



**Registration Checklist**  
**1st - 8th grade**  
**Colquitt Christian Academy**

2019-2020 School Year

Student(s) \_\_\_\_\_  
Parents \_\_\_\_\_

ITEM	CHECKED BY (INITIALS)
Sharon Clark, Principal	
<input type="checkbox"/> Application (for each child)	_____
<input type="checkbox"/> Birth certificate (if applicable) (copy)	_____
<input type="checkbox"/> Photo release form (one per FAMILY)	_____
<input type="checkbox"/> Student Pickup Authorization (one per FAMILY)	_____
<input type="checkbox"/> Parent Release Form or IEP	_____
<input type="checkbox"/> Student Transcript Release	_____
<input type="checkbox"/> Internet Acceptable Use Policy (Grades 3-8 per child)	_____
Nurse (if available)	
<input type="checkbox"/> Immunization record (copy)	_____
<input type="checkbox"/> Immunization Exemption form (original) if applicable	_____
<input type="checkbox"/> Consent to Treatment (for each student)	_____
<input type="checkbox"/> Physical (new students, 1 <sup>st</sup> and 5 <sup>th</sup> )	_____
<input type="checkbox"/> Medication form as applicable	_____
Treasurer	
<input type="checkbox"/> Financial Information (for family unit)	_____
<input type="checkbox"/> Tuition Assistance Request as applicable	_____
<input type="checkbox"/> Registration/ Tuition payment	_____

NOTE: A student is not considered fully registered until all required forms have been completed and returned to the school and registration payment has been received.