

INSTRUCTIONS

The Voted actions from Church Board and from the Church in Business meeting must be:

- Please send copy of the board minutes.
- Printed in Letterhead of the Church
- Signed by the Pastor and the Church Clerk.
- **If they are written in a language different than English please attach the translation.**

The applications must be signed by the officers listed on them.

Samples:

VOTED

1. To request a loan from Atlantic Union Revolving Fund for \$_____ to be repaid in 20 Years. This loan is to make the necessary repairs for church building.
2. To request a loan from the Atlantic Union Revolving Fund for \$_____ to be repaid in 5 years. This loan is to purchase Van or a Bus for the Church.
3. To request to the Atlantic Union Revolving Fund to refinance the balance of Loan # _____ for a term of 20 years.
4. To request to the Atlantic Union Revolving Fund to refinance the remaining balance of the Loan # _____ Plus additional cash out of \$_____ for a term of Twenty (20) years. The cash out will be used to make building renovations.

For the Church Board action, you need to write the names of the members present and the absentees. How many of the present are agree and how many against the action and how many abstain.

And for the Church Business meeting, you need to write the total members of the church, total members present and How many of the present are agree and total against the action and how many abstain.