

**Carderock Springs Citizens' Association**  
**April 4, 2011 Minutes CSCA Board Meeting**

Present: Tom Hilton, Jack Orrick, Georgia Petsche, Phil Rider, Mary Lou Shannon, Gunnar Tomasson

Opening and Comments –

Phil Rider called the meeting to order.

Discussion –

To begin the meeting discussion, Phil began a review of the meeting agenda. Participating in discussions were Diane Karlik (Environmental Committee), Margit Meissner (ARC Liaison), Larry Ondrejko (Club Manager), Scott Wilets (ARC member) and several other neighbors who attended the meeting.

1) Secretary's Report –

Gunnar Tomasson had distributed an updated set of minutes to include comments received by the Board members. Gunnar provided an overview of the changes after which the March Minutes were approved.

*Gunnar Tomasson to consider March Meeting minutes final.*

2) Treasurer's Report –

Tom Hilton did not distribute a hardcopy Treasurer's report but did provide an overview of the current CSCA financial status. He said that the CSCA has received approximately \$2,400 in membership dues which represents about 50% of the households. At this point, the dues are being received at a much slower rate than the previous few months. The recommendation was made to post a reminder on CS Chat about dues payment.

*Tom Hilton to post dues payment reminder on CS Chat.*

3) CSCA Meeting Schedule –

Larry Ondrejko, the Club Manager, joined in the CSCA Board discussion to identify an available time slot for the Board to use the club for monthly meetings. Following discussion of a few options, the 3<sup>rd</sup> Monday of the month worked for the Board members and the availability of the Club.

There is a conflict on the 3<sup>rd</sup> Monday of May so the May meeting will be scheduled for the 3<sup>rd</sup> Tuesday May 17th at 7 pm.

The Spring Annual Meeting is scheduled for April 26<sup>th</sup>. The Social event will begin at 6:30 pm and the meeting will begin at 7:30 pm.

#### 4) ARC Discussion/Update –

Scott Wilets provided an overview of recent ARC activity, specifically the installation of a non-approved fence on the corner of Lilly Stone Dr. and Hamilton Spring Rd. The homeowners did discuss the fence with ARC members and were provided guidance on the covenants. The homeowners are scheduled to attend the April 6 ARC meeting to discuss options; Phil Rider will also attend the meeting.

The CSCA Board does not want a precedent established with the installation of a non-conforming fence installation. A discussion of options, including legal, followed with participation from Board members and other attendees. At the very least, the installation of the fence should be addressed in an upcoming newsletter notifying the community that the fence was not approved for installation.

A residence on Still Spring Ct. has begun significant modifications to the house without ARC review or approval. The ARC would still like to meet to discuss the plans and offer guidance if necessary to meet covenants.

Jack Orrick mentioned that the Hollins Hills community includes an article on covenants in their monthly newsletter. The monthly covenant article helps raise the profile of the covenants within the community. The motion to include a similar article in the Carderock Springs newsletter was raised and approved.

Margit Meissner's contact information will be included as the drop-off for ARC documentation. Phil reinforced that the ARC Liaison's primary role is that of communicator; managing the paper flow is important but secondary.

In response to a question, Phil noted that all ARC decisions can be appealed to the Board. Tom suggested that at the Spring Annual meeting, an announcement be made that the ARC could use assistance and that it is not limited to architects.

*Motion approved to include a monthly covenant article in the Carderock Springs newsletter.*

#### 5) Beautification –

Georgia Petsche provided an update and proposal review on the planned repairs to the stone wall at the intersection of Lilly Stone Dr. and Persimmon Tree Rd. Based on the opinions received:

- The ivy that is present would be difficult to remove and will stay put;
- The sign will be removed, painted and reinstalled by Manuel for \$140 plus supplies; and
- The arborist opinion is that the wall is not hurting or damaging the nearby pine trees.

Georgia was doing volunteer clean-up work at the River Rd. entrance to Carderock when Jonathan Graham stopped by to discuss the entrance area. He offered to dig a trench in order to divert the water away from the sign area and more directly into the stream. Georgia will also discuss landscaping options with other people to see what other actions can be taken to improve the entrance.

Georgia did some research on County codes and the removal of dead trees. There are some trees in the neighborhood that are dead and pose a hazard. The removal of trees is addressed within the Housing Code Enforcement.

*The proposal to remove, paint and reinstall the Carderock Springs sign at Lilly Stone Dr. and Persimmon Tree Rd. was approved.*

6) Safety Committee -

Phil reported the Safety Committee has met several times to discuss neighborhood safety/crime prevention, air soft guns, etc. but the primary focus has been managing speeding on Fenway Road. There is agreement that something needs to be done to address the traffic. It does seem that most of the offenders are using the roads as a cut-through rather than residents driving through.

The preference of the Committee is to include a variety of the options explored (speed bumps, bump-outs, etc.) The County is no longer installing new stop signs so that is not being considered by the Committee.

The Montgomery County representative presented a proposal to the Committee that included the mix of speed bumps and bump-outs. The Committee has also visited locations within the County that has bump-outs installed. Some of the issues found include less parking with bump-outs and the impact on pedestrian safety.

The Committee requests approval to move forward with the options review/process before seeking Board approval. The Committee will probably be prepared to present the proposed option at the May meeting

*Motion approved for Safety Committee to move forward with the options review/process before seeking Board approval.*

7) Annual Meeting –

Phil provide a quick overview of the Spring Annual meeting. Mary Lou Shannon is working on the social event scheduled for 6:30 pm. The meeting will begin at 7:30 pm with the following agenda items currently scheduled:

- Treasurer's report;
- Thanks/Appreciation; and
- Safety Committee presentation (with discussion/debate to occur on May 5<sup>th</sup>).

8) Other Items –

Phil discussed the lack of a stove/oven in the Clubhouse. He thought it would have been useful during the recent International Potluck event. Phil thinks it would be a nice gesture for the CSCA to provide the Club with a stove if that is allowed. He suggested checking with Larry to see if a stove was allowed and would be useful. Diane Karlik offered to check into the stove question.

*Diane Karlik to check into whether a stove would be allowed in the Clubhouse kitchen and if there are any other issues.*

Meeting Adjourned.