

**ST. MARK'S
BISHOP'S COMMITTEE MINUTES
January 8, 2014**

Present: Lorraine Dierick, Jim Campbell, Bonnie Campbell, Mary Stubb, John Tennefoss, Kevin Varness, and Martha Krug.

Jim opened the meeting with a prayer.

The Bishop's Committee Minutes: Kevin moved to approve the minutes of December 4, 2013. The motion was seconded and carried.

The Treasurer's Report: Jim presented the **Summary of St. Mark's Finances – 12/31/2013, and the 2013 Operating Bills and Outreach Summary.** Jim reported a Net Operating Year-to-Date (end of year 2013) of \$2,055.54, and a large surplus of over \$9,000. \$7,000, including almost \$1,000 from the Memorial Fund, was moved to the DIF account. Jim noted that he closed the History Book account, and he moved the \$986 Memorial Account to DIF. Jim has records of these actions. The 2013 pledges almost all came in, and the plate exceeded projections due to extra donations. The DIF (Diocesan Investment Fund) balance is \$30,046 which does not include the end of December report. Jim said the January 2013 DIF balance was \$18,739, and currently the balance is over \$30,000. He expects an increase in December.

The 2014 budget is based on conservative income projections. Jim explained the operation of the DIF Board, comprised of volunteers, that manages \$50 million for the Diocese and some 65 Episcopal churches who invest in this fund.

Lorraine noted that a resolution was floated at the annual Diocese of Olympia Convention to recommend divesting investment in fossil fuels. The DIF is seeking input from congregations regarding this recommendation.

Jim reported that 2014 is off to a typical start. Electronic payments are used for most bills. **Kevin moved to accept the Financial Report. The motion was seconded and carried.**

Funds Summary – Total is \$34,159.60

- General/Designated Checking Account - \$3,028.72
- General/Designated Savings Account - \$518.59
 - Operating Fund - \$3,547.31
 - History Book Fund - \$0 (closed out)
 - Seminary/Education Fund - \$0
 - Memorial Fund/Saving Account \$0 (closed out/moved to DIF)
 - Diocesan Investment Fund - \$30,046.05
 - Clergy Discretionary Fund - \$566.24

BUSINESS ITEMS

- **Christmas Season Activities** – Kevin commented that the Christmas service was very nice and well attended. Martha added that the exterior church lighting was very impressive.
- **Dorothy McMeekin Service/Reception (1/4/2014)** – Bishop Sandy Hampton conducted the memorial/Eucharist service attended by 105 people. The invitation went out through the Diocese and a contingent of Deacons attended. The celebration of Dorothy’s life was followed by an elegant reception in Calder Hall. **Jim moved to donate \$75 to Bishop Hampton – the motion was seconded and carried.**
- **Annual Meeting (2/16/2014)** – Jim will report St. Mark’s financial status, hold annual elections for the Bishop’s Committee, and seek delegates and alternates for the annual Diocese of Olympia Convention.
- **Shrove Tuesday Pancake Event (3/4/2014)** – The process to recruit volunteers is underway. The Church of God has a volunteer signup sheet, and Bonnie announced to the Ministerial Association that volunteers are needed for Pancake Day. John will speak to Dennis Brumbaugh about seeking volunteers from the Boy Scouts. Jim talked to Denny about the griddle after the Christmas service.
- **Heat Pump System Repairs** – Jim detected an odor in the church during the Festival of Lights and reported this to the heat pump technician, who identified the backup heat strips electronic circuit problems. The technician also programmed the heat pump to send a message to the thermostat display when it’s time to change the filters (every 90 days). That service charge was \$135. Jim pointed out previous problems with a system leak, that turned out to be due to a valve not sealing. The backup strips will be repaired and Jim will evaluate the bill – we shouldn’t pay for an original ongoing leak in the system. John thanked Jim for his work.
- **Griddle** – Kevin provided an update on his griddle option research. He has identified a 36” wide griddle and is seeking information on the griddle’s electronics. He talked to Home Town Electronics about combining the electrical changes for the griddle and also a tankless hot water heater. He will contact a local plumber for installation pricing, including redoing the plumbing to the sacristy. In summary, Kevin said his goal is to order the griddle, hire an electrician to wire it in, and have a “shake down” pancake feed (maybe in mid February).
- **Discussion about the Outside Church Walls Program to meet people in our community** – Jim reported that Bishop Rickel formed a group called Outside Church Wall a year ago, and Jim and Sarah are on the committee. The group has no canonical powers – it’s advisory only. They are asking churches to try a program where people volunteer to go into the community to ask leaders and

others what the church can do for the community. It kicks off the 2nd Sunday in February. Jim will make this part of the Annual Meeting. He will request a presentation to our congregation on this topic. Kevin suggested having cards on the Pancake Day tables asking this question.

- **Letters of Support from BC and Lorraine for Sarah Monroe for Priest Ordination** – Jim noted that the Discernment Group signed a letter of support. He also provided a support letter for the BC and a separate one for Lorraine to sign. Copies of all the letters for St. Mark’s and Sarah will be made.
- **Priest’s Report** –Lorraine requested that thank you notes be sent to St. Timothy’s for the donation for the pancake griddle, St. James memorial donation, and Barbara Lyle’s donation for the pancake griddle and Monte Health and Rehab birthday cakes. Martha will send these thank you notes.
- **Other** – Kevin reported that he is researching carpet safety strips for St. Mark’s slippery wooden ramp and porch. Discussion followed.

The next Bishop’s Committee meeting will be Wednesday, February 26, at 6:30 pm. The meeting was closed with a prayer.

Respectfully submitted,
Martha Krug,
Bishop’s Committee Secretary