

**Minutes of the inaugural meetings of East Cardiff Ministry area.
February 6th, 2022**

St Augustine's Church, Rumney.

Annual Vestry Meeting

Meeting commenced at 4.05pm

1. The meeting was opened in prayer by Rev James Henley at 4.05pm
2. There were 32 in attendance along with Rev James Henley (Chair) and Mr Rhys Collins (taking notes)
There were 6 apologies given
3. Ministry Area Leader's remarks
Rev James introduced and addressed the meeting explaining which decisions would be made during the meeting. He thanked all for their attendance at St Teilo's for the licensing service and explained that the Bishop's Decree given there united the 4 former parishes of St Mellons, Rumney, Llanrumney and Cyncoed into one Rectorial Benefice, to be known as East Cardiff Ministry Area.
As a result, this means a new MA Council is required to appoint new officers and take responsibility for the finances and governance of Ministry Area.
Rev James explained that, where previously a church had Parish Wardens and a PCC, going forward they would continue to have individual Church Wardens and Church Committee instead. Rev James explained that he intended to propose that all PCC members from St Mellons, Rumney and Llanrumney Parochial Church Councils and the members of Cyncoed Ministry Area Council continue to serve on their individual Church Sub-Committees until Annual Congregational Meetings take place in April 2022. He also proposed that all wardens continue in office for their individual churches.
Rev James explained that, during the meeting, he will appoint a MA Leader's Warden and the meeting will appoint a MA People's Warden along with MAC Council members (elected via nominations) as well as Deanery and Diocesan conference reps.
Rev James asked the meeting to think about the various roles and jobs which need to be undertaken and introduced the prospect of a Ministry Area away day - due to take place on March 12th - during which the focus for the day will be to decide and identify the various decision making processes which need to be implemented and introduced to the MA.
Rev James continued to explain that immediately after this Vestry Meeting a first Ministry Area Council will take place where Officers will be appointed. He invited any guests to stay and observe.
4. Notification of new Ministry Area Standing Orders
Rev James gave a vote of thanks to the governance sub-group of the Ministry area Transition Team, explaining that the standing orders set out the membership criteria of the MA and invited all attendees to read and digest the information within.
5. Appointment of Ministry Area Leader's Warden
Rev James introduced the new MA leader's Warden as Mr David Evans (from St Mellon's) highlighting the importance for a good balance of volunteers from across the footprint of the MA.
David received applause from the floor.

6. Election of

a. Ministry Area People's Warden

Rev James explained that one nomination for People's MA warden had been received for Mr Rhys Collins (Cyncoed MA), who was elected un-opposed. Rhys received applause for the floor.

b. Ministry Area Council members (formal nominations and secondary nominations received for all in writing in advance of the meeting)

- i. All Saints Cyncoed- Mrs Sue Fergusson and Mrs Maureen Archard
- ii. All Saints' Llanedeyrn- Mr Matthew Collins and Mrs Suzy Collins
- iii. St Augustine's- Mr Matthew Turner and Ms Zoe Ward
- iv. St David's – Mrs Rebecca Williams and Ms Sally Davies
- v. St Dyfrig's-Mrs Pat Charles and Ms Jennifer Perry
- vi. St Edeyrn's-Mr Phil Jones and Mrs Vicky Smith
- vii. St Mellon's-Mrs Jennet Mundy and Mrs Rosemary James.

No further nominations were received from the floor and so all were elected. An applause was received from the floor.

c. Deanery Conference rep's (inc Supplemental rep's)

- i. Former Cyncoed Benefice (2)
- ii. Llanrumney parish (1)
- iii. Rymney Parish (2)
- iv. St Mellons Parish (1)

Attendees were invited to discuss and decide on potential rep's and the floor requested more time over future months to elect rep's
The Chair agreed.

d. Diocesan Conference rep's (8) (who must not exceed the age of 75).

Rev James Henley proposed that one rep should be from each Church leaving the final nomination to be filled by one of the Ministry Area wardens.

Outcome as above.

7. Membership of individual Church Committees

Rev James proposed that membership of individual Church committees (some of which were previously PCCs) should remain the same, and the appointed individual Church Wardens should remain in office, until Annual Congregational Meetings could be held later in the year.

Seconded by Mrs Jennet Mundy and passed unanimously.

8. Appointment of Independent Examiner

Rev James proposed that Mr Andy Lee of Graham Paul Ltd be appointed as the Independent Examiner.

Seconded by Mrs Sue Fergusson

No further nominations were received from the floor.

9. Notice of Ministry Area Forum away day

Rev James explained that the ministry area forum would consist of all MAC rep's, clergy and church committee members.

He explained an away day has been booked for Hebron Hall for March 12th- Time TBC

10. Final remarks/blessing

Rev James gave a vote of thanks to Mr Rhys Collins for taking notes at the vestry meeting and to all from St Augustine's for hosting the meeting & providing hospitality.

AOB-

Wil Evans (St Mellon's) expressed the concern that the age limit for Diocesan Conference membership in the constitution of the Church in Wales may well be discriminatory, and asked for this concern to be fed back to the Diocese.

Rev James agreed that this feedback would be given explaining that he was aware conversations at a higher level had already been had regarding this issue.

Meeting closed at 4.40 with final blessings

Rhys Collins
Minute Taker - 6.2.22

**Minutes of the inaugural meeting of East Cardiff Ministry Area Council.
February 6th, 2022**

St Augustine's Church, Rumney,

Ministry Area Council meeting

Meeting commenced at 4.45

1. There were 11 in attendance along with Rev James Henley (Chair) and several non-voting observers
2. All MAC members present signed the declaration
3. To consider the appointment and/or co-option of the following positions
Rev James briefly explained the roles and responsibilities of each role; he explained that within this list of roles a paid bookkeeper will be appointed and is currently held by Miss Sharon Jenkins.
 - a. Lay Co-Chair- Rev James Henley proposed Mr Matthew Turner.
Seconded By Ms Zoe ward
No other Nominations received; elected unopposed.
Matthew received applause from the floor
 - b. A secretary
 - i. A deputy secretary
 - c. Treasurer
 - d. Safeguarding officer(s)
 - e. Electoral roll officer(s)
 - f. Charity commission officer(s)

No Nominations for roles b-f were given.

Rev James requested the meeting consider the appointment of the above roles.

4. To consider the appointment of any further co-opted members (7 max.)
Rev James explained that 7 co-opted members could be elected to allow a wider range of volunteers to serve on MAC as elected members.

Rev James suggested we co-opted a Church in Wales Schools Representative and proposed Mr Ian Lloyd.

seconded by Mr David Evans

Approved unanimously.

Mr Matthew Turner suggested we co-opted, as a non-voting member, Mr Nathan Bird as Director of Music within the Ministry Area.

Seconded by Rev James Henley

Approved unanimously

Rev James raised the suggestion that young person's reps should be elected to the Ministry Area Council. He highlighted that, unless over 18, young persons would be non-voting members.

Jennet Mundy proposed more than one young peoples' representative be appointed; and Rev James responded by suggested two places be made.

Will Evans (observer – St Mellons) suggested that 2 reps from each of the church schools, including Primary Schools could be appointed to serve on a sub-group of the MAC with a rep to feed back to the MAC at full meetings.

Rev James agreed that the MA officers would consider the feedback received, and then present a proposal to the MAC at a later meeting.

No other Co-opted members were proposed.

5. To announce the following dates

i. Ministry area away day- March 12th at Hebron Hall- Time TBC

ii. Ministry area council- March 31st at 7.30- Venue TBC

Jen Mundy requested meetings could be rotated around the 7 churches.

All agreed.

Rev James reported he would book one of the other Churches to host the meeting.

6. The meeting was closed at 5.10

Rev James gave a vote of thanks to all attendees and to those who had agreed to serve on the Ministry Area Council and/or as an officer of the(ir) Church

Meeting closed with a moment of prayerful silence, and the Church in Wales Collect for Meetings said together.

Rhys Collins
Minute Taker - 6.2.22