

**ST. MARK'S
BISHOP'S COMMITTEE MINUTES
March 16, 2016**

Present: Jim Campbell, Bonnie Campbell, Kevin Varness, Lorraine Dierick, John Tennefoss, Joyce Avery, and Connie Robertson.

John opened the meeting with a prayer.

The **Bishop's Committee Minutes: Kevin moved to approve the minutes of October 28, 2015. The motion was seconded and carried.**

The **Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 3/15/2016 (last - 2/27/2016, just before the annual meeting), St. Mark's Montesano Finance Report 2016, and the 2016 Operating Bills and Outreach Summary.** Jim reported that the Net Operating Year to Date of \$2,520.51 is well behind for the year, and it is caused by poor pledge payments so far. Two pledgers are leaving soon for other places to live and two pledgers are well behind at this point. All bills are paid current. The DIF (Diocesan Investment Fund) report has not been received yet but is expected to be improved from January's report. The Clergy Discretionary Fund balance is \$355, and funds can be transferred if needed. Jim explained in some detail the pledges problem going forward for 2016 and 2017. A lot of discussion about the budget and revenues about how to make this all work for this year.

Outreach: Decisions for outreach at the end of 2015 were made via after church coffee hour gatherings in December, that were brought into this meeting to officially approve them. The donations approved were as follows:

Montesano-Elma Food Bowl--\$750
American Friends, Episcopal Church in Jerusalem--\$100
Jail Ministry, Family Christmas Gifts--\$100
Friendship House (Union Gospel Mission)--\$300
Episcopal Relief & Development (Refugees)--\$500
Lake Sylvia Legacy Project--\$250
Hoquiam First Baptist (tent city expenses)--\$300

Funds Summary – Total is \$26,660.95

Operating Fund - \$1,329.05
 ○ General/Designated Checking Account - \$810.11
 ○ General/Designated Savings Account - \$518.94
Diocesan Investment Fund -\$24,976.60
 ○ Memorial Fund (part of DIF) - \$1,102.41
Clergy Discretionary Fund - \$355.30

BUSINESS ITEMS

- **Shrove Tuesday Pancake Day Dinner** – Lorraine and Bonnie and Kevin reported that there were plenty of volunteer workers to help and reported that it was a great day. The event netted almost \$1300, which was given to local needs as follows: \$500 each to Monte Food Bank and Children's Advocacy Center, and \$300 to Coastal Harvest.

- **Maundy Thursday Service/M Meal** – Bonnie said she could make a soup, while it was agreed that others would discuss the meal this Sunday and decide who will bring the rest of the food. Lorraine reported that she had checked with the GA group leader and they were fine with going upstairs to meet. Kevin said he will set up a “permanent” table and chairs for small groups to meet, plus do some cleanup and consolidate some education materials and get rid of unneeded items.
- **Bishop’s Visit (May 29th)** – Bonnie has received the e-mail from the Diocese with all materials to review for the Bishop’s visit. Bonnie and Lorraine will review these materials and respond as needed. Jim will prepare the worship programs, while Kevin has some short list of items to work on around the grounds to have it looking its best for the visit.
- **Priest Report** – nothing reported.
- **Annual Bible Camp (late July this year)** – Kevin brought concerns about Lorraine and Corby basically doing most of the work to prepare for and do the programs for the week (for the pre-kindergarteners). Much discussion ensued, including whether someone else from other churches could use our space and do the program. Bonnie agreed to talk with the Ministerial Association about these concerns to come to some plan well before the event.

The next Bishop’s Committee meeting will be Wednesday, April 25, at 6:30 pm. The meeting was closed with a prayer.

Respectfully submitted,
 Jim Campbell for Martha Krug,
 Bishop’s Committee Secretary

Actions to be taken: (ongoing list to consider)

- Revise the Diocese Letter of Agreement
- Develop a Kitchen Privileges Form