

PARENT/STUDENT DEPOSIT SLIP - please complete for all funds brought to school [1]

DATE: _____ TIME: _____ CHECK # _____

FROM: _____ TOTAL IN CHECK: _____

FOR: _____

STUDENT: _____ TOTAL IN CASH: _____
(please itemize on right)

GAVE TO: *(please check one below)*

put in black lock box

Mrs. Snelling

Mrs. Hernandez

teacher *(please specify)* _____

DONATION: YES NO

RECEIPT: Please email a receipt to _____

BILLS	#	\$
hundred		
fifty		
twenty		
ten		
five		
one		
COIN		
dollar		
1/2 dollar		
quarter		
dime		
nickel		
penny		



Grand Rapids Adventist Academy

Dear Parents,

In order to better serve you, please complete the above slip each time you send money to the school. When you send cash or check, for any reason, it is important that we know what the funds are for. The best way for me to get it correct is to have it in writing from you. Additional blank slips are available at the main office and at the black lock box.

Payments received will not be posted until the next scheduled work day. To ensure prompt posting and to avoid late fees, tuition payments should be made 24/7 directly to SMART Tuition at 888-868-8828 or on the web at parents@smarttuition.com

The donor of any funds received as a donation will be mailed a statement for the total tax deductible amount in January.

Thank you and have a blessed day,

Lynn Snelling
 Financial Manager

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