

LUCIS Software Version 3.3

Release 3.3.10 - Notice (r1151) – 7/11/2018

Notices for previous releases can be found on the LUCIS Resources web page

For network users: notify your network administrator that a LUCIS Update needs to be performed if you do not have network administrative rights to update the LUCIS Software yourself.

Highlights (since release 3.3.9)

- Modified all programs to accommodate a period in the path to the LUCIS data file location
- Added additional banks to the Positive Pay export list and ability to export from saved batches
- Updated offering list for 2019
- Increased the offering remittance code to 5 digits
- Changed the license key system and protection system which improves startup speeds, particularly in Windows 10.
- Added ability to start a 30 day trial without having to contact LUCIS.
- Updated PA Close to carry a Land asset forward to the new year
- Fixed numerous minor bugs

Detail (since release 3.3.9)

LUCIS.exe (LUCIS Software Manager) – Changed the license and key management system for LUCIS Software. The new license system allows each installation of LUCIS to be separately licensed. The prior system limited users to one license per workstation. Also, new installations of LUCIS Software allow the user to choose a 30-day trial when starting LUCIS for the first time. Previously issued license keys will still be valid under the license key system. For current users, when the Register LUCIS Software window comes up, select “Retrieve Prior Version License Key” on the left and your key will be retrieved.

LUCIS.ENT – updated entity lookup table to latest Archives & Statistics list

All Programs – Added ability to handle folders with a period in the name. This allows for the use of user names with a period and the ability to use OneDrive or DropBox folders.

Donations Module:

DNORemmit (DN Offering Remittance) – Remittance codes can now be five digits in length to accommodate the new NAD standard and in preparation for the Remittance module.

General Ledger Module:

GLTReconcile (GL Reconciliation) – Posting interest or fees from the Reconciliation program before any other entries have been made to the ledger now works properly. Also, added the ability to use this program for Liability accounts.

GLExport (GL Export) – Added additional banks to the positive pay file export system.

Plant Assets Module:

PAClose (PA Close) – The annual close now carries Land assets forward to the new year.

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Release 3.3.9 Notice (r823) – 9/18/2015

Notices for previous releases can be found on the LUCIS Resources web page

Click Help/Check for Updates in the LUCIS Software Manager for automatic update installation.

For network users: notify your network administrator that a LUCIS Update needs to be performed if you do not have network administrative rights to update the LUCIS Software yourself.

Highlights (since release 3.3.8)

- Added ability to create individual PDF or RTF files for Donor Statements
- Interest & Service Charges can now be entered directly in the Account Reconciliation
- Harris Bank & Chemical Bank have been added to the Positive Pay export list
- School Edition (Std+) now displays Report Options
- New warnings were added to Account Budget Editor to guide user
- Fixed numerous minor bugs

Detail (since release 3.3.8)

LUCIS.ENT – updated entity lookup table to latest Archives & Statistics list

Donations Module:

DNDEdit (DN Donor Editor) – A new check box has been added for determining if the donor statement is to be sent to an individual PDF file

DNDStmt (DN Donor Statements) – Added Preferences menu for 1) sending statements to a PDF folder and 2) for skipping the PDF conversion so individual RTF statements can be created

General Ledger Module:

GLTReconcile (GL Account Reconciliation) – The capability to post to an interest and/or service charge account(s) has been added to the Account Reconciliation program

GLASmt (GL Account Statements) – Report Options are now displayed for schools (Std+ Edition), such as, entering the smallest balance amount for an A/R statement printing

GLExport (GL Export) – Positive Pay option now includes Harris Bank and Chemical Bank export formats

GLABudget (GL Account Budget Editor) – User is now warned if budget for income account is negative or if budget for expense account is positive

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Release 3.3.8 Notice (r787) – 9/24/2014

Notices for previous releases can be found on the LUCIS Resources web page

Click Help/Check for Updates in the LUCIS Software Manager for automatic update installation.

For network users: notify your network administrator that a LUCIS Update needs to be performed if you do not have network administrative rights to update the LUCIS Software yourself.

Highlights (since release 3.3.7)

- Newly added Donors Labels option to Donor Export
- Updated offering list for 2015
- Added second Address Book link in Account Editor Notes tab to creating two account statements which can be sent to the cumulative RTF or to an individual PDF
- Reworked GL Export Positive Pay option
- Newly added Plant Assets Export
- Made several changes to the Plant Assets
- Fixed numerous minor bugs

Detail (since release 3.3.7)

LUCIS.ENT – updated entity lookup table to latest Archives & Statistics list
LUCIS.exe (LUCIS Software Manager) – activated Plant Assets Export option

Donations Module:

- DNExport (DN Export Donation Data) – Added Labels option. For selection purposes, donor records can be restricted by entering selection criteria in the Notes of DN Donor Editor. Donor records can also be restricted by entering a minimum amount for a selected offering code.
- DNDEdit (DN Donor Editor) – The selection criteria for Donation Export Labels can be entered in Donor Notes by entering the selection character prior to the tilde “~” (e.g. B~Board Member, E~Elder, etc) followed by the reference.

Plant Assets Module:

- PAExort (PA Export Asset Data) – New added program
- PAEdit (PA Plant Asset Editor) – Accumulated Depreciation total can only be edited via adjusting monthly Depreciation Amounts. When editing the monthly depreciation amounts, the value being edited is now the monthly amount not the running accumulative amount. These monthly depreciation amounts can now be edited with Lock Recalc checked.
- PAList (PA Plant Assets Lists/Reports) & PASched (PA Financial Schedules) – Purged assets are now skipped in all reports except for the Purge reports.
- PAClose (PA Annual Close) – The initial annual close will prompt the user for an inventory gap. The number entered will be added to the last inventory number used and placed in the new year control record as the Last Inventory Number. This will allow you to add new inventory in the new year and also go back in the old year and add missed inventory, without causing two different assets to have the same inventory number upon an annual close update.

General Ledger Module:

- GLAEdit (GL Account Editor) – On the Notes tab a second Address Book link has been added, as well as a PDF check box for each link. This data will be used in GL Account Statements.
- GLAStmt (GL Account Statements) – Two Preference menu items have been added.
 - Send Output to PDF Folder** – Check this menu option if you want individual statements created for AR accounts flagged in the Account Editor. They will be stored in the LUCIS\PDF folder. All AR accounts not checked for PDF output will be created as usual.
 - Skip PDF Conversion** – Check this menu option if you want individual RTF statements created vs. PDF.
- GLLedger (GL Ledger Report) & GLAList (GL Account List) – Address Link2 and PDF1 & PDF2 from GL Account Editor are included in reports.
- GLExport (GL Export) – Address Link2 from GL Account Editor is exported with the Account Data. Positive Pay option has a new button for Chase Bank Default options and the whole screen is now designed similar to other export screens for arranging data per bank specs.
- GLTEntry (GL General Entry) – When clicking Make Deposits icon within the graphical interface, the Journal Type now defaults to BD Bank Deposits for all editions.
- GLFReports (GL Financial Reports) – A new button has been added, Save Report Selections, for saving the Financial Reports Options selections as defaults in the future.

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Release 3.3.7 Notice (r728) – 12/10/2013

Notices for previous releases can be found on the LUCIS Resources web page

Click Help/Check for Updates in the LUCIS Software Manager for automatic update installation.

For network users: notify your network administrator that a LUCIS Update needs to be performed if you do not have network administrative rights to update the LUCIS Software yourself.

Highlights (since release 3.3.6)

- New Plant Assets module – rewritten for Windows
- Updated 1099i program to print in new format required for 2013 reporting
- Updated offering list for 2013 and 2014
- Added capability to convert dollars to percentages in GL Transfer (useful for church budget setup)
- In GL Batch Entry, added a user preference for defaulting to the address book for invoices
- Reworked GL Payment History (1099-Misc), payments can now be flagged at the point of entry, payment history screen is now sorted alphabetically.
- Fixed numerous minor bugs

Detail (since release 3.3.6)

ENLookup (Adventist Entity Lookup) – Modified look and feel to work better with Windows 7 & 8.

CreateDatabase (Create New Database) – New wizard that automates the process of creating a new LUCIS database. Similar to the Startup Wizard. (Useful for Church/School Auditors)

LUCIS.ENT – updated entity lookup table to latest Archives & Statistics list

LUCIS.exe (LUCIS Software Manager) – Audit license now allows “Check for Updates” feature.

Added new menu option, “Create Database”, under the “File” menu. Fixed inaccurate warning about invalid data files existing in data folder when in auto-assist mode.

Address Module:

ADAEdit (AD Address Editor) – Removed warnings when using ‘//’ for city/state/zip

Donations Module:

DNDEdit (DN Donor Editor) – Removed warnings when using ‘//’ for city/state/zip, fixed issue with ‘#’ for adding a new donor

DNOEdit (DN Offering Editor) – Buttons have been added to select Parent or Local organization ID

DNOWizard (DN Offering Wizard) – Buttons added to select Parent organization or other destination.

General Ledger Module:

- GL1099I (GL 1099 Interest Report) – Modified to accommodate changes to the 2013 form
- GLABalance (GL Balance Account List) – Reworded zero balance check box
- GLCEdit (GL Controls Editor) – Implemented a 1099-Misc threshold (ties to GLPmtHist)
- GLExport (GL Export) – Added selection by Seq# to Std+ edition
- GLPayments (GL Payments Entry) – Option added to flag a payment for inclusion on 1099-Misc reporting.
- GLPmtHist (GL Payment History) – Implemented a 1099-Misc threshold and changed the vendor view to be organized alphabetically.
- GLTBatch (GL Batch Entry) – Fixed issue with Reverse Copy resetting last source number.. Added user preference to default to Address Book for invoices. Invoice entries linked to the address book will be automatically updated when subsequent changes are made to the address. Added option to enter a “9” in the memo indicator to flag for inclusion on the 1099-Misc report.
- GLTEntry (GL General Entry) – Fixed issue with Reverse Copy resetting last source number
- GLTImport (GL Transaction Import) – Now available in the Std+ edition. Added feature to strip alpha characters from the FCT and OBJ on import for LC format only (to assist with APS imports)
- GLTLists (GL Transaction Entry List) – Added selection by Seq# to Std/Std+ editions
- GLTLookup (GL Transaction Lookup) – Fixed print screen to fit on one page, removed overlap issue
- GLTransfer (GL Transfer Entry) – Added feature to convert from amounts to percentages when setting up a template (useful for churches setting up combined budget)

Plant Assets Module:

- All PA Programs – Initial Release

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Release 3.3.6 Notice (r641) – 06/06/2013

Notices for previous releases can be found on the LUCIS Resources web page

Click Help/Check for Updates in the LUCIS Software Manager for automatic update installation. If “Check for Updates...” does not appear in your Help menu run the version 3.3 Installer (it includes the current release) from the LUCIS download web page. Please note: the Installer has special installation instructions; retrieve them from the download web page.

For network users: notify your network administrator that a LUCIS Update needs to be performed if you do not have network administrative rights to update the LUCIS Software yourself.

Highlights (since release 3.3.5)

- Improved Query selection readability, making it clearer which row is selected in Windows 7 & 8.
- Updated offering list for 2013 and 2014
- Fixed issue with help files not loading when LUCIS started from a network drive.
- Fixed auto-update feature to work in Windows 7 & 8 without requiring Admin rights.
- Fixed several minor bugs

Detail (since release 3.3.5)

LUCIS.ENT – updated entity lookup table to latest Archives & Statistics list

LUCIS.exe (LUCIS Software Manager) – Added feature to copy the help file to the local machine if needed.

Address Module:

ADLookup (AD Address Lookup) – improved readability for Windows 7 & 8.

Donations Module:

DNDLookup (DN Donor Lookup) – improved readability for Windows 7 & 8.

DNOLookup (DN Offering Lookup) – improved readability for Windows 7 & 8.

DNVerify (DN Verify) – fixed issue with offering history verification code

DNORemit (DN Remittance Report) – Minor bug fixed related to printing

General Ledger Module:

GLALookup (GL Account Lookup) – improved readability for Windows 7 & 8.

GLASmt (GL Account Statement) – added option to only print statement that meet a minimum balance threshold. (Pro level only)

GLTImport (GL Transaction Import) – modified specs for Bookstore Manager import.

GLTLookup (GL Transaction Lookup) – improved readability for Windows 7 & 8. Added an account number column to the query.

GLTReconcile (GL Account Reconciliation) – Fixed issue with credit/debit totals not displaying properly when no transactions exist for the current year.

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Release 3.3.5 Notice (r426) – 06/12/2012

Notices for previous releases can be found on the LUCIS Resources web page

Click Help/Check for Updates in the LUCIS Software Manager for automatic update installation.

If “Check for Updates...” does not appear in your Help menu run the version 3.3 Installer (it includes the current release) from the LUCIS download web page. Please note: the Installer has special installation instructions; retrieve them from the download web page.

For network users: notify your network administrator that a LUCIS Update needs to be performed if you do not have network administrative rights to update the LUCIS Software yourself.

Highlights (since release 3.3.4)

- Added auto-save feature to Reconciliation program.
- Removed error/warning messages from Donations Verify related to Purpose Code.
- Fixed several reports to print properly using TextMaker Viewer.
- Fixed several minor bugs

Detail (since release 3.3.4)

LUCIS.exe (LUCIS Software Manager) – Updated copyright date

LUCIS.ENT – updated entity lookup table to latest Archives & Statistics list

Donations Module:

DNOEdit (DN Offering Editor) – removed warning when Purpose Code is blank

DNExport (DN Export) – removed non-consequential error for invalid state

DNVerify (DN Verify) – removed errors & warnings related to Purpose Code

DNORemit (DN Remittance Report) – Fixed the report to print properly when using TextMaker Viewer.

General Ledger Module:

GLTReconcile (GL Account Reconciliation) – Added an auto-save feature which automatically saves the transactions as they are marked for clearing as well as the ending balance. This allows a user to start the process of reconciliation; exit the program in the middle of the process; and upon continuing, the ending balance and previously cleared transactions are recalled automatically. Also, fixed the outstanding items report to print properly when using TextMaker Viewer.

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Release 3.3.4 Notice (r398) – 02/13/2012

Notices for previous releases can be found on the LUCIS Resources web page

Click Help/Check for Updates in the LUCIS Software Manager for automatic update installation. If “Check for Updates...” does not appear in your Help menu run the version 3.3 Installer (it includes the current release) from the LUCIS download web page. Please note: the Installer has special installation instructions; retrieve them from the download web page.

For network users: notify your network administrator that a LUCIS Update needs to be performed if you do not have network administrative rights to update the LUCIS Software yourself.

Highlights (since release 3.3.3)

- Added ability to transmit remittance export file to NAD’s FTP server for retrieval at conference offices via NAD’s TRS program
- Added option to print 1 stub 11” forms in Payments, Receipts, and Batch Entry programs
- Added option for Get Copy/Reverse Copy to retrieve entries from prior year’s ledger in Payments, Receipts, Batch, and General Entry programs
- Added ability for “Retrieve” feature of Payments to automatically search prior year’s ledger if no transactions were found in current year’s ledger
- Invoice Entry is now available for Standard Plus Editions and greater, plus the “Reference” column is now optional
- Payment History transaction display has been sped up
- Fixed numerous minor bugs and added a variety of changes

Detail (since release 3.3.3)

LUCIS-Amort (Loan Amortization Calculator) – Added ability to enter cents on loan amount
LUCIS.ENT – updated entity lookup table to latest Archives & Statistics list

Donations Module:

DNORemit (DN Remittance Report) – added ability to transmit remittance export file to NAD’s FTP server that can then be retrieve be the conference office using NAD’s remittance program TRS. This process needs to be coordinated with NAD and receiving conference office.

General Ledger Module:

GLPayments, GLReceipts, GLTBatch (GL Payments, GL Receipts, & GL Batch Entry) – due to problems with some text viewers there has been a new option for printing 1 stub forms on 11” stock vs. using the 1 Stub (7”)

GLPayments, GLReceipts, GLTBatch, GLTEntry (GL Payments, GL Receipts, GL Batch, & GL General Entry) – added option for Get Copy & Reverse Copy to lookup and retrieve entries from either the current or prior year’s ledger

GLPayments (GL Payments Entry) – the “Retrieve” button will now automatically search the prior year’s ledger if no transactions were found in the current year’s ledger

GLTInvoice (GL Invoice Entry) – now available for Standard Plus Editions and greater, plus a menu preference has been added to “Include Reference Column on Invoice”

GLPmtHist (GL Payment History) – the display of transactions has been sped up by adding a menu preference “Include Payees With No Address ID (Ref2)” which defaults to unchecked to skip all transactions with no reference to the Address Book

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Release 3.3.3 Notice (r354) – 08/17/2011

Notices for previous releases can be found on the LUCIS Resources web page

Click Help/Check for Updates in the LUCIS Software Manager for automatic update installation.

If “Check for Updates...” does not appear in your Help menu run the version 3.3 Installer (it includes the current release) from the LUCIS download web page. Please note: the Installer has special installation instructions; retrieve them from the download web page.

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Highlights (since release 3.3.2)

- A new graphical interface replaces the Quick Start Toolbar. Included in the new interface are DN & GL weekly and monthly work cycles, DN offering schedule, running balances, and more.
- Added a new Address Book import format
- Added an export file option to the Remittance Report for creating an electronic file
- Added a new option for creating a Positive Pay file for banks
- Fixed numerous minor bugs and added a variety of changes

Detail (since release 3.3.2)

LUCIS.exe (LUCIS Software Manager) – Added a new “Start QuickStart in GL” preference within the tools menu for those not using donations

LUCIS.ENT – updated entity lookup table to latest Archives & Statistics list

Address Module:

ADImport (AD Import Addresses) – added new import format – FC Flat Comma Delimited require all data on one line per address record

Donations Module:

DNORemit (DN Remittance Report) – added Create Export File under Preferences menu to create a file compatible with TRS for possible future electronic reporting

General Ledger Module:

GLTEntry (GL General Entry) – fixed problem with retrieving a batch inappropriately in starter mode
The journal type now prints on the form correctly

GLABudget (GL Account Budget Editor) & GLAEdit (GL Account Editor) – Adv & Pro Editions now allow for Seasonal Budget Distribution for lower ledger levels

GLExport (GL Export Ledger Data) – new option for creating a Positive Pay file for revolving fund

GLTLookup (GL Ledger Query) – added Beg Bal/End Bal toggle field when in Ledger Query mode

GLPayments (GL Payment Entry) – added Order Compatible Checks under Print menu – link to LUCIS Forms

LUCIS Software Version 3.3

Release 3.3.2 Notice (r322) – 02/15/2011

Notices for previous releases can be found on the LUCIS Resources web page

Click Help / Check for Updates... in the LUCIS Software Manager for automatic update installation.

If “Check for Updates...” does not appear in your Help menu run the version 3.3 Installer (it includes the current release) from the LUCIS download web page. Please note: the Installer has special installation instructions; retrieve them from the download web page.

For network users: notify your network administrator that a LUCIS Update needs to be performed if you do not have network administrative rights to update the LUCIS Software yourself.

Highlights (since release 3.3.1)

- Fixed numerous minor bugs

Detail (since release 3.3.1)

General Address – added BX as a valid postal code for Bermuda, added Zimbabwe as a valid country

LUCIS-STD.rpt – fixed increase/decrease on financial reports FA 2-4 MAA+ and FA 2-4 MAA+ T aging reports version set to zero, will copy to LUCIS.rpt automatically if missing.

LUCIS.exe (LUCIS Software Manager) – Added GLTInvoice now available at Advanced edition GCAS users can now have read-only access to Address Query, Edit

LUCIS.ENT – updated entity lookup table to latest Archives & Statistics list

Printing – fixed print-through feature to work correctly with TextMaker Viewer

Donations Module:

DNDStmt (DN Donor Statements) – fixed issue where some Summary lines were skipped

General Ledger Module:

GL1099I (GL 1099-INT Report) – updated “A” record per IRS 2010 specs for electronic reporting

GLAging (GL Account Aging) – corrected inaccurate “transaction cutoff” message and issue with “Set to Current” changing the currently selected ledger file

GLAstmt (GL Account Statements) – Fixed bug with Addr Seq setup was inaccurately reported as missing for a particular class, also fixed the incorrect Tax ID printing issue for revolving fund statements

GLPayments (GL Payments Entry) – Get-Copy/Get-Reverse-Copy/Retrieve no longer changes the transaction date. Fixed problems with the cursor focus after retrieving an address.

GLReceipts (GL Receipts Entry) – Get-Copy/Get-Reverse-Copy no longer changes the transaction date.

GLTEntry (GL General Entry) – Get-Copy/Get-Reverse-Copy/Retrieve no longer changes the transaction date.

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Release 3.3.1 Notice – 11/08/2010

Notices for previous releases can be found on the LUCIS Resources web page

Click Help / Check for Updates... in the LUCIS Software Manager for automatic update installation.

If “Check for Updates...” does not appear in your Help menu run the version 3.3 Installer (it includes the current release) from the LUCIS download web page. Please note: the Installer has special installation instructions; retrieve them from the download web page.

For network users: notify your network administrator that a LUCIS Update needs to be performed if you do not have network administrative rights to update the LUCIS Software yourself.

Highlights (since release 3.3.0)

- New 1099-MISC feature to for reporting commercial payments to IRS (GL Payments History)
- Enabled user-code feature in Address Book (used for 1099-MISC feature)
- Option to synchronize Ledger Query with Account Editor to allow automatic display of entries in account being edited
- Added payment aging feature for notes receivable
- Added signature image option for general ledger checks using LIM secure image format
- Added signature image option for donor statements (receipts) using LIM secure image format
- Added “Get Copy” and “Get Reversed Copy” option to ledger entry screens to retrieve entries for copying or reversing
- Added “Retrieve Accounts” feature to GL General Entry to aid in setting up new ledgers

Detail (since release 3.3.0)

LUCIS-STD.rpt – fixed increase/decrease on financial reports FA 2-4 MAB+ and FA 2-4 MAB+ T
LUCIS.exe (LUCIS Software Manager) – added GL Payments History to reports of General Ledger

Address Book Module:

- AD Programs – encrypt address notes to secure sensitive data (e.g. federal ID, etc.)
- ADCEdit (AD Controls Editor) – enabled setup of user codes
- ADCList (AD Controls List) – added user-code controls to list
- ADAEdit (AD Address Editor) – activated user code feature
- ADAList (AD Address List) – added user-code list option

Donations Module:

- DNOEdit (DN Offering Editor) – corrected 25.00 “K-12...” offering purpose to “Secondary...”
- DNTLookup (DN Donation Query) – improved selected error messages
- DNTEntry (DN Open Batch Entry/Edit) – fixed bug when saving an edited entry with more lines than original
- DNTLists (DN Donation Lists) – improved selected error messages
- DNDSmt (DN Donor Statements) – prevented duplicate printing of final donor address line when four address lines are used
- DNVerify (DN Verify Donation Data) – changed to skip invalid country message

General Ledger Module:

- GLOrganizer (GL Organizer) – added “Payment Aging” as an aging option for classes
- GLCList (GL Controls List) – added currency name and aging type (if applicable) to report
- GLAEdit (GL Account Editor) – added message for N/P interest when closing of N/P interest-bearing accounts; added payment aging for N/R; added “View Entries” option in the “Account” menu to launch GL Ledger Query in parallel and synchronize the two – this automatically displays entries associated whatever account is open in GLAEdit
- GLALists (GL Account Lists) – added balance vs. payment aging distinction to aging information
- GLPayments (GL Payments Entry) – added ability to print signature on checks from secure LIM format; improved location of signature on checks; added “ignore over-budget” option to “Entries” menu; added error message when attempting to retrieve a batch with more than one check in it; added “Get Copy” and “Get Reversed Copy” options in “Entries” menu to retrieve an entry for copying or reversing; added [Retrieve] button to retrieve last identified payment to payee; always print first name first when retrieved from address book
- GLReceipts (GL Receipts Entry) – added error message when attempting to retrieve a batch with more than one receipt in it; added “Get Copy” and “Get Reversed Copy” options in “Entries” menu to retrieve an entry for copying or reversing; always print first name first when retrieved from address book
- GLTEntry (GL General Entry) – added a feature to populate the entry table with accounts from the ledger to make it easier to enter beginning balances when setting up a ledger; added error message when attempting to retrieve a batch with more than one set of entries in it; added “Get Copy” and “Get Reverse Copy” options in “Entries” menu to retrieve an entry for copying or reversing
- GLTBatch (GL Batch Entry) – added “Get Copy” and “Get Reversed Copy” options in “Entries” menu to retrieve entries for copying or reversing; added invoicing feature; always print first name first on checks/receipts when retrieved from address book
- GLTInvoice (GL Invoice Entry) – fixed keyboard navigation for several entry fields; enabled screen print option; always print first name first when retrieved from address book
- GLTLookup (GL Ledger Query) – added ability to synchronize in parallel with GL Account Editor; prevent inadvertent advance to next/previous account in ledger mode if current account has no entries
- GLTInterest (GL Interest Checks) – improved location of signature on checks; moved “Print Signature” option to “Print Setup” menu to standardize with GL Payments Entry; prevent accounts from going negative if proper steps were not taken to close a N/P interest-bearing account; removed “index invalid” error message when clicking on right edge of list view
- GLAging – added “Payment Aging” processing
- GLASmt (GL Account Statements) – fixed printed sign of account balance for liability accounts; added Acct# to balance forward line
- GLMoveBal (GL Move Account Balances) – removed “index invalid” error message when clicking on right edge of list view
- GLTReconcile (GL Account Reconciliation) – removed erroneous “balances...have problems” message when returning from entry program called from “Edit” menu; removed “index invalid” error message when clicking on right edge of list view;
- GLPmtHist (GL Payments History) – NEW FEATURE to produce analysis of payments and 1099-MISCs for corporate payments
- GLFinRpt (GL Financial Reports) – fixed increase/decrease on financial reports FA 2-4 MAB+ and FA 2-4 MAB+ T
- GLVerify (GL Verify Ledger Data) – “out-of-balance” GN- adjustment entry now updates GN-source number; modified to handle Payment Aging

LUCIS Software Version 3.3

Release 3.3.0 Notice – 2/16/2010

Notices for previous releases can be found on the LUCIS Resources web page

Click Help / Check for Updates... in the LUCIS Software Manager for automatic update installation.

If “Check for Updates...” does not appear in your Help menu, download and run the version 3.3 Installer (it includes the current release). Please note: the Installer has special installation instructions; retrieve them from the download web page. This is a major release update so there is no Program Only Update option. This release requires the full Version 3.3 Installer.

Highlights (since release 3.2.9)

- Updated all programs for new runtime version 10
- New invoice entry feature (Adv/Pro Editions)
- Added country to addresses to facilitate address checking, etc.
- Added YTD column in lieu of Remit Code column on remittance report for church board presentation
- Added option to Notes section of GLEExport to export addresses from address book for accounts with address book link

Detail (since release 3.2.9)

LUCIS-STD.rpt – fixed misidentified column headings in Lite/Std/Std+ Financial Activity Budget Report (FA 2-4 BGTWK)

LUCIS.exe (LUCIS Software Manager) – added version for report controls; added administrator check for updated report controls (option to update report controls); added country to company/organization address; added “(excluding sub-folders)” to backup folder option in file menu

Printing – fixed to allow proper handling of print document filenames with space(s)

ALL – updated all programs for new runtime version 10

Address Book Module:

ADAEdit (AD Address Editor) – added country to address

ADImport (AD Address Import) – fixed note import using standard comma-delimited format

ADVerify (AD Verify Address Book) – added address ID checking, additional city/state/code checking by country, added repair for country code

Donations Module:

DNDEdit (DN Donor Editor) – limit address change to specific family members when requested

DNDLookup (DN Donor Query) – disable [Edit] button when called from DN Donor Editor

DNT2GL (DN Post Closed Batch to GL) – added donation filename to deposit description; message “Batch ## was posted successfully...” after saving last posted batch

DNDLists (DN Donor Lists) – update footnote on donor pledge report and donor pledge recap

DNORemit (DN Remittance Report) – added YTD column option in lieu of remittance code column on report

DNDStmt (DN Donor Statements) – replace treasurer name and signature line with “Recap by Offerings” on Summary Receipt (name and signature line remain on detail receipt)

General Ledger Module:

- GL (GL Financial Reports) – fixed section headers on Pro level restricted separation financial detail report (FD95 8 ACT R); added versioning control to standard reports
- GLOrganizer (GL Account Organizer) – added warning message if ledger has been closed
- GLAQuery (GL Account Query) – fixed “Add” click to recognize activation of GLOrganizer to add accounts as an indirect call
- GLAEdit (GL Account Editor) – eliminated error message in seasonal budget edit utility (Adv/Pro) when clicking on months before open for editing; enabled global budget utility for all but Lite edition; disable budget utilities if user access level < 7; allow adding of new account directly (in addition to indirectly via GL Account Query)
- GLPayments (GL Payments Entry) – eliminated “does not normally have disbursements” when posting to cost-of-goods-sold contra-income accounts; skip “does not normally have disbursements” message when posting to cost of goods class (Pro); changed when source journal number warning is given to eliminate unnecessary warnings
- GLReceipts (GL Receipts Entry) – changed when source journal number warning is given to eliminate unnecessary warnings
- GLTEntry (GL General Entry) – allow negative amount transfers; added “return to date” or “return to memo” (after posting) menu preferences; edited voucher title; removed blank line between entries on voucher; removed extra “s” in “Journal Vouchers” title; changed when source journal number warning is given to eliminate unnecessary warnings
- GLTInvoice (GL Invoice Entry) – new program for entering/printing invoices
- GLTBatch (GL Batch Entry) – fixed “missing address ID” message (was blank); allow negative amount transfers; added print invoice option when journal-type = AR (accounts receivable); added invoice setup/print options when journal type=AR; removed unnecessary multiple date warnings
- GLMoveBal (GL Move Account Balances) – fixed keyboard navigation
- GLTReconcile (GL Account Reconciliation) – added cutoff checking to warn if unusual cutoffs
- GLMoveBal (GL Move Account Balances) – removed error message during on-screen keyboard navigation when TO/FROM is disabled
- GLLedger (GL Ledger Report) – set page break by function for Lite/Std/Std+ editions
- GLAStmt (GL Account Statements) – added Ref 2 print option (Adv/Pro)
- GLABudget (GL Account Budget Editor) – added seasonal budget utility to utilities menu
- GLExport (GL Export Ledger Data) – added address book export option to Notes item

Payroll Module:

- PYW2Merge (PY Merge W2 Mag Media) – New Program (run from “Special Program” in “Advanced Tools” Menu) to merge multiple W2 mag media files into a single file (can be used with Classic Payroll W2 mag media files)