

Risk assessment template

Company name: Duke Street Church

Assessment carried out by: Matt Bailey

Date of next review: 1 Sept 2020

Date assessment was carried out: 1 July 2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Virus on surfaces	All present	Cleaning of all public surfaces three times a week and before and after services Cleaning of toilets after each use	Deep clean surfaces after services and leave auditorium for 72 hours	Cleaner, staff & visitors	Sunday 5 th July	
Introduction of bacteria	All present	Hand sanitiser	2m social distancing Ensure all use hand sanitiser on entering the building No cash giving Own Bibles required (Remove from use all	Self	Sunday 5 th July	

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			Bibles)			
<p>Cross contamination between visitors</p>	<p>All</p>	<p>2m Social Distancing Buildings have been aired before use.</p>	<p>Separate 2m spaced seating Choose one point of entry into the church to manage flow of people and indicate this with notices, keeping emergency exits available at all times. Separate entrance for guests. Put up notices to remind visitors about important safe practices Encourage non-participants to wear face-coverings Guests encouraged to leave the premises after the service</p>	<p>MB</p>	<p>Sunday 5th July</p>	

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Cross Contamination from singing	All	N/A	No singing amongst congregation No woodwind instruments	JLS	Sunday 5 th July	
Cross Contamination to Over 70s	Over 70s	N/A	Separate services for those over 70? Not for those shielding	MB/JLS	Sunday 12 th July	
Cross Contamination from children	Vulnerable/compromised adults	N/A	No children / family groups at this stage	MB	July 5th	
Untracked spread of COVID-19	All	Sign-In sheet	Guest list	MB	July 5th	

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/