



# GRAA TUITION ASSISTANCE PROGRAM



It is the desire of Grand Rapids Adventist Academy to make Christian education available to as many young people as possible. We recognize that educating our youth takes the commitment of everyone at home, church, and school.

To foster this three-way joint effort, the GRAA Tuition Assistance Program (*GTAP*) is designed to provide assistance to eligible students upon request by the parents.

High School students that apply for *GTAP* will automatically be applying for Project Assist. This is a 3-way matching assistance program through the Michigan Conference. When your church assists with \$825, the school and conference will match \$825 each; totaling \$2,475.00.

All assistance is need based and available to families who meet the criteria. GRAA uses the family income for the National Lunch Program as guidelines. Available at:  
<http://www.fns.usda.gov/cnd/Governance/notices/iegs/IEGs.htm>

**These programs are limited by available funds at the church, school, and/or conference; therefore, file applications as early as possible.**

Parents requesting any assistance must complete this application and furnish all supplemental information required. **All records submitted remain confidential.**

## Application Summary

- GTAP Application due to local Church no later than **May 1**.
- GTAP Application must be completed each year.
- Full tuition will be charged until assistance package is finalized.
- Section A-G must be filled out. If not, financial aid will not be considered.
- Must have the most recent U.S. Income Tax 1040.
- Decisions about financial aid are made at regular finance and board meetings. If July 1 is missed, the next meeting will be the 3<sup>rd</sup> week of August.
- **Funds are limited. Apply now!**

OFFICE USE ONLY (Enter dates)	FROM 1040
To GRAA from the Church	# of exemptions (line 6d)
application complete?	AGI (line 37)
final school board acceptance	

2019 / 2020

SCHOOL YEAR

Last Name
Church



# GTAP APPLICATION

(application must be completed each year to be eligible)

## Parent's Responsibility

- Application is due **May 1** to the local church office.
- Complete and sign this application.
- Include a copy of the most recent U.S. Income Tax 1040 for **ALL** working members of household.
- Take application and 1040 in a sealed envelope to the church office by **May 1**.
- All past due balances must be paid in full before the GTAP final approval is made and before students start the new school year.
- Keep in touch with church. It is your responsibility to make sure the application is delivered to the GRAA office.

## STEP 1. Church's Responsibility

The church has the responsibility to do the initial screening. This assistance is based on NEED only, and the church cannot assume that matching funds are available to all students. Policies to be followed are:

- These funds will be taken from church funds and may NOT be donated directly by family members of the student except for normal giving to the church budget.
- In granting approval, the church must consider:
  - the needs of the student.
  - the family's commitment to Christian education.
  - the financial situation of the family.
- This application should be reviewed by the church to insure that it is filled out completely. **Incomplete applications will be returned to the applicant.**
- The church should file applications as early as possible because funds are limited.

**STEP 2.** If there are questions regarding interpretation of these policies, please have the pastor, treasurer, or chairman of the Worthy Student Committee contact the GRAA Principal.

## STEP 3. Church Pastor's and Treasurer's Responsibility

- Applications are due before **JUNE 7** (1040 required) to the GRAA office.
- Complete SECTION D with the church assistance amount for each student.
- Complete SECTION G3 with the total dollar amount and **two** signatures.

## STEP 4. GRAA's Finance Committee's Responsibility

- The committee will determine eligibility and submit a recommendation to the School Board.
- Parents will be notified by **JULY 25**, if all previous application deadlines have been met.

* Preliminary Tuition Rates		
GRADE	CONSTITUENT	NON-CONSTITUENT
K - 8	\$4,900	\$6,620
9 - 12	\$8,540	\$11,530
<i>*Tuition rates and fees are finalized at the May Constituency Meeting.</i>		

* Preliminary Additional Fees		
FEE	COST	DATE DUE
Application Fee	\$25 (applied only for a new student)	At the time of application
(Re)Enrollment Fee	\$100 per family	By July 14

## SECTION A: Parent / Guardian Information

Please fill in the information about all the parents or guardians who are financially responsible for the student and / or who the student resides with.

Father's Name		Church Membership
Mother's Name		Church Membership
Street Address		Home Telephone (     )
City	State	Zip
Father's Occupation	Employed by	Business Telephone (     )
Mother's Occupation	Employed by	Business Telephone (     )
<b>If parents of students are divorced or separated, please fill in the following information concerning the other parent.</b>		
Name		Church Membership
Street Address		Home Telephone (     )
City	State	Zip
Occupation	Employed by	Business Telephone (     )
Total child support received last year.     \$		

## SECTION B: Family Income and Expenses

Monthly Take Home Income		Expenses	Balance Due	Monthly Payment
Net Wages (father)	\$	Tithe and Offering	\$	\$
Net Wages (mother)	\$	Home... <input type="checkbox"/> mortgage     or <input type="checkbox"/> rent	\$	\$
Net Wages (student)	\$	Automobile / Motorcycle	\$	\$
Part-Time Work (anyone in household)	\$	Automobile / Motorcycle	\$	\$
Social Security	\$	Automobile / Motorcycle	\$	\$
Pension	\$	Camper, Trailer, Boat, RV, etc.	\$	\$
Child Support	\$	Internet	\$	\$
Investments	\$	Utilities (electricity, heat, water, home telephone, etc.)	\$	\$
Other (please specify)	\$	Insurance	\$	\$
	\$	Total Credit Card Debt	\$	\$
	\$	Cable or Dish TV	\$	\$
	\$	Mobile Telephones	\$	\$
	\$	Child Support/Alimony	\$	\$
	\$	Other (please specify)	\$	\$
<b>TOTAL INCOME</b>	\$	<b>TOTAL EXPENSES</b>	\$	\$

## SECTION C: Assets of Parents

Asset	Make / Model	Year	Purchase Price	Current Value
Automobile / Motorcycle			\$	\$
Automobile / Motorcycle			\$	\$
Automobile / Motorcycle			\$	\$
Camper, Trailer, Boat, RV, etc.			\$	\$
Camper, Trailer, Boat, RV, etc.			\$	\$
Home			\$	\$
Cash, Savings, and Checking Accounts			\$	\$
Investments (stocks, bonds, or other securities)			\$	\$
Business (include your share of all business assets)			\$	\$
Other Real Estate			\$	\$
Other (please specify)...			\$	\$
			\$	\$

**SECTION D: Student Information Worksheet** Parents fill out section in white.

List the students highest grade to lowest grade. (Not final until School Board vote)

STUDENT'S NAME	GRD	YEARLY TUITION	COUPONS or DISCOUNTS	GIFT	YEARLY PARENT PLEDGE	YEARLY CHURCH ASSISTANCE	YEARLY SCHOOL ASSISTANCE	YEARLY CONFERENCE ASSISTANCE	PARENT BALANCE TO PAY (includes pledge)
				<b>TOTAL:</b>					

additional \$100 per family enrollment fee required

**SECTION E: Brothers and Sisters NOT Enrolling at GRAA**

Name	Age	School Attending	School Cost For the Year	Amount Paid By Parents	Student Aid Received

**SECTION F: Notice to Parents**

I (we) certify that the above statements are true and correct to the best of my (our) knowledge. I (we) have also included a photocopy of my (our) U.S. income tax form 1040 or 1040-A that was filed with the government for the previous year. If I (we) receive government assistance, I (we) will send a copy certified by a government agency of all benefits from the government.

Signature of Parent / Guardian \_\_\_\_\_

Date \_\_\_\_\_

Signature of Parent / Guardian \_\_\_\_\_

Date \_\_\_\_\_

**SECTION G: Signatures, must be present in section 1, 2, and 3**

**1. STUDENT(S)**

I would like to attend GRAA and I realize that other people are willing to sacrifice to help me financially. Therefore, I am willing to do my best in all my school subjects while showing an attitude of respect at home, church, and school.

Signature of Student \_\_\_\_\_

Date \_\_\_\_\_

Signature of Student \_\_\_\_\_

Date \_\_\_\_\_

Signature of Student \_\_\_\_\_

Date \_\_\_\_\_

**3. CHURCH (will be billed 10 months from September – June)**

Our church is willing to assist the previously named student(s) attending GRAA with a total of \$ \_\_\_\_\_ for the academic year listed. These funds will be taken from church funds and will NOT be accepted from the applicant's parents. The church has followed all the policies listed on this application for approval of funds.

Signature of Church Pastor \_\_\_\_\_

Date \_\_\_\_\_

Signature of Church Treasurer \_\_\_\_\_

Date \_\_\_\_\_

**2. PARENT(S) (will be billed 10 months from September – June)**

I know that I (we) will be billed for the entire tuition amount and will receive credit when assistance is finalized. I (we) assume the responsibility of the remaining portion of the bill after student aid has been credited to my account.

Signature of Parent / Guardian \_\_\_\_\_

Date \_\_\_\_\_

Signature of Parent / Guardian \_\_\_\_\_

Date \_\_\_\_\_

**4. ACADEMY**

Grand Rapids Adventist Academy is willing to assist the above named students(s) with a total of \$ \_\_\_\_\_ for the academic year listed.

Signature of Board Treasurer \_\_\_\_\_

Date \_\_\_\_\_

Signature of Academy Principal \_\_\_\_\_

Date \_\_\_\_\_

Church \_\_\_\_\_

Last Name \_\_\_\_\_