

HOT LUNCH POLICY

**HOT LUNCH ORDERS NEED TO BE IN BY THE DUE DATE.
Orders will not be accepted after the due date.**

Lunch orders are due as follows:

Monthly ordering;

**Due on the Friday prior to the start of the new monthly menu.
(eg. The month of October is due Friday, September 28).**

Weekly ordering;

**Due on the Friday prior to the week you are ordering.
(eg. The week of September 10-13 is due Friday, September 7).**

**Supplies are purchased based on the number of orders received.
Students who come to school requesting to order a lunch that day will
need to call a parent to bring a lunch.**

**If your child is absent on a day that you have ordered a lunch it is the
parent's responsibility to notify Mrs. Smith at dencypru@aol.com or
(text/phone) [905-922-7911](tel:905-922-7911) ***BEFORE*** 9:00am on **THE MORNING** of
the lunch they are missing for a credit to be issued. If you do not
contact her before 9:00am no credit will be given.**

**The issued credit can be used on the next month's menu. Parents must
state the use of that credit on the next months order form.**

Pizza lunch orders are not refundable nor can a credit be issued.