



BOARD MEETING MINUTES

Monday 19 March 2018, 7.00pm at S&RV Office, MSAC.

<p>WELCOME <u>Present:</u> Catherine Swift, Lee-Anne Carpenter, Lao Biesbroek, Gavin Murphy, Geoff Schoenberg, Kal Desai, Fiona Young (CEO). <u>Apologies:</u> Peter Wright, Olivia Coles</p>	
ITEM	ACTIONS
<p>1.1 Election of Office Bearers President: Lao Biesbroek – nominated CS, seconded GM, elected unopposed. Vice President: Lee-Anne Carpenter – nominated GM, seconded CS, elected unopposed. Finance Director: Kal Desai - nominated GM, seconded CS, elected unopposed.</p>	
<p>1.2 Conflict of interest declaration – nil</p>	
<p>2.0 Previous Meeting Minutes Matters arising from the previous Minutes – nil</p>	
<p>3.0 CEO's Report No further progress with the MSAC licence agreement.</p> <p>Application has been made for funding under VicHealth's Growing Participation in Sport program. Outcome to be advised late May with successful programs to commence 1 July 2018.</p> <p>Squash Australia has advertised for Community Engagement Coordinators in each State. The Community Engagement Coordinator (CEC) will be initially responsible for the roll out of the new Sporty HQ platform and in helping coordinate school, facility and other development activities. The roles are to be split to cover Queensland, NT, ACT, Tasmania and Victoria on a full and/or part time basis.</p> <p>It was suggested that the Pennant Committee be given the responsibility to review the SHQ Competition roll out Plan for Victoria (CEO to draft) in light of any other State experiences and any documentation available from Squash Australia.</p>	<p>FY to draft SHQ roll out plan for Pennant Committee comment and review</p>

<p>4.0 2017-2020 Strategic Plan Update The CEO noted a review of 2017 included in the Annual Report. Updated Plan for 2018 to be provided for next meeting.</p>	<p>FY to provide updated Strategic Plan for 2018.</p>
<p>5.0 Finance Report KD noted the draft budget for the new year is currently showing a significant deficit and there is a need for new income avenues. There is not much room to cut from expenditure. (Budget does not include any potential VicHealth funding). The CEO outlined some partnership arrangements with Squash Analysis and Westerfolds Albert Park and there was the suggestion of a state-wide raffle (need a prize of significant value).</p>	<p>Directors to consider ideas for building revenue for discussion at next board meeting. (Delegated Authority policy to be prepared – Finance Committee. From Nov meeting)</p>
<p>6.0 Governance 6.1 Confirmation of Committees 2018 Committee members confirmed – will be updated on the website.</p> <p>6.2 Reports from Committees Referee Committee – LC advised the Committee:</p> <ul style="list-style-type: none"> • has streamlined and developed protocols for attracting, training and retaining referees. Each Committee member has a project area • is working on updating the Rules Presentation video to include footage of everyday players • is working with S&RV to ensure all Referees used by S&RV are compliant with the Child safe Standards by 31 March 2018. <p>6.3 Constitutional Reforms Due to the lack of a quorum at the AGM, it was not possible to vote on the Constitutional reforms as outlined in the AGM notice information. Following the AGM, notices were again sent to all affiliated member clubs, venues and associations seeking their vote. Over 40% of eligible members voted and overwhelmingly approved the changes with only 2 members voting no. The Board unanimously decided to proceed and lodge the notice to change the Constitution (rules of the Association).</p> <p>6.4 Vacant Board Positions Catherine Swift advised that she would be stepping down from the Board at the end of the meeting and the CEO advised that Peter Wright had also resigned (today) citing health issues. Catherine was thanked for her contributions and valuable input over the last nine years. This leaves three vacant positions to be filled.</p>	<p>FY to update website.</p> <p>FY to lodge notice to change the rules.</p> <p>FY to advertise vacant Director positions.</p>

<p>An advertisement for Directors will be prepared and circulated internally within the squash community and, as needed, externally through Our Community, Sportspeople, Institute of Company Directors websites etc.</p>	
<p>7.0 General Business 7.1 Board Calendar A change was made to the June 18 meeting date – moved to July 16.</p> <p>7.2 Affiliation FY floated the idea of a rebate of metro club/venue affiliation fees in return for social member details. Board members felt this would be counterproductive. The President advised that Wangaratta has been granted Grand Prix status for their upcoming racquetball event as a show of good faith for affiliation 2018.</p> <p>7.3 Squash Australia Policies Squash Australia has prepared national Illicit Drug and Sun Safe policies. It was agreed to adopt both national policies for Victoria.</p> <p>7.4 Squash Australia State Investment Agreement A new agreement for 2018/2019 has been prepared, S&RV can gain financially for – increases in membership, streaming of events and female referees. The Agreement also requires all Directors to be compliant with WWCC, ASADA L1 and Match Fixing.</p>	<p>FY to post on S&RV website.</p> <p>Two Directors to complete ASADA and Match Fixing by next meeting.</p>
<p>8.0 Next Meeting The next meeting of the S&RV Board will be held on Monday 23 April 2018, 6.30pm @ MSAC (MSAC Boardroom)</p> <p>Meeting closed at 8.44pm.</p> <p>Chair: _____ Date: _____</p>	

Coming Events:

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| May 5-6 | 24 hour MegaSquash & Racquetball event for MS | MSAC |
| May 19-20 | Country Teams Championship (Hopman Cup) | MSAC |