

**Carderock Springs Citizens' Association**  
**November 1, 2010 Minutes CSCA Board Meeting**

Present: Barbara Ames, Tom Hilton, Jack Orrick, Phil Rider, and Gunnar Tomasson

Opening and Comments –

Phil Rider called the meeting to order.

Discussion –

To begin the meeting discussion, Phil began a review of the meeting agenda.

1) Secretary's Report –

Gunnar Tomasson had previously distributed a draft version of the October Meeting minutes. The distributed draft included revisions and change comments received in response to the distribution of an initial draft. Following a brief discussion, the minutes were approved.

*Gunnar Tomasson to consider October Meeting minutes final.*

2) Treasurer's Report –

Tom Hilton provided the current CSCA Treasurer's Report. He discussed the current balances of the checking and savings accounts and the recent expenditures impacting the balances. Those expenditures included costs associated with signs that indicate board approval of tree removal and signs to indicate ARC approval of remodeling changes that were approved by the Board for purchase previously. As the designated Tree Consultant, it was proposed that Lisa Deyo maintain possession of the signs and coordinate their distribution.

*The Treasurer's Report was approved*

3) Directory –

Barbara Ames provided a status on the update, printing and distribution of the Carderock Springs Directory. A total of \$1,550 in advertising revenue has been generated to offset Directory costs. The total cost will be \$3,700 with a \$1,000 advance required. The document has been proofed and should be distributed within two weeks. Extra copies will be produced for distribution to new comers.

4) Beautification/Entryway update –

Phil brought to discussion when to conduct the volunteer day to clean up the Carderock Springs Rd. entrance area and sign. After some discussion, Saturday December 4 was agreed upon with a 9 AM start.

*Phil will assess what types of tools people should bring and will advise the community via CS Chat.*

5) Covenants

Jack Orrick continues with his effort to correlate property lots with the appropriate covenants. He has been cross-referencing the information he has with on-line County data.

6) Safety

Phil stated that the Safety Committee will begin interviewing persons in near-by neighborhoods that have traffic bump-outs in place. The Committee would like to get an idea of the impact the bump-outs have had, including traffic flow and impact on pedestrian traffic.

7) CSCA Fall Meeting

Phil called the Montgomery County police numerous times before being able to speak to someone regarding a Police representative to speak at the Fall meeting on the topic of safety.

The Carderock community has been recognized as a 'green community' by a local organization and will be officially recognized at the meeting.

Steve Kunin's efforts within the community will be formally recognized as part of the Fall meeting. Included in the recognition will be a certificate of appreciation and a gift certificate to Tennistopia in Rockville.

*Gunnar Tomasson will provide wording for certificate to Tom Hilton.*

*Phil Rider will coordinate the speaker for the meeting.*

*Gunnar Tomasson will pick up the gift certificate for Steve Kunin.*

*Tom Hilton will purchase drinks for the meeting.*

*Phil Rider will organize the food and send out meeting information to the community.*

*Jack Orrick will post signs for the meeting.*

*Board members should arrive at 6:30 for set-up*

8) ARC

Phil said that Mary Lou had provided a name of a suggested replacement for Steve Kunin. Additionally, the Board will work to identify replacement candidate(s) and will send a notice of the vacancy out to the community to gauge interest for volunteers.

Phil read the tentative job description for the ARC Liaison. After some discussion whether the ARC Liaison or the Welcome Committee should provide covenant documents. Following discussion, it was decided that the ARC Liaison would have responsibility for the covenants. An additional recommendation was to add attendance of ARC meetings (but not as a member) to listen to discussion and decisions.

*Approved – The revised ARC Liaison job description to include changes identified above.*

9) Covenants –

Phil reviewed the map Gunnar obtained through the County outlining the County-defined boundary of “Carderock Springs”. Is this definition of “Carderock Springs” the definition that the Board should use to determine membership scope? The area defined by the County includes both covenant and non-covenant houses. Jack stated that he couldn’t see a real benefit for a non-Bennett house to join since the Board is primarily driven by the covenants.

*Phil Rider will call Keith Woodward (Carderock South HOA President) regarding what level, if any, interaction Carderock South would like with the CSCA.*

Meeting Adjourned.