



2022 ABC New Mexico Chapter

EXCELLENCE IN CONSTRUCTION AWARDS

Entry Guidelines & Forms

Associated Builders and Contractors, New Mexico Chapter (hereinafter ABC NM) invites you to enter your best project(s) which is **substantially** completed during the period from:

September 31, 2021 – October 15, 2022

This is your opportunity to join the ranks of hundreds of Merit Shop companies that are recognized as “the best of the best” in the construction industry.

- **Eligibility**

Only ABC contractor members (general and specialty) are eligible to enter. Projects completed through a joint venture must include a document outlining the ownership percentage and responsibilities of each partner. Include the document with the Project Information section. If the majority partner is an ABC member, but not all partners are ABC members, only the majority contractor is eligible to enter.

Safety Policy

A company that experiences a safety-related fatality of a direct employee in the United States within the current program year* is NOT eligible for an Excellence in Construction Award. If a subsidiary is a direct ABC member versus part of a larger holding company member, then the subsidiary with a safety-related fatality is not eligible, but another subsidiary of the same holding company may be.

A company that experienced a safety-related fatality of a direct employee in the United States within two or three years of the current program year* is required to provide additional information regarding action that has been taken following the fatality.

No project that involves prime, multi-prime or sub-trade contractors with a safety-related fatality is eligible to be considered for an award.

If there is a question regarding this policy and application requirement, the applicant may request clarification from Carla at ABC New Mexico ckugler@abcnm.org

2022 EXCELLENCE IN CONSTRUCTION AWARDS

This content guide corresponds to and is intended for use in completing the Entry Form Templates appended below. Submittals may be made using alternative formats, but all of the information contained in this content guide must be provided.

Member and Project Information Form

- Company
- Project Title
- Project Location
- Final Contract Amount
- Applicant name, job title, phone, and email
- Project Entry Fee (\$50 per project)

Submit EIC entries to:

<https://abc-chapters.secure-platform.com:443/a/organizations/NMX/solicitations/59/home>

Questions? Contact the ABC NM office at (505) 830-4222 ext. 102

Project Award Evaluation Criteria – PLEASE READ EACH SECTION CAREFULLY

There is a total possible score of 100 points. Listed below are the criteria sections and their point values. Answer the questions clearly and succinctly as directed. As with any project proposal made to an Owner, the substantive quality of an entry's presentation will have substantial bearing on its chances to win.

A. Project Description/Contracted Scope – 10 points

Provide a concise description of your scope of work for this project (maximum of one page). Responses should include: type of construction; size of project; contract value; length of project; and percentage of labor that is self-performed.

B. Project Narrative – 25 points

Why is this project special? What qualifies it for a national award? Describe the innovative programs relating to personnel management; quality control; scheduling; value analysis; value analysis dollar value; the special obstacles you overcame in completing the project; and the degree of difficulty or extenuating circumstances encountered in completing the project. (Maximum of five pages).

C. ABC Merit Shop – 20 points

What aspects of the Merit Shop philosophy did you emphasize to the construction parties in winning and delivering this project based on merit? What ABC New Mexico member companies were involved; how many sponsored Apprentices were employed on the project?

D. Project Safety – 15 points

- Did your company experience a safety related fatality of a direct employee in the U.S. within the current program year? **(If YES – it is not eligible for an EIC award)**
- Did your company experience a safety related fatality of a direct employee in the U.S. during three years before the current program year?
If YES, you are required to provide additional information regarding such action that has been taken following the fatality.
- Does your company have a written Safety & Health Policy Manual?
If YES, include a copy of its Table of Contents in the Supplementary Materials (if NO, your company is not eligible)
- Did you develop a site-specific Safety & Health Policy Manual?
If Yes, include a copy of its Table of Contents in the Supplementary Materials
- Were toolbox safety meetings held?
If Yes, include a one-page summary/actual example in the Supplementary Materials

SUBMISSION OF PROJECT SPECIFIC OSHA Forms 300 and 300A (personal information redacted is REQUIRED

- Does your company have a substance abuse policy?
- Were there any innovative safety and health programs used specific to this project?
- Was specialized training conducted on this project?
- Has your company signed the Construction Coalition for a Drug and Alcohol-Free Workplace Pledge? At www.drugfreeconstruction.com
(If NO, your company is not eligible)

E. Additional Qualifying Criteria – 10 points

1. Safety Training Evaluation Process (STEP) Award recipient - 2 points

Is the company an ABC STEP Award recipient for 2020 and/or 2021?

If Yes, include a copy of your silver, gold, platinum or diamond level certificate under Supplementary Materials.

2. NM OSHA Construction Leaders Agreement for Safety Partner (CLAS) – 2 points

Is the company an ABC NM OSHA CLAS Partner for 2020 and/or 2021?

If Yes, include a copy of your silver, gold or platinum level CLAS certificate under Supplementary Materials.

3. Green Building Efforts – 2 points

Was this a LEED-rated project? If yes, what was its LEED rating?

Describe any “green building” design or construction activities, such as efforts to recycle construction waste, install energy efficient fixtures or otherwise protect the environment:

F. References – 5 points

Include as attachments or in Supplementary Materials a letter of recommendation from the owner as well as letters from the design team and other endorsements, or third-party comments. To obtain maximum points General Contractors should submit at least a letter from Owner or Architect and Specialty Contractors should submit at least a letter from Construction Manager or General Contractor.

G. Supplemental Materials / Overall Presentation & Conformance of Entry – 15 points

In addition to any materials identified with the evaluation criteria listed above, up to a total of 15 points will be awarded for:

- Overall Presentation and Conformance of Entry Requirements
 - Each project entry must be in a binder – with company name, project name and entry category displayed on cover of the binder. Please provide **4 copies** of each project – one for each judge who will score the projects.
 - Create tabs with a label for each of the sections.
 - All documents in the binder must be on 8 ½ “X 11” sheets. No oversized paper permitted.
 - **Do not** send videos, DVD presentations or oversized documents.
- Any miscellaneous supporting materials such as diagrams and other graphics, media coverage, other awards and promotion. A maximum of five pages in this section. **Do Not Submit Oversized Documents.**
- A photo-layout that includes a minimum of five, but not to exceed 10, 8” x 10” or full-page photographs. Provide a brief description for each photograph. To obtain maximum points, provide “In-Progress” photos for new construction and “before and after” photos for restoration and renovation projects. Provide captions to each photo and locate in the best place on the photo.
- One (1) CD/USB with your digital photos saved at a minimum of 300 dpi is required. Keep photos on the CD clear of any labels or captions. The photographs may not be contained within a software program such as PowerPoint or Acrobat and must not include any text or framing that affects photo. Please include the CD in a vinyl sleeve, properly labeled and securely fastened. *Absolutely no videotapes!* **Applicants must own or obtain the rights from their photographer to reprint the photographs without limitations. Any liability for copyright violation shall be borne solely by the applicant. – PLEASE NO LESS THAN 8 OR MORE THAN 15 PICTURES**
- Is the company an **ABC Accredited Quality Contractor (AQC)**?

If Yes, include a copy of the company certificate or renewal letter under Supplementary Materials. This certificate may be requested by emailing aqc@abc.org. For information or an application to become an AQC member contact the ABC NM chapter or email aqc@abc.org

General Qualifications and Requirements

1. **All entries become the property of Associated Builders and Contractors, New Mexico Chapter.** ABC will retain your binders as long as needed to fulfill program requirements. There is no obligation that your binder be returned to you.

2. ABC NM and its judges reserve the right to change the applicant's selected category based on the scope of entries and if it believes a company's chances of winning will be enhanced.
3. Photographs become the property of ABC NM. Applicants must obtain the rights from their photographer to reprint the photographs without limitations. Ownership of a physical photo is not sufficient. Photographers normally obtain the copyright of photos; so applicants should assure they have permission to copy and send photos to ABC NM for use without limitations. Any liability for copyright violation shall be borne solely by the applicant.
4. Grant of Rights: You hereby grant to Associated Builders and Contractors the following non-exclusive rights: the right to reproduce, distribute and sell copies of the work throughout the year as part of the course materials described above, including the right to reprint the work, or any part thereof, whenever necessary and to license the use of the work, or any part thereof, in any medium or form of communication; and the right to use your name and, if we so choose, your photograph and biography, in connection with the work. You reserve all rights not specifically granted herein.

Please read and sign below:

I have enclosed a check payable to Associated Builders and Contractors NM to cover the entry fee on behalf of

Company Name: _____

- **Project entry fee - \$50 each**

Also enclosed is my entry binder addressing the requirements listed above.

I hereby give ABC NM my permission to use photographs and any information submitted for the ABC NM Excellence in Construction Awards competition in ABC awards materials (presentations, printed matter, etc.), promotional materials and news releases.

Signature _____ Date _____

SECTIONS SHOULD INCLUDE:

Member and Project Information Form

- A. Project Description/Contracted Scope**
- B. Project Narrative**
- C. ABC Merit Shop**
- D. Project Safety**
- E. Additional Qualifying Criteria**
- F. References**
- G. Supplementary Materials**