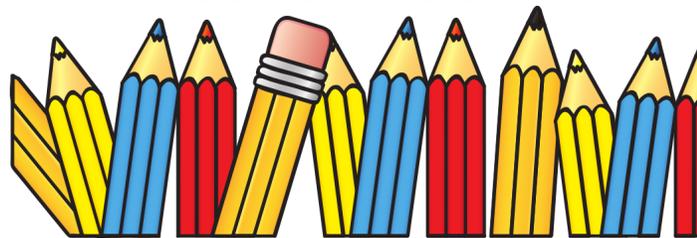


SY 2020–2021 SAIPAN SEVENTH–DAY ADVENTIST SCHOOL STUDENT EXPECTATIONS AND COVID–19 PROCEDURES

THE LATEST ANNOUNCEMENTS FOR PARENTS AND STUDENTS

Students enrolled at the Saipan Seventh–day Adventist School should conduct themselves in the following ways to ensure the safety of themselves and each of the other students and staff:



A. *As a reminder, it is essential for all teachers, students, and staff to continue to practice good hand hygiene, wear a face-covering (not required for children 2 years old and under), social distancing, and limit time spent in close public places as much as possible. Students will be required to wear sanitized face shields (supplied by the school). Each classroom has section-dividing protectors and equipped with an Ultraviolet (UV-C) Motion Sensor System with reflectors for disinfection before school starts, during mid-day break, and/after school.*

B. *Parents will be contacted and asked to complete a health screening questionnaire for basic symptoms, which includes temperature check before coming to school. Students are encouraged to stay home when they are sick, exhibits any symptom listed in the questionnaire, and if they have recently traveled to a place with COVID-19. The student will receive a packet from their teacher with instructions (Kindergarten through Second Grade); Third Grade through Eighth Grade will receive a packet and or be instructed to attend Zoom Meetings. If the same process continues for several days, the parent will be recommended to have the child checked by a physician who would afterwards grant a written note of the case being addressed and the condition resolved.*

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C. Students will have staggered drop off and pick up times depending on grade level. For parents with multiple children, drop off will be at the earliest scheduled time and pick up will be at the latest scheduled time.

Grade:	Monday to Thursday:	Friday Pick Up:
Kindergarten	7:30 am to 2:30 pm	11:30 am
Grades 1 & 2	7:45 am to 2:45 pm	11:45 am
Grades 3 & 4	8:00 am to 3:00 pm	12:00 pm
Grades 5 & 6	8:15 am to 3:15 pm	12:15 pm
Grades 7 & 8	8:30 am to 3:30 pm	12:30 pm

D. Students will have their temperature checked (1) upon arrival (before they exit their vehicle); (2) during the mid-day; and (3) at departure. One designated staff will be taking and keeping a log of student temperature. A fever is 100.4°F or 38°C. A student who has fever will have to return home. During the day, if a student is recorded to have a fever, the responsible parent will immediately be contacted. The student will remain in the designated waiting area for quick parent pick-up.

E. When the child passes the temperature check, they will need to have their face mask on to cover their nose and mouth before being directed to their classroom. Markers are placed showing simple directions for students that represent the COVID-19 social distancing requirements. Before entering the classroom, students will use the hand sanitizer to clean their hands. Early during the day, the teacher will go through the process of students thoroughly washing their hands properly. Students will be directed to their appointed classroom upon arrival and sit in the designated seat each day.

F. Washing hands often with soap and water for at least 20 seconds will be practiced. If soap and water are not available, students will use an alcohol-based hand sanitizer. If hands are visibly dirty, always wash hands with soap and water.

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All classrooms are provided touchless hand sanitizer dispensers for hand sanitation during class periods. All restrooms are equipped with touchless soap dispensers, touchless paper towel dispensers, sensor faucets, sensor toilet flushers, and foot pedal trash cans to minimize hand contact during restroom use. Classroom teachers will inform their students of their hand washing and hand sanitizing procedures.

G. Cover coughs/sneezes with a tissue (provided by the school), then placing the tissue in the foot pedal trash can. Avoiding touching your eyes, nose, and mouth with unwashed hands.

H. Students will remain at their desks for breakfast and lunch unless directed by the teacher at another school area (for example, the outdoor classroom designated area or the area where the picnic tables are available). Used masks will be kept in a zip top bag and face shields will be carefully set aside before eating. Desks or picnic table area should be sanitized, and meal packs should be properly disposed after eating. Students will be able to go back to the classroom and return to their assigned seat or desk after thoroughly washing their hands with soap and water and their face masks and face shields properly worn.

I. Upon dismissal, students leave their face shield at the school on their assigned desk or table. The face shield will be sanitized for the next day's session. The classroom will go through the routine cleaning process afterwards.

J. Students will not be permitted to bring backpacks to school. Students will also not be assigned a locker this 2020-2021 school year.