

Acceptable Use Policy Forrest Ward Memorial School

The use of computer technology and the Internet is a privilege that needs to be safeguarded by the following principles.

1. I will not give out personal information such as my own or the school's address, telephone number, name, or location unless the teacher gives permission.
2. I will inform a teacher immediately if I come across information that makes me feel uncomfortable or if I receive messages that are mean or in anyway degrading.
3. I will not contact a person through e-mail or a chat room, attempt to purchase anything on line, or accept prizes without permission from a teacher.
4. I will honor copyrights and patents by not using other people's computer resources without authorization or proper compensation.
5. I will give proper credit to other people's intellectual output; I will not claim it as my own.
6. I will not use the computer to harm other people or to interfere with their computer work or files.
7. I will always give truthful information when communicating on the computer and consider the good I can accomplish through its use.
8. I will stay within the time limits set up for the computer use so that each student can have a fair opportunity to use our technology.
9. I will not try to reconfigure the basic running programs of the computers.
10. I will have clean hands when I use computers and will not have food or drink near them.

By signing below I signify that I have read and agree to the above Acceptable Use Policy. I realize that if I break any of these promises I will have to give up my use of the computers at school for a period of time or possibly for the rest of the school year.

(Student signature)

date: _____