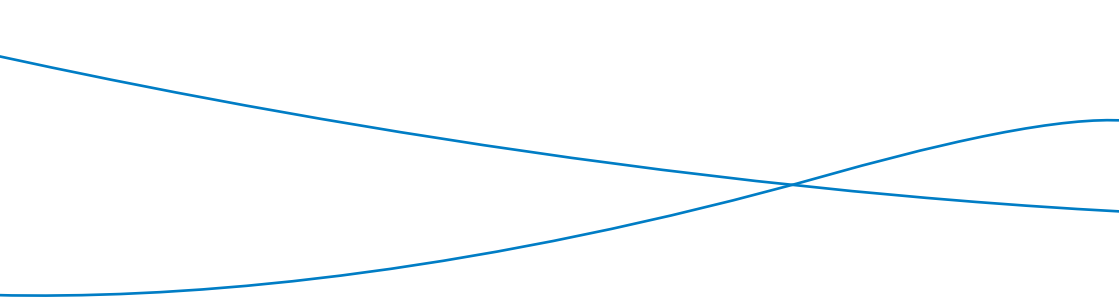
Why do we need to collect your personal information?

The personal information we collect is necessary for us to provide you with the best possible service in the event of an emergency such as a bushfire.

What sort of information do we collect?

We only collect personal information that is necessary for the City to provide you with services and for the City to perform its functions. Some of this information will be sensitive information such as:

- contact details (name, address, phone, email);
- personal details including date of birth, gender, marital status, family structure;
- personal household information such as the number of occupants in your house, animals, equipment.



Who will have access to the information and how it will be kept?

Your personal and sensitive information will be kept in a secure and locked location to prevent unauthorised access. Information kept electronically will be protected by passwords and other security measures. The information will only be made accessible to those persons within the City who reasonably need the information in order to provide you with the services you require and to perform the City's functions.

How will the information be used?

The information will be used to:

- assess your needs and provide you with the services you require;
- enable communication with you in the event of an emergency such as a bushfire;
- evaluate the services being provided to you.



Who else might information be given to?

The City will not pass on your personal information to others except under the following circumstances:

- if required by Australian law or a court/tribunal order;
- deal with a serious or imminent threat to any person's health or safety or to public health and safety; or
- with your express written consent.

Your personal information may also be given to third parties for the purpose of providing you with appropriate services and assistance including:

- the WA Police Force
- the Department of Fire and Emergency Services.

What if you do not provide us with the information?

The City only collects the information necessary to provide you with the best possible service. Wherever practical, we will give you a choice as to whether you give us the information. However, a minimum amount of personal information will be necessary and without it, we may not be able to provide a service.



How can you gain access to your information and make changes if it is not accurate?

You have the right to see the personal information and to amend anything that is inaccurate, incomplete or out of date by contacting:

Freedom of Information Officer

City of Rockingham - PO Box 2142, Rockingham DC WA 6967

Email: customer@rockingham.wa.gov.au

Telephone: (08) 9528 033

<input type="checkbox"/>	I give consent to the City to collect and use my personal and sensitive information as set out in this Personal Information Notice & Consent Form.
<input type="checkbox"/>	I have read and understood the Personal Information Notice & Consent Form.
<input type="checkbox"/>	I have been given the opportunity to clarify any information in the Personal Information Collection Notice & Consent Form that I do not understand

FULL NAME	
DATE	

Please save and email the complete form to customer@rockingham.wa.gov.au

If you have any further queries, please do not hesitate to contact the City on **9528 0333**.