



Greaves Adventist Academy

Montreal Campus

Sartigan Campus

Registration Policy

Origin: Administration

Authority: Greaves Adventist Academy School Board

Rationale:

At Greaves Adventist Academy, every student or the student's parents, shall have the right to attend this school every year.

The enrollment criteria guides the choice of the parents in registering their child/children.

Aim:

That all enrolled students will be guaranteed a place within the school before new students

Expectations:

In order to support a quality education at Greaves, registered students must be given the opportunity to enroll in the following manner.

- Currently enrolled students must register by **April 30 of each year**. This ensures a place for them and the appropriate hiring of staff and the acquisition of school supplies.

Enrollment of New Students (Elementary)

Greaves Adventist Academy School Board welcomes students who have attained five (5) years of age (kindergarten) or six 6() years of age before October 1, of a given year, or have received a derogation prior to their first day of school.

Enrollment of Secondary Students

Returning secondary students must register by **April 30 of each year**. This ensures a place for them. Failure to do so may affect the continuation of their studies.

Priority enrollment

The siblings of current students in the secondary level are given priority over new students.

All new students applying for admission to Greaves Adventist Academy must pass an entrance examination in English Language Arts and mathematics. The passing mark in Quebec is sixty per cent (60%). **Exceptional cases may be considered.**

All Adventist students and parents should have a written letter from their church board indicating that they are members in good and regular standing.

N.B. All application and registration fees must be paid before acceptance of student.