|  |
| --- |
|  |
| **2021 Examples of *Excelencia* Program Profile Submission Form**Thank you for sharing your program’s story for consideration in the 2021 Examples of *Excelencia*! Below you will find the program profile submission form. The submission form consists of a program overview and four detailed sections that will help us learn more about your program: program mission and goals, history and practices, staff and estimated budget, and evidence of effectiveness. New to the 2021 program profile submission form is an optional section where programs may share innovations or challenges from the COVID-19 pandemic.Before beginning the submission form, we recommend viewing our [2021 Examples of *Excelencia* Program Profile Submission Guide](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Submission-Guide) (“Submission Guide”) which provides detailed guidance about what program materials you will need to fill out the submission form and how you can create a compelling submission. After completing the submission form, a confirmation message should appear on your screen. A confirmation email will also be sent to the email you provided in the submission form. If you do not receive a confirmation email, please contact our program team at Examples@EdExcelencia.org. |
| **Program Contact Information**Please provide the contact information for the person *Excelencia* in Education can follow-up with directly regarding this submission form. |
| **First Name** \*      |
| **Last Name** \*       |
| **Institution / Organization** \*       |
| **Email Address** \*       |
| **Phone #** \*       |
| **Program Overview**Below, please share information on the program you are submitting for Examples of *Excelencia*. |
| **Program Name** \*       |
| **Program Institution or Organization** \*       |
| **HSI Status**If the program is based at an institution, is the program located at a HSI (Hispanic-Serving Institution)? Institutions federally defined as an HSI have at least 25% Hispanic full-time equivalent undergraduate enrollment.Select one: [ ]  Yes  [ ]  No**Program Website** If available, please provide the program’s website link.      |
| **Program Twitter Handle** If available, please share the program's Twitter handle. If this program is recognized, *Excelencia* will feature the program in our social media campaign for programs.      |
| **Program Facebook Page** If available, please share the program's Facebook URL. If this program is recognized, *Excelencia* will feature the program in our social media campaign for programs.      |
| **Program Instagram Handle** If available, please share the program's Instagram handle. If this program is recognized, *Excelencia* will feature the program in our social media campaign for programs.     **Program Address\***Please provide the program’s address.Street:      Line 2:      City:      Country:     State/Province:      Zip/Postal Code:       |
| **Program Category** \* Please indicate the program’s academic level or category. The academic level is the institutional level at which the program operates. See page 8 of the [Submission Guide](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Submission-Guide) for additional guidance on this question.Select one: [ ]  Associate  [ ]  Baccalaureate  [ ]  Graduate  [ ]  Community-Based Organization (CBO)  |
| **Year Started** \* What year did the program first begin serving students?       |
| **Issue Area** \* Please choose one issue area that best describes the program’s area of work. A program’s issue area refers to the type of postsecondary student success work. Identifying the program’s issue area will help us learn more about the program while considering all other information provided in this submission form. See page 8 of the [Submission Guide](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Submission-Guide) for additional guidance on this question.Select one option: [ ]  Academic Program [ ]  Access [ ]  Retention [ ]  Support Services [ ]  Transfer  |
| **Program Focus** \* Please choose one program focus that best describes the program's practices. There are 15 program foci available to choose from. You must select one program focus, but may select up to two, if appropriate. If the program does not fit into any of the foci listed below, select “Other.” For guidance on selecting a program focus, please reference the document at [this link](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Program-Foci-Definitions). See page 9 of the [Submission Guide](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Submission-Guide) for additional guidance on this question.Select one or more options: [ ]  Adult Learners [ ]  Bilingual/ESL [ ]  Career/Workforce[ ]  College Prep[ ]  Discipline/Subject[ ]  Dual Credit[ ]  Faculty Development[ ]  Family Engagement [ ]  First-Year Support[ ]  Gender Based[ ]  Mentoring[ ]  Scholarship[ ]  Transfer[ ]  Undergraduate Research[ ]  Undocumented Students/DACA[ ]  Other |
|   |
| **2019-2020 Total Students Served** \* How many students did the program serve in the 2019-20 academic year? Please list this answer as a number.      |
| **Total Students Served Since Inception** \* How many students has the program served since inception? Please list this answer as a number.      |
| **2019-2020 Total Latino Students Served** \* How many Latino students did the program serve in 2019-20? Please list your answer as a number and a percentage of the total number of students the program served in 2019-2020. (ex. 20 Latino students served/100 total students served, 20%)       |
| **Total Latino Students Served Since Inception** \* How many Latino students has the program served since inception? Please list your answer as a number and a percentage of the total number of students the program has served since inception. (ex. 100 Latino students served since inception/1000 total students served since inception, 10%)      |
| **Annual Program Budget** \* What is the program's estimated annual budget?      |
| **Program Recognition Information**Please provide the following program information below. If the program receives recognition through the 2021 Examples of *Excelencia*, we will need to have the following official program information on file to ensure your program is cited accurately across *Excelencia*’s national release of recognized programs, publications, events, and social media platforms.**Program Name** \* Please provide the official program name you would want displayed on *Excelencia*’s public releases.     **Institution/Organization**\* Please provide the official institution/organization name you would want displayed on *Excelencia*’s public releases.     **Mailing Address for Program Certificate or Award Stipend**\* Please provide the official mailing address at which you would want to receive the program’s Examples of *Excelencia* program certificate or award stipend.     **Your Program’s Story** The following four main sections below will ask you more detailed information about the program. Each section has a word count limit. There is an optional section after the four main sections where you may detail the program’s response amid the COVID-19 pandemic.  |
| **Program Mission and Goals** \*Please tell us about the program’s mission and goals. What is the mission of the program? What tangible measures does the program hope to accomplish for program participants? Why is it important for the program to serve Latino students at its respective institution or community? Make sure you clearly articulate the program mission and goals. They should be aligned but be distinct from one another. (250 word count)See page 9 of the [Submission Guide](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Submission-Guide) for additional support on this section given *Excelencia*’s review criteria.      |
| **Program History and Practices** \* Please tell us about the evolution of your program from the initial need analysis to the current programming being delivered. How are program practices aligned to the mission and goals of the program? How do you ensure that program practices are intentionally serving Latino students? (250 word count) See page 9 of the [Submission Guide](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Submission-Guide) for additional support on this section given *Excelencia*’s review criteria.      |
| **Program Staff and Estimated Budget** \* Please tell us about the program staff and annual program budget. For the program’s staff: What are the roles of staff and what impact do they have on student success, and specifically, Latino student success? How long have staff worked at the program? Tell us about staff diversity and alumni participation as staff if applicable. For the program’s budget: What are the current sources of program funding? What does future program funding look like? (250 word count)See page 10 of the [Submission Guide](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Submission-Guide) for additional support on this section given *Excelencia*’s review criteria.      |
| **Evidence of Effectiveness** |
| This section of the submission form includes two required components. The first component, “Student Data – Quantitative Measures of Success,” provides an opportunity to share compelling quantitative program data that shows the program’s impact toward Latino student success. The second component, “Student Voices – Qualitative Measures of Success,” provides an opportunity to share compelling qualitative program data that further reinforces the program’s impact toward Latino student success.See page 10 of the [Submission Guide](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Submission-Guide) for additional support on this section given *Excelencia*’s review criteria.**Student Data – Quantitative Measures of Success** \*Please provide program participant data that show the program is achieving its mission and goals and demonstrate the program’s ability to improve or advance Latino student success in higher education. Be sure to disaggregate data to show outcomes for the following: 1) Latino program participants, and, 2) program participants versus non-program participants. If available, please share data from the past 3 years. Please share a brief narrative about the program’s quantitative data. (350 word count)      |
| To share data tables that support the above narrative, you may upload a document below. In the document provided, please **only** provide your program’s numeric data (i.e. data tables, figures). |
| **Student Impact – Qualitative Measures of Success**\*Please share program participant testimonials or other qualitative information that speaks to the program’s impact on students and/or their communities. Testimonials can include experiences of current program participants or program alumni. (300 word count)      |
| **COVID-19 Programmatic Response (Optional)** The COVID-19 pandemic has created many challenges for students as well as institutional programs and community-based organizations working to serve them. Please share how the program has adapted during this time to meet the needs of students and their families, including Latino students. What challenges has the program faced due to the pandemic and how has the program overcome them? (400 word count)See page 11 of the [Submission Guide](https://www.edexcelencia.org/2021-Examples-of-Excelencia-Submission-Guide) for additional support on this section.      |