

**ST. MARK'S  
BISHOP'S COMMITTEE MINUTES - Draft  
April 13, 2011**

Present: Lorraine Dierick, Jim Campbell, Bonnie Campbell, Natalea Brumfield, Martha Krug, and John Tennefoss.

John opened the meeting with a short service of prayer.

**The Bishop's Committee Minutes: John moved to approve the minutes of March 16, 2011. The motion was seconded and carried.**

**The Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 4/12/2011, St. Mark's Montesano Finance Report 2011, Transaction Summary March and April 2011, and the 2011 Operating Bills and Outreach Summary.** Jim reviewed the Summary and reported a small deficit of \$504.77, and he expects revenue and expenses will be near even by the end of April. Normal expenses are reduced during the summer months. Outreach paid-to-date is \$1,618, approximately one-third of the Outreach budget. Special Offerings were distributed to Rhonni LaCroix and the Montesano Ministerial Association for collections on Ash Wednesday and the Lenten Friday lunch service. DIF (Diocesan Investment Fund) is up about \$409 for 2011.

Lorraine said all the new trees have been planted at the East entrance to Montesano. St. Mark's donated one of these trees. Ronni LaCroix sent a facebook thank you note to St. Mark's for contributions to her college's Kenya mission trip. Sending supply items to Ronni was discussed. Jim will ask Ronnie about donated supplies and will report back to the congregation.

Jim reported that **St. Mark's 2010 audit** is due by June 15. He will contact St. Luke's to determine their interest in shared auditing.

**Archivist Conference in Portland in June** – Jim reported that selling books at this event is getting more complicated. Current information stipulates that they be provided with no more than ten copies of the book prior to the conference. Jim may or may not attend and must decide by May 15 to register. Bonnie suggested that we send ten books.

Jim noted that the DIF Investment Fund Report from last year is available. **John approved the Financial Report as presented.**

**Funds Summary**—Total is \$16,920.98

- Checking Account—\$2,419.50
- Savings Account—618.05
- Memorial Fund--\$983.33
- Diocesan Investment Fund--\$12,438.76
- Clergy Discretionary Fund--\$461.34

## **BUSINESS ITEMS**

### **Last Month's Activities/Plans for Next Two Months:**

- **Lenten Friday Lunches** – On March 18 and April 8, the community Lenten lunches and services were held at St. Mark's. \$47 was collected at St. Mark's for the Ministerial Association. Bonnie commented that turn-out for the Lenten Services/Lunches has been good for the first year. Structure of the Ministerial Association was discussed. The funds are used as needed for local expense. John suggested having an article in the Vidette about the Ministerial Association.
- **Willapa Region Meeting (March 27, 2011)** – The meeting was held at St. Mark's and attended by seven churches. The microphone system worked well. The next meeting will be May 22 at St. Mark's.
- **TCM Retreat (April 15-16, 2011) at Christ Church, Anacortes** – Jim reported that he and Rev. Gretchen Gunderson, St. John, South Bend, will attend from this area. Josh Thomas, Dean of DSOMAT, will be there, along with Bishop Greg Rickel.
- **Palm Sunday/Easter Week Events (April 17-24, 2011)** – The Maundy Thursday Service will be held at St. Mark's in conjunction with St. Luke's. The 6:30 pm service will include foot washing, and a soup/bread/green salad meal. Jim shared two samples of St. Mark's Easter advertising provided by the Vidette. The Vidette will do a full color ad for \$40. Jim will go the Vidette to review and update the ad. Set up and cleaning for Easter will be Saturday, April 23, at 10:00 am. The congregation will be reminded to bring flowers and filled plastic Easter eggs for the children. Memorial Easter Lilies will also be mentioned.
- **Candles and Flowers Near the Wall and Each Other – Fire Danger?! –** Jim reported that the candle shelves have been swapped, so the candles holders are now 8" from the wall, instead of 4". Jim will work with Jeff Williams to build a stand/pedestal(s) for flowers.
- **Altar Table** – Jim has been looking at altar table designs, and he and Jeff will build the table which he estimates will be 30" tall, 24" deep, and 5' long. The current table will be moved to the back wall where the elements will be placed when they are not being used during the service.

**Vicar's Report** – Bonnie reported that she conducted a funeral service at the Methodist Church. Natalea commented that it was a very nice service. Lorraine conducted Doris Farnum's graveside service. Bonnie said she enjoyed the Clergy Conference and the excellent presenter, the Bishop of Maryland. Lorraine received an e-mail from the Diocese indicating that St. Mark's is due for a Bishop's visit and they listed potential dates. The Bishop's Committee chose three potential dates (6-10-12, 11-11-12, and 1/27-13) to be forwarded to the Diocese.

**Other Items** – Martha asked if an accessible concrete parking pad is a goal for 2011. Discussion followed. Jim will check with Scott Martin regarding a bid or contractor recommendation. Bonnie said that St. John's women's group is interested in using our facility and one of the women uses a wheel chair.

The next Bishop's Committee meeting will be Wednesday, May 18, at 6:30 pm. The meeting was closed with a prayer.

Respectfully submitted,  
Martha Krug,  
Bishop's Committee Secretary