

**ST. MARK'S  
BISHOP'S COMMITTEE MINUTES  
December 14, 2016**

Present: Jim Campbell, Connie Robertson, Kevin Varness, Lorraine Dierick, Joyce Avery, and Martha Krug.

Community needs were shared. Jim opened the meeting with a prayer.

**The Bishop's Committee Minutes: Kevin moved to approve the minutes of June 29, 2016, and October 26, 2016. The motion was seconded and carried.**

**The Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 12/12/2016, St. Mark's Montesano Finance Report 2016, St. John's South Bend Financial Report, and the 2016 Operating Bills and Outreach Summary.** Jim reported that earlier in the year a revenue struggle was expected, while in reality St. Mark's has a revenue surplus. Net Operating is projected to be about \$2,100 at the end of the 2016 year, with no further spending for outreach, with about \$5,000 available to start the year in 2017.

DIF (Diocese Investment Fund) has a balance of almost \$28,000, starting 2016 at \$24,000. Half of the \$4,000 increase was from what we added, half is due to the market.

Jim reviewed funds in all categories, as well as December expenditures.

**Outreach:** Jim provided an overview of 2016 Outreach expenditures, noting that there is about \$2,000 additional funds to be distributed, if we want to use the projected surplus. Discussion followed.

Chaplains on the Harbor – 2016 funds are depleted. Jim said \$115,000 in grants for 2017 are in place. Any amount donated for 2016 will be helpful. It was suggested giving Chaplains on the Harbor \$1,000 for 2016.

American Friends of Episcopal-Jerusalem Church - \$100

Domestic Violence Center – Give \$200 now, increase the planned donation in 2017.

Friendship House - \$300

Jail Ministry - \$100

Children's Advocacy Center - \$200

St. James Community Center - \$100

**Kevin moved to approve these seven items for a total of \$2,000. The motion was seconded and carried.**

Jim noted that Saint John's South Bend finances will be reported monthly in 2017. They are a "mission station" attached to St. Mark's. In 2016, St. John's distributed \$50,350.29 in Outreach. The combined 2017 assessment of St. Mark's and St. John's has a credit of \$360 to start the year. Jim explained that the Outreach credit to Assessment is .15 cents for every dollar spent. Kevin

said it would be nice to have St. John's representatives come to Montesano to discuss the DIF funds.

**Funds Summary – Total is \$33,885.68**

- General/Designated Checking Account - \$4,966.11
- General/Designated Savings Account - \$518.99
  - Operating Fund - \$5,485.10
  - Diocesan Investment Fund - \$27,818.23
  - Memorial Fund (part of DIF) - \$1,227.83
  - Clergy Discretionary Fund - \$582.35

**BUSINESS ITEMS**

- **Christmas – Decorating for Christmas** at St. Mark's has already begun and will be completed Sunday, December 18, following church. **Christmas Eve Service** will be at 5:00 pm, December 24. **Christmas Day Service** will be December 25, at 10:00 am.
- **Annual Heating System Maintenance** – Jim reported that the annual heat pump maintenance has been completed. Heating costs have been lower than expected.
- **Priest Report** –Lorraine reported that there have not been requests for assistance.
- **Letter to St. Andrew's Regarding Dinner to Feed the Homeless** – St. Mark's will be sending a letter to St. Andrew's rector regarding the support and continuation of the monthly Feed the Homeless dinner. A copy of the letter will be sent to Bishop Rickel.

The next Bishop's Committee meeting will be Wednesday, January 18. The meeting was closed with a prayer.

Respectfully submitted,  
Martha Krug, Bishop's Committee Secretary