

Vestry Minutes August 19, 2018  
St. Mary's Episcopal Church

Members Present: Reverend Susie Comer, Bunny Johnson (Treasurer), Mike Watson, Bill Adams, Robert Oliver, Linda Joseph, Paul Wilborn, Jan Sewall, Mary Black Davis, David Harshaw and Sue Faulkner. Parishioner John Cole also attended.

Members Absent: None

Reverend Susie opened with Prayer at 1119.

There was little discussion on the Minutes from July 15, 2018 meeting. Bill Adams made a motion to approve them, Paul Wilborn seconded the motion and the Vestry approved them with one minor correction.

Bunny Johnson did not have time to prepare the Treasurer's report. She will email the report to the Vestry members at a later time. She stated that we have met our obligations this month and have not experienced a drop in income like we have had in previous summer months. The building fund has increased by \$77,000 due to the donation of a generous donor. Bunny asked for guidance on the website. Our vendor, Simple Updates, will build the code to re-write the member directory at no charge if we enter the member data otherwise they will charge us \$50 per hour to enter the data. They estimate it will require two to four hours to enter the member data for them to do it. Bunny could enter the data. Paul Wilborn made a motion to have Simple Updates build the code and we could enter the data later. Mike Watson seconded the motion and the Vestry approved without further discussion. Bunny further informed us that they built PayPal into the website. The Treasurer is the only one who will get a notice that a person has made a pledge using PayPal or a credit card.

#### Committee Reports

Mike Watson discussed the recommended revisions to the Finance section of the Parish Operating Procedures. Several members requested time to review the old procedures and compare it to the new recommended procedures. A discussion ensued about who should have knowledge of the pledge amount that each donates. The new procedures recommended an appointed lay person and the Treasurer would know the amount a person donates. The majority of the Vestry felt that only Treasurer should know what each Parishioner donates. The minority voiced concerns over having a single point of failure. At the suggestion of the Senior Warden, the Vestry members agreed to review the new procedures and be prepared to discuss them at the next Vestry meeting.

#### Old Business

Nothing significant was re-addressed other than what is discussed in the previous section.

### New Business

Paul Wilborn discussed the water leak in the Parish Hall. A water line in the concrete slab of the foundation is the probable culprit. Lancaster Plumbing recommended re-running the line through the walls and antic to the bathroom. They estimated the cost to repair would be \$3500. Paul estimated the total cost would be \$6,000; this would include repairing the walls and painting to finish the project. A motion was made to use \$2500 from the annual budget and \$3500 from the Strategic Reserve to fix the plumbing leak. The Vestry approved the motion.

Susie stated that current organist, Juan, had accepted another job in Austin given his personal situation. Glenna Orman has returned to Lampasas and agreed to fulfill the remainder of the year. She would receive pay for every other weekend. The Vestry approved this motion.

### Junior Warden's Report

Nothing significant to report.

### Senior Warden's Report

Paul will meet with Mike Hale to discuss when the repair of the Northeast corner of the sanctuary will begin. His current estimate is the end of August; it will take several months to complete.

Paul has appointed a Finance Audit Committee to review the 2017 records. The committee members are Libby Bluntzer, Janna Hammett, and David Gibson. They will meet on Wednesday, 29 August to begin their review.

### Priest's Report

Reverend Susie met with Robin Gradel after she underwent her second knee replacement; she is doing well. Susie also spoke with Jane Wieser by phone and she is doing well. Randy Johnson gave the Holy Rite of Eucharist to his fellow chemo patients at Brook Army Medical Center in San Antonio. Susie also asked for prayers for Mike Watson as he undergoes hip replacement in Fort Worth.

Reverend Susie's final point of discussion was that she accepted the position as Rector of St. Mark's Episcopal Church in Fort Bend, TX. Susie's last day will be September 23<sup>rd</sup>. She assumes her new duties on 1 October. We will have supply priests for up to eight weeks and then the Diocese will appoint an interim priest to us while we search for a new priest.

Reverend Susie closed the meeting with a Prayer for St. Mary's at 1253.

Secretary of the Vestry, Bill Adams