

**Carderock Springs Citizens' Association**  
**September 16, 2013 Minutes CSCA Board Meeting**

Present: Barbara Ames, Jack Orrick, Phil Rider, Donna Schwartz, Bob Stocker, Joe Tobin, Gunnar Tomasson

Opening and Comments –

Phil Rider called the meeting to order.

Discussion –

1) Secretary's Report –

Gunnar Tomasson presented the August Meeting minutes for review. The original draft was revised to include additional input Gunnar requested in the narrative concerning the Tree Guidelines. That input was presented as a change to the original draft and agreed to. No other changes were requested within the initial draft minutes. Following discussion, the minutes were approved as presented.

*Gunnar Tomasson to consider August Meeting minutes final.*

2) Treasurer's Report –

Bob Stocker provided a review of current balances in CSCA accounts and income statement. He noted that a membership payment was submitted using the recently established PayPal link. There was not much activity for the month of August, which included a few payments and no revenue activity.

*The Treasurer's Report was approved without changes.*

3) Newsletter –

Phil asked if a newsletter was necessary (is there enough content?) for the upcoming month. The deadline for the submission is September 20<sup>th</sup>.

The consensus was to develop and release a newsletter. Content ideas included a discussion of the revised Tree Guidelines and a re-cap of the Swing Dance party to include photos.

The Board discussed whether the deadline for the newsletter should be adjusted to allow more time for submittal following Board meetings. Gunnar Tomasson suggested also considering moving the meetings to an earlier slot each month, such as the second Monday rather than the third Monday of the month.

Phil offered to contact Margie Orrick to discuss the newsletter. He will also contact the Board members regarding availability on the second Monday of the month. Either way, the Board agreed to meet the second Monday of October to accommodate schedules. A final determination of subsequent meeting schedules remains to be determined.

*Phil to contact Margie Orrick to discuss the newsletter and schedule.*

*Phil to contact Board members regarding availability on the second Monday of the month.*

*October Board meeting will be held on the second Monday of October.*

4) Social Events –

Joe Tobin provided an update and current planning status for the September Community party, “Swing into Fall”. The date is September 21<sup>st</sup>, with an event start time of 6 pm. The total count based on RSVPs is 28 persons which is lower than hoped for. The target would be a minimum of 50 persons with 100 persons being a great. 50% of the persons responding so far have paid using the PayPal option.

One thought is that the theme does not have a broad enough appeal. The question is whether the party should be cancelled with the number of attendees. The band has a \$100 non-refundable deposit and a \$50 booking fee.

The consensus on the Board was that, with the great deal of effort Social Committee had put into the event, the party should move forward as planned with the hope that additional persons will sign up to attend.

The suggestion was made emphasize the food and drink aspect of the party rather which might have a broader appeal than the dancing.

*The Board agreed that the “Swing into Fall” party should be held despite the smaller than hoped for number of affirmative RSVPs.*

5) Mid-Century Modern Bus Tour –

Donna Schwartz provided a summary of the progress and plans for the upcoming bus tour of mid-century modern houses. The tour is scheduled for October 5<sup>th</sup>. Lunch is planned at the Unitarian church. Donna would like to offer a small food/nibbles option at the Clubhouse during the stop there. The Board agreed with volunteers offering to assist.

6) Tree Guidelines –

Jack Orrick reviewed the status of the Tree Guidelines. As discussed previously, the guidelines were reviewed by Jack, Bill Moore and Lisa Wilcox Deyo. Updates based on the review and input by the Board were incorporated. The Board discussed the draft of the revised tree guidelines and approved the guidelines as presented.

*The Tree Guidelines were approved as presented.*

7) Other Issues –

Several houses within the neighborhood have fallen into significant disrepair. The Board had previously discussed options and authority. Phil spoke with Mary Lou Shannon for her opinion on how to handle such houses. Based on the discussion, Phil will consider writing an article on the upkeep of properties within the neighborhood.

*Phil to consider writing an article on the upkeep of properties by homeowners/residents.*

8) Committee Budgets and Expenses –

In order for the Board to maintain a view and control of costs, Phil proposed that the Committees submit a budget request at the CSCA Fall meeting. Unexpected or significant increases in costs would require review and approval by the Board.

*The Board will request Committees to submit budgets for the CSCA Fall meeting in November.*

9) New Business –

Board Communication:

Phil asked that if a Board member or Committee member is speaking in confidence to Phil, please make that clear. Phil has received several emails recently with limited distribution lists and it is not always made clear why the distribution is limited. Without an explicit request, Phil is likely to share the information with the entire Board as a matter of communication and information awareness.

*If intended to be of limited distribution or discussion, communications to Board members should be explicit in that request. Otherwise, information will be considered for sharing and discussion within the Board.*

10) Old Business –

Directory:

Mary Lou Shannon had asked Phil about updating the directory information during off-years? Mar Lou would like to see a sheet of new members/neighbors put together and distributed. Bob Stocker said that if he were provided a list of new members from Mary Lou he would develop a list of new members/neighbors.

Senior Meeting:

The first Senior Meeting, initiated and organized by Mary Lou, is taking place Wednesday night

Road Improvement:

The idea of coordinating with the county to improve the neighborhood streets was discussed. Phil would like someone on Board assume the coordination role. Barbara Ames will see if she can identify a point-of-contact on road improvements within the County.

CSCA Fall Meeting:

The Fall Meeting is typically speaker-centered. What about speaker ideas? Phil suggested that Board members consider ideas for speakers and exchange ideas via email. Barbara Ames offered that there are persons within the neighborhood that would be good candidates as speakers.

Meeting adjourned