

Ruth Murdoch Elementary School

2019-2020

Drug-Free Policy

Ruth Murdoch Elementary School is a part of Andrews University and participates fully in the posted Drug-Free Zone. The school works in cooperation with the home, church and other segments of the community to help students remain free of all controlled substances, tobacco and alcohol.

Students are held responsible for thoroughly understanding the following Drug-Free Policy:

- Students who misuse non-prescription or prescription drugs will be disciplined and could be asked to withdraw from school.
- Students who possess controlled substances (such as marijuana, acid, speed, hashish, heroin, cocaine, crack, etc.), drug paraphernalia, tobacco, or alcohol in any form will be disciplined and could be asked to withdraw from school.
- Students who inhale the fumes of glue, tire patching compound, chemicals, etc. will be disciplined and could be asked to withdraw from school.
- Students giving the impression of or using imitations of any of the above mentioned items will be disciplined and could be asked to withdraw from school.

Computer Acceptable Use Policy

Use of the Internet provides great educational benefits to students. However, some material accessible via the Internet may contain items that are illegal, defamatory, or potentially offensive to some people. Access to the Internet and World Wide Web is available as a privilege to students who accept the requirements of this policy and agree to act in a considerate and responsible manner, fulfilling both the spirit and letter of these statements. Students and parents/guardians must read and accept the following rules for acceptable computer usage behavior.

1. Students are responsible for following Christian standards of behavior on the Internet just as they are in the school building. General school rules for good behavior and communications apply.
2. Network storage areas may be treated like school desks/lockers. Network administrators may review files and communications to maintain the system responsibly. Users should not expect that files will always be private.
3. The following are not permitted:
 - Sending or displaying offensive messages or pictures
 - Using obscene language
 - Harassing, insulting, or attacking others
 - Damaging computers, computer systems, or computer networks
 - Violating copyright laws
 - Trespassing in another's folders, work, or files
 - Intentionally wasting limited resources, include the use of "chain letters" and messages broadcasted to mailing lists or individuals
 - Employing the network for commercial purposes
4. Individual E-mail accounts are allocated through Andrews University rather than Ruth Murdoch Elementary School. Each user is responsible for the management of material sent and processed through his/her account according with the University regulations.
5. The school reserves the right to limit computer access through supervision and certain software.
6. Violations may result in a loss of access as well as other disciplinary or legal action as deemed appropriate by the administration and faculty of Ruth Murdoch Elementary School.