

Carderock Springs Citizens' Association
December 16, 2013 CSCA Minutes CSCA Board Meeting

Present: Phil Rider, Bill Moore, Barbara Ames, Donna Schwartz, Gunnar Tomasson, Bob Stocker

Opening and Comments –

Phil Rider called the meeting to order.

Discussion –

1) Secretary's Report –

Gunnar Tomasson presented the November Meeting minutes for review. Gunnar reviewed comments received on the draft distributed for review. The comments included correction to name spelling and minor revision to Susan's comments on Pepco meeting.

Gunnar Tomasson will incorporate noted changes and consider November Meeting minutes final.

2) Treasurer's Report –

Bob Stocker presented the Treasurer's Report. He noted that no additional membership funds were received in November. During the review of the budget, Bob noted that 30% of funds received are deposited in a contingency account named 'Restricted Funds'. Phil suggested at some point to put a cap on the dollar amount accrued in the 'Restricted Funds' account. Consensus was that a cap would be something to consider in the future but that the CSCA should continue to accrue restricted funds in advance of any unanticipated expense (e.g., legal).

The Treasurer's Report was approved without changes.

3) Committee search

Phil said there was no update or feedback received regarding the suggested candidates to fill committee vacancies.

4) Newsletter –

Phil asked for any topic ideas for the January newsletter. Barbara Ames recently learned that some of the roads in the neighborhood are to be re-surfaced soon. She will post a notice in the newsletter.

Barbara Ames to post newsletter notice regarding the re-surfacing of some of the roads in the neighborhood.

Bob Stocker will write newsletter article on budget for the upcoming year.

The newsletter will also include an announcement on the vacant Committee Chair positions.

5) Committee Budgets –

For the upcoming year, the Board has requested that the various committees submit budget information for review and approval. The purpose is to provide better insight and budget planning. Phil presented and discussed the information he has received

Welcome Committee:

Mary Lou Shannon has requested \$500 for the Welcome Committee and \$200 for the Senior Program as a separate line item.

Environmental Committee

Diane Karlik sent an Environmental Committee budget to Phil and Bob for \$400. The budget profile includes numerous projects and descriptions of the associated activities.

Beautification Committee

Phil said that Georgia Petsche has usually been given funding for the Beautification Committee in past years and has done a great job.

Phil suggested providing \$1,000 each for the Beautification and Environmental Committee

Social Committee

CSCA will provide a total for the Social Committee to operate and allow the Committee to spend as they decide appropriate. The total amount agreed upon was \$2,500.

Committee budgets for the 2014/15 CSCA year will move forward for consideration as presented.

6) Other Issues –

Diane Karlik submitted a letter with several items for Board discussion. Those items were:

- CSCA By-laws include that one of the board officers be the representative to the Montgomery County Civic Federation and that our community be a member. The Board should consider joining as the organization offers connections with other local civic organizations.

Discussion - The board agrees that a representative needs to be assigned to Montgomery County Civic Federation. Board discussion will occur at next meeting with Jack Orrick present.

- Diane has been in recurring contact with county regarding erosion problems occurring by Carderock Springs Drive and intersection of Fenway Road. Status is that remediation is “on-going” although nothing much has been done to date.

Discussion - The Board recognizes and appreciates the effort, encouraging continued contact with the county.

- Diane contacted county concerning the legal restrictions of placing dumpsters streetside. It is allowed, but one must have a permit. That permit specifies orange cones around the dumpster. Reflectors are not mandated. Before publicizing such things in the newsletter, Diane offered the suggestion that a CSCA representative contact the homeowner first so as not to cause embarrassment.

Discussion - The Board consensus was that it should be a community agreement that dumpsters not be placed in the street because of safety concerns despite information received from county.

- Diane suggests establishing a policy “*whereby any donations or support for this specific community from local retailers are recognized by individual letters from the recipient as well as publication in the newsletter for the entire neighborhood to see. In addition, future items needed to purchase should be from those retailers specifically, and not others.*”

Discussion - The Board expressed appreciation for the willingness of local merchants to support our programs, but all agreed that no policy should be considered to give these merchants our sole business when purchasing items.

Meeting adjourned