



City of Buchanan
302 N Redbud Trail
Buchanan, MI 49107
Tel: 269-695-3844

March 31, 2020

BUCHANAN — The City of Buchanan wants to offer some relief to our residents who may be impacted by the COVID-19 outbreak.

As with most of the country, over the last couple of weeks the state of Michigan has come to a slow stop. On Monday, March 23, Governor Gretchen Whitmer declared,

“Right now we are calling on everyone to do your part. We need to get through this crisis together and we need everyone to do their part. So we’re asking stay home, stay safe, save lives. That’s the most important thing that we can all do right now. Observe these orders, take care of yourself and stay home.”

We have all been affected by this devastating virus, some worse than others. During this uncertain time, we know many of our families are experiencing a short-term loss of income and may have difficulty in paying their utility bills. Therefore, the City has taken steps to turn off all penalties and will administer no shut offs through the month of April. We are continuing our efforts in watching how we as a city, state, nation proceed.

We understand that on the other side of this there will be accounts with large outstanding balances. We will not expect these accounts to be immediately paid in one lump sum. We are prepared to work with our customers on creating payment plans. However, the City does encourage our customers to faithfully pay what they can to keep their account from growing too large.

Buchanan City Hall is now closed to the public in compliance with the state of Michigan’s only essential travel / stay-at-home executive order made by Governor Whitmer. We hope to reopen City Hall and resume business as usual on Monday, April 13; that date is tentative at this time. Although the city’s offices are closed, residents can still pay their utilities online at the city’s website, www.cityofbuchanan.com, by mail, or by dropping off payments in the drop box that is located at the south end of City Hall’s parking lot, (along Third street). Please continue to follow us, *City of Buchanan*, on Facebook for up-to-date information.

Sincerely,

William Marx
Buchanan City Manager



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March 25, 2020

In compliance with Governor Whitmer's state order, Buchanan City Hall will remain closed to the public until Monday, April 13. Residents can still pay their utilities online at the city's website, www.cityofbuchanan.com, by mail, or by dropping off payments in the drop box that is located at the south end of City Hall's parking lot, (along Third street). If you need to reach a specific department with the City, contact information is listed below. Please note, all city voicemails will only be retrieved periodically during this time. If needed, called 269-695-3844, direct extensions are listed below:

- **WATER / SEWER EMERGENCY**: Please call the Buchanan Police Department @ 269-695-5120, or Berrien Co. Dispatch @ 269-983-7141, #1.
- City Manager, Bill Marx: WMarx@cityofbuchanan.com /ext. 15
- City Treasurer, Juli O'Bryant: jobryant@cityofbuchanan.com /ext. 16
- City Clerk, Barbara Pitcher: bpitcher@cityofbuchanan.com /ext. 17
- Zoning Permit Administrator, Debra Patzer: dpatzer@cityofbuchanan.com /ext. 19
- Building Permit Administrator, Guy Lewis: glewis@cityofbuchanan.com /ext. 24
- Accounts Payable, Cathy Horner: chorner@cityofbuchanan.com /ext. 13
- General Inquiries, Mandi Schanick: aschanick@cityofbuchanan.com /ext. 10
- Water/Sewer, Renee Cornwell: rcornwell@cityofbuchanan.com /ext. 11