

### WEEKLY TUITION

<b>Full-Time Infant / Toddler</b> (18 months to 29 months old)	\$
<b>Full-Time Preschooler</b> (30 months to 4 years old)	\$
<b>Before AND After Care</b> (5 to 12 years old)	\$
<b>Before OR After Care Only</b>	\$

### METHOD OF PAYMENT

Payments may be made in the form of a check or money order.

### PAYMENT DUE

Parents can schedule child care payments weekly, bi-weekly, or monthly.

### RETURN CHECK FEE

There will be a \$25.00 return check fee on all returned checks.

### LATE FEE FOR PAYMENT

There will be a \$10.00 late fee if payment is more than two days late.

### LATE FEE FOR PICKING UP CHILD

\$25.00 beginning at 6:01 p.m. A dollar will be charged every minute until you arrive.



### LICENSE

NCCDC is licensed by the Office of State Superintendent of Education, Child Development Licensing Unit.



### NON-DISCRIMINATION STATEMENT

NCCDC does not discriminate on the basis of race, color, religion, national origin, sex, age, or disability in its programs, activities, or employment practices.



### HOLIDAYS & OTHER CLOSINGS

All Federal Holidays

Day After Thanksgiving

Day After Christmas

Staff Development (to be announced)

NCCDC follows the DC Public Schools in case of severe weather.



### DAYS OF OPERATION

Monday thru Friday  
6:30 a.m.—6:00 p.m.

*For more information, contact the Center at:*

*1839 Alabama Avenue, SE*

*Washington, DC 20020*

*202-610-2080*

*202-610-2079 (fax)*

*NewCreationCDC@aol.com (email)*

*www.newcreationcdc.org (website)*

*www.facebook.com/newcreationcdc*



# NEW

# CREATION

**Child**

**Development**

**Center**

*Harvey E. Reedy, Administrator*

*Revised July 2017*

## **MISSION**

It is New Creation CDC's mission to provide a safe, positive and wholesome environment where children enjoy living and learning. A nurturing creative program develops and fosters a balance of each child's social, physical, intellectual, and emotional developments.

## **CURRICULUM**

The curriculum offers age appropriate opportunities for creative expression, constructive play, social and emotional interaction, communication skills, physical development, practice in reasoning and logical thought, and the encouragement of decision making, risk taking, and responsibility.

## **ADMISSION REQUIREMENTS**

1. Child must be between the ages of 18 months and 12 years old
2. Completed Registration Packet
3. Emergency Medical Card
4. Current Health Certificate and Oral Exam Certificate
5. Permission for Off Premises Activities
6. Child Parent Acknowledgement Form
7. Release Authorization Form
8. Non-Refundable Annual Registration Fee of \$35.00

Admission is based upon availability and on a first-come, first-served basis.



## **TRANSPORTATION**

The Center provides transportation for its Before and After Care Program. Contact the Day Care Administrator for a list of schools that the Center services.

## **ACTIVITIES**

Field Trips  
Parent Meetings / Trainings  
Thanksgiving Luncheon for Parents  
Photos w/Santa  
Christmas Play  
Promotional Exercise

## **ACTIVITY FEE**

Activity fees to cover transportation, admission and other off-site activities will be assessed and charged according to the activity planned.

## **DISMISSAL FROM THE PROGRAM**

The Center reserves the right to dismiss any child due to:

1. Delinquent Fees
2. Expired Health Certificate
3. Behavioral Problems
4. Failure to comply with rules established by the Center

## **TOYS**

Toys from home are not allowed except on show and tell days.

## **SICK CHILD POLICY**

No children will be accepted with a fever, diarrhea, vomiting, thick yellow-green mucus, or any symptoms that may indicate the child is ill. All illnesses that are known to be contagious require medical treatment and documentation for returning to school.

## **RELEASE AUTHORIZATION**

Children are released only to persons listed on your child's Release Authorization Form.

## **MEALS**

New Creation CDC participates in the Child and Adult Care Food Program /USDA. All children receive free meals, regardless of family income, race, creed, color or national origin, sex, age, or disability. The Center provides breakfast, lunch, and an afternoon snack for the infants/toddlers, and supper for the Before and After Care Program. Infants / Toddlers must be at the Center by 8:00 a.m. to receive breakfast. Before and After Care children must be at the Center by 7:30 a.m. to receive breakfast. Other foods served for medical reasons only.

