

Carderock Springs Citizens' Association
May 10, 2010 Minutes CSCA Board Meeting

Present: Barbara Ames, Tom Hilton, Jack Orrick, Georgia Petsche, Phil Rider, Mary Lou Shannon, and Gunnar Tomasson

Opening and Comments –

Phil Rider called the meeting to order. As the incoming President, Phil said that he had become more aware of how many people in the community contribute their time and efforts. He mentioned the efforts of Mary Lou Shannon and her long-standing community involvement and Margie Orrick's work maintaining the community webpage and the CS Chat. In recognition of Margie's efforts, Phil suggested that a note of appreciation to Margie would be appropriate. Gunnar Tomasson accepted that action.

Phil recognized those members of the Board who were returning members from last year.

Gunnar Tomasson to develop and send note of thanks to Margie Orrick for her numerous efforts supporting the community.

Discussion –

With the May meeting being the first time the newly elected Board has met, Phil identified as a key agenda item a discussion of our identity/role as a board.

To begin the meeting discussion, Phil distributed the meeting agenda.

1) Secretary's Report/Annual Meeting –

Gunnar Tomasson had previously distributed a draft version of the April Annual Meeting minutes. Following discussion, the minutes were approved with the note that the names of the incoming CSCA Board would be added to the minutes.

Gunnar Tomasson to include names of the incoming CSCA Board to the minutes before finalizing.

Discussion of the excellent job that the PEPCO representatives did with their presentation at the April Annual Meeting. Mary Lou Shannon will contact the PEPCO representatives to discuss/address any follow-up actions.

Mary Lou Shannon to contact the PEPCO representatives regarding follow-up actions.

2) Treasurer's Report –

Tom Hilton provided the Treasurer's report with several updates, including the review of checking and savings accounts activity and balances. The indemnity insurance, which had lapsed for a time, has been restored.

3) Maintaining the “Good standing” of the CSCA –

Jack Orrick reported that CSCA needed to file an annual personal property return to maintain the ‘good standing’ of the association. As a non-profit with no property to its name, completion of the return is fairly straight-forward. Failure to file can put the association into ‘not good standing’ at which point the state can pull the charter. The accountant used by CSCA should be able to provide the necessary details and copies of previous year’s submissions.

4) Review of January Minutes –

The January Minutes were reviewed and discussed to identify actions that needed further attention. The following actions were discussed:

- Signs at neighborhood entrances need repair, especially the Persimmon Tree Rd. and Lilly Stone entrance.
- Stone Trail property – Issue is closed.

5) Carderock Springs Covenants –

Mary Lou Shannon said that there had previously been a welcoming packet that included a copy of the covenants and directory.

Phil said that he would like to see the covenants posted on-line with a map associating neighborhood properties to the correct set of covenants. Multiple sets of covenants have been released and each set applies to a certain set of properties.

Gunnar mentioned that some discussions during the previous year addressed the issue of strengthening the existing covenants. He mentioned that the Hollin Hills community in Alexandria, VA was built before Carderock Springs and has been able to maintain the architectural integrity of the community. What is the difference between the covenants of the communities that seems to make the Hollin Hills covenants more effective? Mary Lou has a contact in the Hollin Hills community and will see if she can get additional information. A restrictive option is for the community to obtain historical designation through Montgomery County Park & Planning. This option would perhaps be too restrictive.

Proposal was put forth to consider having the ARC present an overview of the architectural guidelines at the CSCA fall meeting.

Proposed action - Post Carderock Springs Covenants on-line with a map associating neighborhood properties to the correct set of covenants.

Mary Lou Shannon to contact Hollin Hills point-of-contact to discuss Covenant information.

6) CSCA Committee Structure –

Phil proposed a discussion on whether to establish a committee format to address some of the current issues the neighborhood faces. Each committee would consist of Board Members and community participants. As an example, Phil said that many people offered to help with

neighborhood beautification efforts. Involving the community directly would also help foster a sense of trust and cooperation with the CSCA Board that has waned. The following committees and points-of-contact were proposed:

- Welcome Committee – Mary Lou
- Covenants – Jack
- Speeding/Safety – Tony DeMarinis (proposed)
- Beautification – Georgia

Tom Hilton said that he would like to see the directory expanded to include some general neighborhood information.

Mary Lou would like to see a “Living in Carderock” handout created to include a welcome letter, CS Club information, architectural design guidelines and CS Chat information.

7) Boxes of CSCA Records –

As the incoming CSCA President, Phil received numerous boxes of historical CSCA files. He is not certain what to do with the documents (e.g., archive, scan into electronic copy, etc.) Barbara Ames said that she could probably have the documents scanned over the summer.

To get an idea as to what the boxes contain, each Board Member took a box or two home in order to review the contents.

Each Board member to identify contents of CSCA documents box(s) they are reviewing.

8) Miscellaneous –

Tom will contact Jennifer Hughes to see if a system is in place to identify current or proposed renovations within the neighborhood. Phil and Gunnar both said that they have signed up for a service notifying them of proposed changes within the community. Gunnar offered to find the link he used to sign up and distribute to the Board.

Phil will coordinate with Margie Orrick to link personal e-mails to the generic CSCA Board e-mail addresses.

Mary Lou proposed having a general, community interest topic for each CSCA meeting. An idea for the next meeting was to address the budget topic.

Mary Lou would like to help with the hand-off of the House Tour efforts. She will make a general announcement to find persons interested in assisting with future House Tours.

Tom Hilton to contact Jennifer Hughes to identify available County options identifying current or proposed renovations within the neighborhood.

Phil Rider to contact Margie Orrick about linking personal e-mails to CSCA addresses.

Mary Lou Shannon to make announcement seeking person(s) interested in assisting with future House Tours.

Meeting Adjourned.