

LIVE EVENT FRAMEWORK



In order to begin offering in-person events in a safe and effective manner, SAA has created the following framework. All event requests must be submitted to and approved by Ad Council. Please make sure requests are submitted with plenty of time to allow for planning and communication with parents.

1 GROUP SIZE

50 person maximum* (total includes staff, students, and parents). Parents who choose to remain in their car in the parking lot are not included in the count.
*Worship events approved and hosted at the church have a 100 person maximum.

2 LENGTH OF TIME

Events may not exceed 2 hours, including the wrap-up and dismissal process.

3 APPROVED ACTIVITIES

Programs: vespers, guest speakers, firesides
Sports: softball, baseball, badminton, pickle ball, kickball, golf/mini-golf, hiking, zip lining

4 FOOD

Prepackaged (purchased, not self-packaged) with a plan in place for people to eat with social distancing is permitted.

5 LOCATIONS

All activities must be held outdoors. SAA campus, approved homes (homeowners and all sponsors must be cleared through Sterling Volunteers), parks (reservations required), church (with pastoral approval), etc.

6 BATHROOM FACILITIES

At locations where bathrooms are available access is to be given to one person at a time. A staff member or sponsor is to have responsibility for monitoring access and sanitizing bathroom after use. Campus events will have access to the single staff bathroom on the secondary side of the building.

7 MASKS & HEALTH QUESTIONNAIRE

Masks are required at all times and should be worn correctly. Exceptions permitted during exercising and eating that is properly socially distanced. All attendees are required to complete the RenWeb Health Questionnaire prior to arrival. Printed questionnaires will be available for sponsors who are not able to complete an online form.

8 MANAGEMENT

A 1:9 ratio of staff/sponsors to student is required. For example: 5 staff/sponsors + 45 students = 50 total group. Hand sanitizer should be readily available as well as visual delineation of social distancing spacing.

9 TRANSPORTATION

The norm is that each individual/family provides transportation. Exceptions to use the school transportation would be by approval only and would have to follow state guidelines of half capacity and staggered seating. Windows should be open unless it is raining, masks worn, and the vehicle fully sanitized after each use. Hand sanitizer should be available on the bus and used by each person when entering and exiting the vehicle.

10 COMMUNICATION

School sponsored events should include: itinerary, outline of safety protocols, food details, parent and student expectations, supervision guide, etc and should be clearly identified as a school sponsored event.

