St Mark's Kensal Rise Annual Report 2019

Services:

The **electoral roll** now stands at 177, with14 people having come off the roll and 6 people joining.

There were a number of other special services during the year including the main Christian festivals, Remembrance Sunday, a carol service (with choir), Christingle, Mothering Sunday, Father's Day.

Special Events:

A number of courses were run through the year with Rachel Bedford leading a Bible Overview in the Upper Room in the Spring Term, and Will leading the Bible Society's Bible Course in the Autumn.

A number from St Mark's made the trip to Wiston House for the Big Church Day Out in the summer. Lisa Leaf and the team opened up the church for an evangelistic Stir Up Sunday event making Christmas puddings with much joy and laughter in the run up to Christmas.

Anthea Carmichael started a series of "Movie Nights", showcasing christian movies, open to the community, generating discussions around God from different perspectives.

Staff/Leadership:

Rachel Bedford – finished her curacy at St Mark's after 4 years in the parish, moving down to Twickenham where she is now serving as Teaching Pastor at St Stephen's.

Anthea Carmichael – joined us as curate after getting ordained in June at St Paul's Cathedral. She and Corey were welcomed into the parish and have quickly come to be valued in the team and wider parish.

Jenny Erber – has grown and developed in her role as Children's Pastor, developing our children's ministry and outreach as well as the faithful team of volunteers that serve alongside her.

Kellie Jarrett – Kellie continues to prayerfully field phone calls and minor emergencies in the vestry for us while also ensuring that the site bookings are administered smoothly.

Alpha Courses:

We have run Alpha each term in 2019 and have really benefitted from the continuity, with the Thorntons, and Lisa Leaf leading the teams. We give thanks for those who have found new or renewed faith on these courses.

Small Groups:

Small groups continued to be a great place of growth and encouragement in 2019, with the groups encouraged to come together in the Hall for the Bible course, fortnightly in the Autumn. This opened up a new opportunity for new members to join groups

Children:

There were regularly between 50-100 **children** in **Kids' Church** and **Crèche** and three well attended midweek **Parent & Toddler Groups**.

Youth:

We welcomed the start of a newly formed youth group meeting at Caroline Winterburn's home, Caroline being joined by Ruby and Justin Shadrach in coming alongside a lively bunch of young people.

Safeguarding:

St. Mark's has a **Child Protection Policy** and an **Equal Opportunities Policy.** Any concerns regarding children's safety should be referred to the **Children's Safeguarding Officer**, Kellie Jarrett. In accordance with Diocesan guidelines St Mark's also has a **Children's Champion**, Sue Bush, whose responsibility is to make sure children are nurtured within the worshipping life of the church.

Men's Ministry:

Between 6-12 men regularly attend the monthly **Pints of View** group at the Island pub for beer, banter and theological discussion. In addition, a number of St Mark's men attended the men's breakfast at St Michael's Chester Square.

Women's Ministry:

The women's breakfasts continued to be very well attended and powerful events. In 2019 we have welcomed Justina Kehinde and Dr Nathalie McDermott as our speakers.

Prayer

Regular prayer focus events have happened on a termly basis, the last being in Lent. We have also worked in partnership with Princess Frederica school to open a Prayer Space there on two occasions.

Over 50s:

Around 15 people are involved in **Wednesday Fellowship Group** that meets weekly during term time for refreshments, games, talks, craft activities and social outings.
We particularly enjoyed a trip to Brighton in July.

Community:

St Mark's continues to work with the parish **primary school** Princess Frederica and **nurseries** hosting services, assemblies and some RE lessons. Revds. Will Leaf and Anthea Carmichael have taken weekly

assemblies at the Church Primary School, Princess Frederica and Will is Co-Chair of governors with Marianne Jenkins. **Jenny Erber** has built on strong links with College Green Nursery.

'Project Stork' initiatives have continued to be well supported this year, collecting clothes and gifts – as well as Easter Eggs - for women and children escaping domestic violence.

Mission Partners:

The PCC are continuing their commitment to supporting mission partners outside St Mark's and maintain the aim grow our external giving so that we reach a figure of at least 10% of congregational

giving, to that end we will be supporting the following partners financially:

- Fusion (Pippa Elmes)
- New Growth Ministries, Zimbabwe Scargill House (Phil & Di Stone)
- Youth With a Mission, Bolivia (Roger & Isha Hulford)
- Youth With a Mission, London Urban Key (local to us) Operation Mobilisation
- There is Hope Malawi

IntoUniversity Brent (IU) based at St Mark's continues to provide educational and mentoring support for local primary and secondary school children through Focus Weeks held in the Church and Classroom, school visits, homework clubs, and university and cultural trips. We were very pleased in 2019 to renew the lease arrangements with IU in order to ensure their continued provision in Kensal Rise.

Hall Bookings:

The Church Hall and Upper Room are available for booking and were in constant use throughout the year for regular and one-off events including children's parties, resident association meetings, and other events and activities.

Buildings and Maintenance:

2019 was another busy year in the maintenance of the building – please refer to the Fabric Goods and Ornaments report for more details. Particular recognition and thanks are given to **Glenn Ford** for many hours of work invested on our behalf.

Financial Review

Financial Review

Total receipts on unrestricted funds were £216,481 (2018 £198,937) of which £ 74,658 (2018 £ 73,648) was unrestricted planned voluntary Gift Aided donations. Gift aid will be claimed on 2021.

The total voluntary income for 2019 was £97,078. This compares with £81,321 for 2018. Our Gift Aided for 2016 has been claimed on 2020 and for the year 2017, 2018, 2019, 2020 will be claimed on 2021.

We received a generous Legacy of £82,096 (2018 £79,435). This had no restrictions. We are still considering a suitable memorial to the donor.

The voluntary income was higher than that for 2018. We would hope to retain or increase this level of voluntary income, we have to bear in mind that generous donors come and go.

Church Activities include the licencing and letting of parts of the church, totalling £24,318 in 2019 (2018 £29,451),

Our main expenditure from unrestricted funds was £126,492 (2018 £204,015) to provide the Christian Ministry from St Mark's Church. Of this £47,500 (2018 £71,000) was our contribution to the Common Fund to provide stipends and employment costs for the clergy and a contribution towards Diocesan costs and the costs of the wider Church.

The amount which our church pays to the Common Fund is decided by the PCC. After the attendance of representatives at Diocesan meetings and the receipt of Diocesan budgets, the PCC in June or July considers the amount it will offer to pay to the Common Fund for the next year, referring to its own budget for the current year. The amount for 2020 is £80,000. The large increase reflects the wish of the PCC to pay the full amount the Diocese requests, a target we have been working towards for several years.

Reserves Policy

It is particularly difficult to plan for the timing of repairs and improvements expenditure on our building. This is partly due to difficulty of implementation. We therefore need to take advantage of opportunities when they arise.

Our designated Unrestricted Fund for repairs remains at £40,330.

The effects of the Coronavirus are already hitting our letting income for 2020 very badly. Our costs are likely to decline to a lesser extent. The situation is a fast moving one. We consider we have enough cash reserves to last us over the summer and pray that a more normal situation will prevail in the winter.

Impact of COVID 19

The trustees have considered the potential impact of the coronavirus, and the various measures taken to contain it, on the operations of the church in the near future. Clearly the decision to suspend all public gatherings, and therefore almost all on site activity for us as a church, has had a dramatic effect on our ability to operate in the usual way. However, our response has been to adapt quickly by continuing the majority of our usual activity online, including in particular our Sunday services and other church activities online.

The PCC is keeping the potential financial effect under constant review and steps have already been taken to reduce costs (aided by the reduction in on site activity) in order to mitigate against a drop in income.

Risk Management

Our procedures for managing the risks from fraud and theft are being implemented in 2021 and will be reviewed annually.

Within the Church building, we have paid particular attention to risks of fire and terrorism and escape routes. The easy work has been done but this work is ongoing as it is particularly difficult to achieve modern recommendations in an old building like our church.

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with the applicable accounting standards "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019). The Trust is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair view". This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Finance and Treasury team

We are very grateful to our Finance and Treasury team – especially Mauricio Barbosa who stepped up as Treasurer and Ms Sinitta Falconer who continues to work diligently as our bookkeeper. The finances in 2019 came under improved control and we celebrated a first payment of Gift Aid being reclaimed successfully.

Deanery Synod Report (Anglicans in Brent) 2018/9

There have been three meetings of the Brent Deanery Synod or **Anglicans in Brent** as it is now known, in the last year.

On Tuesday 12th February: "Here I am Lord – Is it I Lord – Exploring Vocation" Revd Jarel Robinson-Brown spoke on BAME ordained vocations. There was also an opportunity to learn more about Lay and Commissioned ministries in the Willesden area.

On Thursday 6th June: "Community Values"

A presentation from the Community of St Anselm, based at Lambeth Palace.
How Christians aged 20-35, from many countries, traditions and denominations drawing on the riches of ancient traditions, spend a year praying, studying and serving those on the margins. aiming to be a symbol and place where God's desire for unity and reconciliation becomes reality in shared monastic style daily life.

On Monday 4th November: "Neighbours in Need – How can the church help?"

In the current climate of Local Authority cuts and Central Government confusion, how can parish churches help those in our communities who are affected most?
How do we show and share God's love with all; and when our own resources are limited, how can we support each other and access funding?

Report regarding the Fabric, Goods and Ornaments

Fabric Report for St Marks APCM 2020

During the year broken roof tiles have been replaced and slipped tiles reinstated on the north slope of the Nave roof.

There has been a full refurbishment and upgrade of the classroom toilets with new doors, new tiled walls and floors, new lighting, hand dryer, and extraction fan and new sanitary ware.

There have been alterations to drainage outside the rear fire doors to improve the disposal of rainwater from all the roofs on the north side of the church, church hall and classroom in order to prevent future flooding

Following the flooding of the church hall the Church Hall floor was re-laid and sanded.

In addition, routine maintenance has been carried out including re-decoration of the Hall, electrical lighting work and the servicing of the heating and hot water installations.

In 2020

Following a number of incidents in the garden and on the hall roof CCTV has been fitted.

Damage to a vent on the roof caused further water damage in the hall. The floor has been dried out and will be re- sanded and sealed shortly

The roof vent has been repaired. The roof windows in the hall have been completely replaced with new double glazing and an electric opening and closing control. There is also a rainwater sensor that will close the windows if it rains when they be left open. This work was financed by a bequest from Pat McAllister and a plaque will be put up in the Hall to acknowledge her generosity.

Following incidents in the garden the shrubs have been clipped back to improve visibility from the street. The PCC has approved the setting up of a garden fund so that a gardener can be employed to maintain the garden and hopefully instruct interested parishioners including children and young people who would like to learn gardening skills. To contribute to this fund please e mail treasurer@stmkr.org for details.

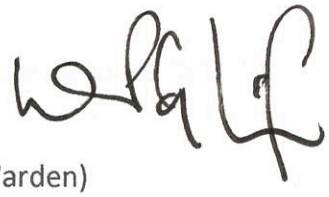
Sue Bush and Vivienne McKoy – Salt

Churchwarden

Approved by the Parochial Church Council on 31st March 2021

Signed on their behalf

by Revd Will Leaf (Chair)



And by Sue Bush (Church Warden)



TRUSTEES ANNUAL REPORT 2019

St. Mark's Church, Kensal Rise (Diocesan ID: 2112)
Trustees Annual Report of the Parochial Church Council for the Year 31st December 2019

Administrative information

St. Mark's Church is based at the Church and Hall on the corner of Bathurst Gardens, Kensal Rise, and All Souls Avenue, Harlesden. It is part of the Brent Deanery, in the Willesden Area, in the Diocese of London within the Church of England. The address is Bathurst Gardens, Kensal Rise, NW10 5HX

St. Mark's Parochial Church Council (PCC) is a charity registered with the Charity Commission: 1132172.
PCC members who have served from April 2019 until the date this report was approved are:

Vicar:	Revd Will Leaf (Chair)
Curate:	Revd Rachel Bedford (to May 2019) Revd Anthea Carmichael (from June 2019)
Churchwardens:	Sue Bush Vivienne McKoy-Salt
Deanery Synod:	Fitz Bryan Mark Culmer Flora Dugbartey
Elected members:	Ingrid Cope Glenn Ford Celia Morris-Sanchez Latham Noble Cristiana Silvares de Melo Natalie Thornton Caroline Winterburn Chris Ulusele Mauricio Pinheiro Barbosa (from 18th October 2020)
Secretary:	Alan Meakin

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees who consider themselves as belonging to the worshipping community of St. Mark's are encouraged to register on the Electoral Roll. All those on the Electoral Roll may stand for election to the PCC. The council should reflect the diversity of the church community. In 2017 the PCC adopted a more conventional 3-year term for its membership (previously they were re-elected annually), so most of those elected in 2017 are now standing down. 2 elected members (Caroline Winterburn and Ingrid Cope) have been invited by the PCC to stay on for one further year to preserve continuity. The PCC met for six business meetings during the year as well as the Annual Parochial Church Meeting.

Objectives and Activities

St Mark's Kensal Rise is a local church family, seeking to live and share the love of Jesus by:

- Bringing our Best in worship,
- Nurturing Each other as disciples, and
- Being the good news for Kensal Rise and beyond

The Church Council has the responsibility of working with the incumbent, Revd. Will Leaf, and the staff team in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC, through prayer and discussion, seeks to discover how best to encourage the church to fulfil its mission of 'Living and Sharing the Love of Jesus'.

Approved by the Parochial Church Council on 31st March 2021 and signed on its behalf by

.....

Rev W. Leaf (PCC Chair)

.....

Mrs S. Bush (Church Warden)

Independent Examiner's Report to the Trustees of the Parish church of St Mark's, Kensal Rise, Harlesden

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2019 herein attached.

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My Independent examination work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume to responsibility to anyone other than the charity and its trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Foskett BSc (Hons) FCA DChA
Cansdales Business Advisers Ltd
Bourbon Court
Nightingales Corner
Little Chalfont
Bucks, HP7 9QS

Date: 7th May 2021

Statement of Financial Activities (SOFA)

For the year ended 31 December 2019

	Notes	Restricted	Unrestricted	2019	2018
		£	£	£	£
Incoming Resources					
Voluntary income	4(a)	5,835	91,243	97,078	81,321
Activities for generating funds	4(b)	-	35,950	35,950	35,981
Income from investments	4(c)	-	15	15	73
Church activities	4(d)	-	139	139	2,128
Other incoming resources	4(e)	-	82,958	82,958	79,435
Gains Adjustment from Previous Periods	4(f)	-	341	341	-
Total Incoming resources		**5,835**	**210,646**	**216,481**	**198,937**
Outgoing Resources					
Church activities	5(a)	810	126,492	127,302	204,015
Fund raising	5(b)	-	153	153	-
Other expenditure	5(c)	-	-	-	-
Total Expenditure		**810**	**126,645**	**127,455**	**204,015**
Net incoming (outgoing) resources for the year		**5,025**	**84,001**	**89,026**	**(5,078)**
Funds as at 1 January 2019		2,540	12,194	14,734	19,812
Funds at 31 December 2019		**7,565**	**96,195**	**103,760**	**14,734**

Statement of Assets and Liabilities
For the year ended 31 December 2019

	Notes	Restricted £	Unrestricted £	2019 £	2018 £
Current Assets					
Amount Receivable		-	-	-	-
Cash At Bank and on Hand		7,565	137,223	144,788	18,496
Total Current Assets		**7,565**	**137,223**	**144,788**	**18,496**
Creditors : Amount falling due within 1 year					
Creditors & Accruals		-	41,028	41,028	3,762
Total Liabilities	6	**-**	**41,028**	**41,028**	**3,762**
Net current assets		**7,565**	**96,195**	**103,760**	**14,734**
Creditors: Amounts falling due after one year		-	-	-	-
Net Assets		**7,565**	**96,195**	**103,760**	**14,734**
Funds Break Down					
Unrestricted					
General fund	2(a)			96,195	59,712
Designated funds	2(b)			-	(6,212)
Restrict Funds					
Endowment	3(b)			-	56,329
Restricted Funds	3(a)			7,565	(95,094)
Total of Funds				**103,760**	**14,734**

Fund Movement Summary

Fund	Notes	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
Unrestricted		59,712	210,646	(126,645)	(47,518)	96,195
Designated	2(b)	(6,212)	-	-	6,212	-
Restricted	3(a)	(95,094)	5,835	(810)	97,634	7,565
Endowment	3(b)	56,329	-	-	(56,329)	-
Total of funds		**14,734**	**216,481**	**(127,455)**	**-**	**103,760**

Notes to the Financial Statements for the year ended 31 December 2019

1 **Accounting policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. together with the applicable accounting standards "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019).

Incoming resources

Planned Giving, collections, and donations are recognized when received. Tax refunds are recognized when received. All other income is recognized when it is received.

Outgoing resources

The Diocesan common fund share is accounted for when due. Other outgoings are generally recognised when incurred.

Fixed assets

Expenditure on individual fixed assets costing more than £500 is capitalised and written off over the expected useful life of the asset. Consecrated land and property are excluded from the accounts

2 **General funds**

(a) General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for general purposes by the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

(b) £6,212 adjustment on Designated Funds to correct wrong past entries on previous years, Trustees Confirm there were not any designed funds on the 31/12/2019

3 **Restricted funds**

(a) Restricted funds are donations received for a specific purpose. The funds may only be expended for the purpose for which they were given. the Restricted funds at 31/12/2019 there were:

- £ 5, 025.00 - Bursary Funds
- £ 2,540.00 - Children's Worker

£97,634 adjustment on Restricted Funds to correct wrong past entries on previous years, Trustees Confirm there weren't any extra Restricted Funds besides the funds mentioned on note 3(a).

(b) £56,329 adjustment on Endowment Funds was made to correct the relating to the Legacy Fund of Late Mr. Arthur Leslie Smith who died on 29/12/19, of 46 Tubbs Road Harlesden London NW10, which did not have any restrictions and was given to a General-Purpose classification.

Notes to the Financial Statements

For the year ended 31 December 2019

	Restricted £	Unrestricted £	2019 £	2018 £
4 Income				
(a) Voluntary income				
Planned giving	-	74,459	74,459	73,648
Planned giving (no gift aid)	-	16,784	16,784	2,704
Collections & other giving	5,835	0	5,835	4,969
	5,835	**91,243**	**97,078**	**81,321**
(b) Activities for generating funds				
Fundraising events & miscellaneous	-	11,632	11,632	6,530
Church hall lettings & Other Lettings	-	24,318	24,318	29,451
	-	**35,950**	**35,950**	**35,981**
(c) Income from investments				
CAF Bank interest	-	15	15	73
	-	**15**	**15**	**73**
(d) Church Activities				
Fee for weddings & funerals	-	139	139	2,128
	-	**139**	**139**	**2,128**
(e) Other Receipts				
Insurance claim	-	788	788	-
Legacy Giving	-	82,096	82,096	79,435
Other Receipts	-	75	75	-
	-	**82,958**	**82,958**	**79,435**
(f) Adjustments Gains				
Parents & Toddlers *	-	(1,943)	(1,943)	
Wednesday Fellowship - HSBC *	-	(528)	(528)	
Adjustment from previous years	-	2,811	2,811	
	0	**341**	**341**	

* Parent &Toddlers & Wednesday Fellowhip Bank Accounts which used be included on the Charity Financial Accounts have been removed from the Assest of the Financial as the Charity has no control over these accounts. In 2018 the account were included on the Cash & Bank Figures.

Notes to the Financial Statements

For the year ended 31 December 2019

	Restricted £	Unrestricted £	2019 £	2018 £
5 Expenditure				
(a) Church activities				
Missionary & charitable giving	810	4,000	4,810	6,000
Parish share	-	47,400	47,400	71,000
Clergy & staffing costs	-	32,659	32,659	32,444
Church running expenses *	-	26,212	26,212	36,060
Church repairs & maintenance	-	16,221	16,221	58,511
	810	**126,492**	**127,302**	**204,015**

* Reduction of £7,173.66 in 2019 in relation to 2018 mainly due to savings on Electricity (£986.51) , Water (£3,683.19), P&T Expenses) Parents & Toddlers expenses (£2,503.96 - which have not been considered in 2019).

(b) Fund Raising				
Fundraising Cost	-	153	153	-
	-	**153**	**153**	**-**

	Restricted £	Unrestricted £	2019 £	2018 £
6 Short Term Liabilities				
Agency collections			392	-
Hall Booking Deposits			200	-
Insurance Pay Out *			40,330	-
Diocese Fees			106	-
Creditors (Net)			-	3,762
			41,028	**3,762**

* Due to a Flood the Charity received £54,201.86 as Insurance Pay Out from Ecclesiastical to cover for repairs instead the work be paid by the Insurance CompanySome of work was carried out in 2019, the total spend on 2019 was £13,872 and the balance of £ 40,329.86 was carried forward to 2020 which will be used o pay for the remaing repairs.

7 Events after the balance sheet date

The Coronavirus (COVID-19) continues to have significant impact on organisations worldwide. As a result, some operations have been restricted, but the Church continues to operate using alternative methods and remote working.

The members are unable to evaluate the overall financial impact on the Church at present and the financial statements do not include any adjustments that might result from the outcome of this uncertainty.

The members continue to monitor, assess and act to the current changing environment in order to ensure future success.

Adopted at the Annual Parochial Church Meeting on 16th May 2021

Signed on their behalf by Revd Will Leaf (Chair)