

SAFE START PLAN

FOREST PARK ADVENTIST CHRISTIAN SCHOOL

School reopening date: August 31, 2020

Last day of the 2020-2021 school year date: June 4, 2021

GOAL:

To identify core principles and criteria into which flexible models may be incorporated which will allow Forest Park Adventist Christian School (FPACS) to re-open on-campus instruction in the fall of 2020 in ways that are consistent with the mission and values of FPACS, with the needs of the school community, and with guidance from public health. The priority is to serve students with as much face-to-face time with their educators and peers in schools as possible, consistent with health and safety needs. Regular monitoring of the reopening plan will take into consideration the course of the pandemic and ongoing guidelines from the Washington Conference of SDA, Department of Health, Office of the Superintendent of Public Instruction, and the state of Washington.

GUIDING PRINCIPLES:

Health and Safety – In order to be part of the solution for controlling transmission of COVID-19 for all, we have a responsibility to engage in practices that support the health and wellbeing of the larger community. To limit the transmission risk of COVID-19 while creating the most effective teaching and learning scenarios, we will take prudent steps to follow health guidelines provided by state and local government.

Community Wellbeing – The goal is to return to school for on-campus learning to the maximum extent possible. The student learning experience will be maximized by providing opportunities for students' academic, social, emotional, physical and intellectual growth. We will provide flexible, safe and healthy opportunities for ongoing connections with peers, faculty and staff. We are committed to equity and a quality education for all enrolled students whether on campus or remotely during the COVID-19 pandemic. There will be clear and ongoing communication to parents about how best to work in partnership with the school to provide students the most support.

STATUTORY EDUCATION REQUIREMENTS:

- We have established a school calendar to accommodate 181 instructional days and the required instructional hours assuming all of the guided learning planned by and under the direction of the certificated teacher counts (in-person face-to-face, distance learning on screen with a teacher, independent learning assigned and evaluated by a teacher, and any other directed learning) subject to the State Board of Education requirements.
- The school weekly schedule is as follows:
Monday – Thursday: 8:00-3:00 in person face-to-face
Friday: 8:00-1:00 distance learning
Lunch will be eaten in classrooms
Chapels will be virtual on Fridays, to limit group risk
Each class will function as a cohort, and all-school meetings will be minimal until restrictions ease.
- Daily attendance will be taken on Jupiter for in-school and virtual school days. Attendance will also be taken for students choosing to participate virtually.
- Teachers will follow the curriculum and learning standards established by the North American Division of Seventh-day Adventists. Grading will be based on achievement and include in-school and virtual learning and assessment. Through Jupiter, parents will have access to current assignments, scores, and grades.
- FPACS will continue to use the Google Classroom platform as part of its ongoing instruction and communication, whether face-to-face, virtual, or hybrid. Parent/guardian emails will be added to the students' login-ins to allow access to the learning platform.

CAMPUS REOPENING PLAN:

Repopulation of the Campus

- High-risk employees will receive communication regarding the danger of severe outcome if they were to contract Covid-19. If they choose to be employed by FPACS, we will attempt to address accommodations where feasible, with the understanding that continued employment may not be possible.
- All employees will complete a basic employee training on Covid-19 infection prevention.
- All students, staff and visitors will be required to wear a cloth mask from the time they step out of their car in the morning until they return to their car at the end of the day (this does not include mealtime). There may be fewer restrictions during times of outdoor play or study, when students are separated by at least six feet and there is no contact between students. Face shields may be approved as an alternative for those who cannot use face masks. Everyone is expected to arrive with a mask and take it home at the end of the day to clean. We will have a supply of disposable masks on hand for those who do not have one.

- Physical distancing will be practiced. Students will be six feet apart in their desks. Students may not congregate in the halls or bathrooms. Bathroom passes will be monitored closely in each classroom. All in the building will be asked to observe common traffic lanes, i.e. stay to the right. Outside of the classroom, students will use staggered seating to maintain physical distance. We understand that this is a planning framework and there will be limited times when students and/or staff may need to be within six feet for short periods of time.
- Hand sanitizer or hand washing will be frequent – upon entering the building (either at the beginning of the day or from an outdoor activity), upon entering a classroom, before consuming food, after using the restroom, after nose blowing or sneezing, and at other times as needed. Students and staff will be reminded not to touch their eyes, nose, and mouth with unwashed hands.
- Drinking fountains will be turned off and students will be expected to come with their own water bottles.
- As far as possible, students will have their own individual supplies of pencils, paper, art supplies, manipulatives, etc., and materials will not be shared.
- Until restrictions are lifted, there will be no indoor choir classes, though students may sing in the classrooms and chapel with their masks on. Choral practices and performances may be held outdoors if proper physical distancing is practiced.
- Classes held in the library or art room will need to use staggered schedules to safely accommodate students.
- Students should bring their own utensils for eating. There will be pizza delivery on Mondays. Delivery drivers will be met at the door and not allowed in the school, unless they have been screened. Wednesday hot lunch will be available as we have personnel. Everyone working in the kitchen must have a food-handlers permit. Everyone who pays will receive the same meal, there will be no choices, accommodations or seconds. Students are not allowed in the kitchen. All non-disposable utensils and dishes must go through the dishwasher.
- At dismissal time, students will be released from the classroom in class groups and gather in their assigned area with proper distancing. They will be released when their ride has arrived. Parents will be contacted for those not picked up by 15 minutes after dismissal time unless arrangements have previously been made.
- Field trips will be limited. All plans will be closely monitored to ensure maximum compliance with Department of Health regulations.
- As much as possible, all school-wide parent meetings or school events will be conducted virtually or outdoors with proper physical distancing. If food is offered at any event, pre-packaged boxes or bags for each attendee will be provided, rather than a buffet or family-style meal.
- Classes will be encouraged to spend more time outdoors, as weather permits.
- An orientation meeting for all students and parents will be held prior to the first day back in the building, where consistent safety protocols and procedures will be taught to students, staff, and families. These protocols will also be taught and reinforced once school is in session.

- Any families who wish to do only virtual learning will be allowed to do so. Books and materials will be supplied or on Google Classroom and students can sign into Google Meet to participate with the class virtually.
- Social-emotional learning (SEL), such as self-understanding and self-regulation, are skills that allow students to be able to learn and access academic content. Teachers will design instruction with a social and emotional lens (primarily focused on a spiritual level) to serve the whole child. They will consider ways SEL can be woven into academic standards, particularly as these are narrowed and deepened.
- Communication will be effective, consistent, and frequent, using a variety of methods, including, but not limited to – face-to-face, newsletters, email, phone calls, group text messages, virtual meetings, and surveys.
- Teachers will use the Measures of Academic Progress (MAP) suite of online assessments three times during the school year to deliver diagnostic student data and identify gaps of understanding to help students master specific skills within a hierarchy of foundational skills.
- The school calendar may be adjusted as needed, to allow flexibility in accommodating short-term closures.

Monitoring Health Conditions to ensure detection of infection

- No students, staff, parents, guardians, or guests may enter the building if they are showing symptoms of COVID-19 (may include fever or chills, cough, shortness of breath or difficulty breathing, unusual fatigue, new loss of taste or smell, muscle or body aches, headache, sore throat, congestion/runny nose, nausea/vomiting/diarrhea). Seasonal and other allergies should be controlled with medication, or there should be a note from the doctor.
- No students, staff, parents, guardians, or guests may enter the building if they have been in close contact* with someone who has confirmed or suspected COVID-19 in the last 14 days.
*Health care providers, EMS workers, and educational staff associates who wore proper personal protective equipment (PPE) are OK to attend.
- Before anyone enters the building, they will receive a temperature check and health assessment. Parents are asked to wait in their cars until the student has been checked and received a pass to enter the school. Anyone with a temperature over 100°F will not be allowed into the school and will be asked to stay home until the temperature is below 100°F for at least 24 hours without the use of medication. Students should physically distance themselves, at least six feet apart, as they line up to enter the building.
- If a student gets sick during the school day, the student will be quarantined in the music room and parent/guardian called to pick up the student immediately. The student may not return to classes until they have been symptom free, without the use of medication, for 24 hours. Parents/guardians are asked to notify the school right away if the person is diagnosed with COVID-19. If a student or staff member tests positive for COVID-19, the local health jurisdiction will advise, but it is likely that many of the student's classmates will be considered close contacts and need to be quarantined for 14 days.

- A staff member or student who had signs of suspected or confirmed COVID-19 can return to school when: at least three days (72 hours) have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath; AND at least 10 days have passed since signs first showed up; OR it has been at least three days (72 hours) since recovery AND a health care provider has certified that the student does not have suspected or confirmed COVID-19.
- Student absences will be closely monitored, and parents will be contacted if the cause of the absence is unknown.
- Students will be asked to wipe their desks and chairs with Clorox wipes before and after eating, and at the end of the day. Also needing to be wiped at the end of each day will be classroom surfaces, such as doorknobs, communal tables, countertops, sinks and faucet handles, microwave, sink, refrigerator, keyboards, and tablets. Bathrooms will be cleaned and sanitized daily. Classroom carpets will be vacuumed daily with a vacuum equipped with a HEPA filter. Classrooms will be disinfected daily through the use of a Vector Fogger.

Shut down if infection cannot be contained or is otherwise necessary

- If shutdown for any extended period of time becomes necessary, we will ensure that each student has a home-based computer or portable device that can be used to access schoolwork via Google Classroom and virtual meetings. If families have connectivity problems, FPACS will actively search for ways to allow parents to establish connectivity in their homes.
- Should the school be required to shut down for an extended period of time, we would engage in “Continuous Learning.” *The term “continuous learning” means establishing and maintaining connections with students and families to provide learning materials and supports using a variety of modalities (e.g., email, phone, printed learning materials, and available online platforms). The terms “online learning” and “remote learning” are both defined in RCW, and any use of those terms in this document should not be construed as superseding those definitions and are simply used to communicate various ways of providing “continuous learning.”* Washington OSPI

Much of this resource was adapted from original materials provided by the Office of Superintendent of Public Instruction. Original materials may be accessed on the OSPI website.