

# Ruth Murdoch Elementary School

Name \_\_\_\_\_

## Registration Steps 2018-2019

ID \_\_\_\_\_

Grade \_\_\_\_\_

**New students:** Fill out Application form.

PMC/Non-PMC

**Returning students:** Submit updated information

Complete and return registration forms and provide documents.

- Consent to Medical Treatment (required)
- Copy of Medical Insurance Card (grades 5-8)
- After School Transportation Information (required)
- Signature Form (required)
- Assumption of Risk and Hold Harmless Agreement (required)
- Birth Certificate or Passport (required for **new** students)
- Request for Records (required for **new** students)
- Immunization records (required for **new** students) Health Appraisal Form recommended
- Immunization Updates (**Grade 7**)
- Hearing and Vision Screening prior to starting school (required for all Kindergarten students)
- Extend-Ed Form
- Kindergarten Schedule
- Musical Groups Application (grades 4-8)
- Lunch Contract (available in July)
- Free/Reduced Lunch Application (available in July)
- Tuition Assistance form for AU Employees (and conference employees) must be completed and returned to Andrews University H/R (or Fares Megesa)

**Sign financial contract at RMES office.**

Pay application fee \$ \_\_\_\_\_ Date paid \_\_\_\_\_

Obtain ID card (required for **new** students - used with hot lunch program)

Pay first months tuition on or before August 9, 2018